

HOLLY L. WOLCOTT  
CITY CLERK

City of Los Angeles  
CALIFORNIA

OFFICE OF THE  
CITY CLERK

SHANNON D. HOPPE  
EXECUTIVE OFFICER



Council and Public Services Division  
200 N. SPRING STREET, ROOM 395  
LOS ANGELES, CA 90012  
GENERAL INFORMATION - (213) 978-1133  
FAX: (213) 978-1040

ERIC GARCETTI  
MAYOR

BRIAN E. WALTERS  
DIVISION CHIEF

[CLERK.LACITY.ORG](http://CLERK.LACITY.ORG)

When making inquiries relative to  
this matter, please refer to the  
Council File No.: [17-0027](#)

**OFFICIAL ACTION OF THE LOS ANGELES CITY COUNCIL**

April 11, 2018

**Council File No.:** [17-0027](#)

**Council Meeting Date:** April 10, 2018

**Agenda Item No.:** 30

**Agenda Description:** HOUSING COMMITTEE REPORT relative to proposed agreement with the Coalition for Economic Survival to provide educational outreach services to property owners and residents who are at-risk of losing affordable housing.

**Council Action:** HOUSING COMMITTEE REPORT - ADOPTED

**Council Vote:**

YES	BLUMENFIELD	YES	HARRIS-DAWSON	YES	O'FARRELL
YES	BONIN	YES	HUIZAR	YES	PRICE
ABSENT	BUSCAINO	YES	KORETZ	YES	RODRIGUEZ
ABSENT	CEDILLO	ABSENT	KREKORIAN	YES	RYU
YES	ENGLANDER	YES	MARTINEZ	YES	WESSON

HOLLY L. WOLCOTT  
CITY CLERK

**Pursuant to Charter/Los Angeles Administrative Code Section(s): 341**

FILE SENT TO MAYOR:

LAST DAY FOR MAYOR TO ACT:

**APPROVED**

**\*DISAPPROVED**

**\*VETO**

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
**DATE SIGNED**

HOUSING COMMITTEE REPORT relative to proposed agreement with the Coalition for Economic Survival (CES) to provide educational outreach services to property owners and residents who are at-risk of losing affordable housing.

Recommendations for Council action, SUBJECT TO THE APPROVAL OF THE MAYOR:

1. AUTHORIZE the General Manager, Los Angeles Housing and Community Investment Department (HCIDLA), or designee, to negotiate and execute a new contract with CES for an amount not to exceed \$103,000 with a term of one year to commence retroactive to January 1, 2018 through December 31, 2018, with two one-year renewal options, to provide educational outreach services to property owners and to residents who are at-risk of losing affordable housing, subject to the approval of the City Attorney as to form and in compliance with City contracting standards, as detailed in Attachment 1 of the January 22, 2018 HCIDLA report, attached to the Council file.
2. AUTHORIZE the Controller to expend funds in the amount of \$103,000 from Account No. 43M357, Local Funding for Affordable Housing, within Fund No. 44G Affordable Housing Trust Fund.
3. AUTHORIZE the General Manager, HCIDLA, or designee, to prepare Controller instructions and any technical adjustments consistent with the Mayor and City Council actions, subject to the approval of the City Administrative Officer (CAO); and, REQUEST the Controller to implement these instructions.

Fiscal Impact Statement: The CAO reports that there is no impact to the General Fund. The proposed Agreement with the CES will be paid for by the Affordable Housing Trust Fund No. 44G, which is earmarked for housing preservation services. The recommendations contained in the March 19, 2018 CAO report are in compliance with the City's Financial Policies in that the costs for these services will be paid through available special funds sources.

Community Impact Statement: None submitted.

Summary:

On March 28, 2018, your Committee considered March 19, 2018 CAO and January 22, 2018 HCIDLA reports relative to proposed agreement with the Coalition for Economic Survival (CES) to provide educational outreach services to property owners and residents who are at-risk of losing affordable housing. According to the CAO, the HCIDLA is requesting authority to negotiate and execute a new Professional Services Agreement (Agreement) with the CES for the provision of outreach and education to residents of expiring and at-risk affordable housing through the At-Risk Affordable Housing Tenant Outreach and Education Services contract. The proposed contract would have a one year term to commence retroactive to January 1, 2018 and extend through December 31, 2018, with two one-year renewal options, and compensation in an amount not to exceed \$103,000.

On May 8, 2017, HCIDLA released an Request for Proposal (RFP) to solicit proposals from qualified individuals or firms to provide tenant outreach and education services as described in

the RFP scope of work section of the January 22, 2018 HCID's Report. The CES was qualified through their extensive knowledge and proven experience. Additional information regarding the RFP process and results can be found in the HCID Report.

After consideration and having provided an opportunity for public comment, the Committee moved to recommend approval of the recommendations contained in the March 19, 2018 CAO report and detailed in the above recommendations. This matter is now submitted to Council for its consideration.

Respectfully Submitted,

HOUSING COMMITTEE



<b>MEMBER</b>	<b>VOTE</b>
CEDILLO:	ABSENT
KREKORIAN:	YES
HARRIS-DAWSON:	YES

ARL  
3/28/18

**-NOT OFFICIAL UNTIL COUNCIL ACTS-**