



**ERIC GARCETTI**  
**MAYOR**

December 20, 2016

Honorable Members of the City Council  
c/o City Clerk  
City Hall, Room 395

Honorable Members:

Subject to your confirmation, I have appointed Mr. Thomas Sayles to the Board of Airport Commissioners for the term ending June 30, 2019. Mr. Sayles will fill the vacancy created by Nolan Rollins, who has resigned.

I certify that in my opinion Mr. Sayles is qualified for the work that will devolve upon him, and that I make the appointment solely in the interest of the City.

Sincerely,

A handwritten signature in blue ink, appearing to read 'E. Garcetti', with a horizontal line extending to the right.

ERIC GARCETTI  
Mayor

EG:dlg

Attachment

## COMMISSION APPOINTMENT FORM

**Name:** Thomas Sayles  
**Commission:** Board of Airport Commissioners  
**End of Term:** 6/30/2019

### Appointee Information

1. **Race/ethnicity:** African American
2. **Gender:** Male
3. **Council district and neighborhood of residence:** 5 - West Los Angeles
4. **Are you a registered voter?** Yes
5. **Prior commission experience:** Board of Water and Power Commissioners / Industrial Development Authority
6. **Highest level of education completed:** J.D., Harvard Law School
7. **Occupation/profession:** Senior Vice President, University Relations, University of Southern California
8. **Experience(s) that qualifies person for appointment:** See attached resume
9. **Purpose of this appointment:** Replacement
10. **Current composition of the commission (excluding appointee):**

Commissioner	APC	CD	Ethnicity	Gender	Term End
Eshaghian, Gabriel L.	South Valley	4	Caucasian	M	30-Jun-19
Hsu, Beatrice C.	Central	4	Asian Pacific Islander	F	30-Jun-21
Daar, Jeffrey J.	North Valley	12	Caucasian	M	30-Jun-20
Telles, Cynthia A.	Central	4	Latina	F	30-Jun-18
Burton, Sean	West	5	Caucasian	M	30-Jun-20
Velasco, Valeria C.	West	11	Latina	F	30-Jun-17

# Thomas S. Sayles

## **Senior Vice President, University Relations, University of Southern California**

Thomas S. Sayles was appointed senior vice president for university relations effective July 1, 2011. In this capacity, he provides strategic direction and leadership of USC's efforts to continuously improve its relationships with external and internal stakeholders. His responsibilities include government relations, communications, media relations, public relations, marketing, community outreach, and USC's eleven public radio stations.

Previously, Sayles practiced law in the private and public sectors. He left the practice of law to serve as California's commissioner of corporations and later as secretary of business, transportation and housing. He then returned to the private sector to work for Sempra Energy as vice president of government and community affairs and as senior vice president of consumer marketing. Immediately prior to joining USC, Sayles was senior vice president for government affairs and corporate communications at Rentech, Inc., an alternative fuels company headquartered in Los Angeles.

In July 2009, he was appointed by Los Angeles Mayor Antonio Villaraigosa to the governing board of the Los Angeles Department of Water and Power, and served as Board President until August of 2013.

In 2013, Sayles was appointed to the Los Angeles 2020 Commission, a private and independent commission that was asked to study and report on fiscal stability and job growth in Los Angeles. The Commission issued two reports. The first set for the challenges and opportunities Los Angeles faced and the second put forth concrete measures which, if adopted, would put Los Angeles on a path toward fiscal stability and renewed job creation.

Sayles also has been appointed by three different California governors to serve on boards and commissions, including the University of California Board of Regents and the California Community Colleges Board of Trustees.

Sayles is currently the Chairman of the Los Angeles Chamber of Commerce Board of Directors and a member of the board of directors of Unified Grocers, the largest buying cooperative for independent grocers in the western United States. He previously served on the boards of directors of Golden State Bancorp (California Federal Bank) and Glendale Federal Bank.

Born and raised in South Los Angeles, not far from USC's University Park campus, Sayles earned a law degree from Harvard Law School and a bachelor's degree "with distinction" from Stanford University, where he was elected to Phi Beta Kappa.





**ERIC GARCETTI**  
**MAYOR**

December 20, 2016

Mr. Thomas Sayles

Dear Mr. Sayles:

I am pleased to inform you that I hereby appoint you to the Board of Airport Commissioners for the term ending June 30, 2019. In order to complete the process as quickly as possible, there are several steps that must be taken, many of which require visiting City Hall. If you require parking during these procedures, please call Claudia Luna in my office at (213) 978-0621 to make arrangements for you.

To begin the appointment process, please review, sign and return the enclosed Remuneration Form, Undated Separation Forms, Background Check Release and Information Sheet **within one week** of receiving this letter. These documents are necessary to ensuring the most efficient, open and accountable City government possible. Further, Mayor's Office policy requires you to be fingerprinted as part of the background check that is done on all potential Commissioners. To do so, please bring this letter to the Background Unit of Employment Services Division, Personnel Department Building, 700 East Temple Street, Room 235, Los Angeles, California 90012. The division phone number is (213) 473-9343. Fingerprints must be taken **within three working days** from the **receipt** of this letter.

Under separate cover you will be receiving a packet from the City Ethics Commission containing information about the City's conflict of interest laws and a copy of the State Form 700/Statement of Economic Interests. You are required to complete and return this form **within 21 days** of your nomination to the City Ethics Commission, 200 North Spring Street, City Hall, 24th Floor, Los Angeles, California 90012. Any inquiries regarding this form should be directed to Nicole Enriquez at the Ethics Commission at (213) 978-1960.

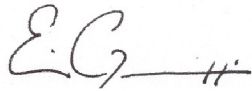
Mr. Thomas Sayles  
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As part of the City Council confirmation process, you will need to meet with Paul Koretz, your Councilmember, and Councilmember Bob Blumenfield, the Chair of the Innovation, Grants, Trade, Commerce and Technology Committee, to answer any questions they may have. You will be hearing from a City Council committee clerk who will let you know when your appointment will be considered by the Innovation, Grants, Trade, Commerce and Technology Committee. Sometime thereafter, you will be notified by the committee clerk when your appointment will be presented to the full City Council for confirmation. Once you are confirmed, you will be required to take the oath of office in the City Clerk's Office in Room 395 of City Hall. Claudia Luna will assist you during the confirmation process if you have questions.

Commissioners must be residents of the City of Los Angeles. If you move at any point during your term, have any changes in your telephone numbers, or in the future plan to resign (resignation must be put in writing), please contact my office immediately.

Congratulations and thank you for agreeing to serve the people of Los Angeles.

Sincerely,

A handwritten signature in black ink, appearing to read 'E. Garcetti', with a horizontal line extending to the right.

ERIC GARCETTI  
Mayor

EG:dlg

Attachment I  
Mr. Thomas Sayles  
December 20, 2016

### Nominee Check List

**I. Within three days:**

\_\_\_\_\_ **Get fingerprinted to complete a background check.**  
No appointment is necessary. Bring the Mayor's letter to:  
Background Unit of Employment Services Division, Personnel  
Department Building, 700 East Temple Street, Room 235, Los Angeles,  
California 90012. Phone: (213) 473-9343.

**II. Within seven days:**

Mail, fax or email the following forms to: Legislative Coordinator, Office of the Mayor, Office of Intergovernmental Relations, City Hall, 200 N. Spring Street, Los Angeles, CA 90012 or email: Claudia.Luna@lacity.org.

\_\_\_\_\_ **Remuneration Form**

\_\_\_\_\_ **Undated Separation Forms**

\_\_\_\_\_ **Background Check Release**

\_\_\_\_\_ **Commissioner Information Sheet/Voluntary Statistics**

**III. Within 21 days:**

File the following forms with the City Ethics Commission. *If you are required to file, you will receive these forms via email from that office.*

\_\_\_\_\_ **Statement of Economic Interest ("Form 700")**  
*IMPORTANT:* The City Council will not consider your nomination until your completed form is reviewed by the Ethics Commission.

\_\_\_\_\_ **CEC Form 60**

**IV. As soon as possible, the Mayor's Office will schedule a meeting with you and:**

\_\_\_\_\_ **Your City Councilmember Paul Koretz**

\_\_\_\_\_ **Councilmember Bob Blumenfield, Chair of the Council Committee considering your nomination**

Staff in the Mayor's Office of Intergovernmental Relations will assist you with these arrangements.