

REPORT FROM

OFFICE OF THE CITY ADMINISTRATIVE OFFICER

Date: December 16, 2016

CAO File No.: 0150-10867-0000

Council File No.:

Council District: Various

To: The Mayor

From: Miguel A. Santana, City Administrative Officer *RJH
RW*

Reference: Communication from the Department of Water and Power dated November 14, 2016; referred by the Mayor for report on November 29, 2016

Subject: **QUITCLAIM OF FIFTEEN DISTRIBUTION EASEMENTS**

RECOMMENDATIONS

That the Mayor:

1. Approve the proposed resolution which authorizes the Department of Water and Power to execute quitclaim deeds for fifteen distribution easements; and
2. Return the proposed resolution to the Department for further processing, including Council consideration.

SUMMARY

Approval of the proposed resolution authorizes the DWP to quitclaim (to release or relinquish a legal claim) fifteen water and/or power distribution easements. The DWP has determined that these easements are no longer required for use by the Department. Charter Section 675(d)(2) requires Council approval to dispose of real property and there is no time limit for Council action. The City Attorney has approved the proposed resolution as to form and legality.

DWP periodically receives applications requesting the DWP to abandon certain easements. The requests are from property owners who are seeking to remove restrictions previously required for building permits or tract maps. If the DWP determines an easement is no longer necessary for current or future operations, a quitclaim deed is processed, thereby, effectively terminating the easement. The processing fee for each applicant is \$6,420.

FISCAL IMPACT STATEMENT

Approval of the proposed resolution will result in revenue to the Water Revenue Fund and Power Revenue Fund of \$6,420 for each quitclaim resulting in a total of \$96,300. The proposed action complies with the Department's adopted Financial Policies. Approval of the proposed resolution does not impact on the City's General Fund.

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