

**BUDGET AND FINANCE COMMITTEE REPORT** relative to a replacement for the City's current payroll software system PaySR.

Recommendations for Council action, as initiated by Motion (Krekorian - Blumenfield):

1. DESIGNATE the the Information Technology Agency (ITA) as the project manager for both the ongoing maintenance of the PaySR program and for the replacement of PaySR.
2. INSTRUCT the ITA in consultation with the Controller's office, to report by March 1, 2017 on the status of PaySR and the budgetary and staffing needs of the ITA and the Controller to maintain the PaySR system while a replacement is in development.
3. INSTRUCT the ITA to report by April 1, 2017 on the following:
  - a. Preliminary requirements of the Personnel Department, the City Administrative Officer and the Controller's office for the replacement payroll software system.
  - b. A timeline that indicates when the ITA anticipates that the City can begin phasing in a replacement payroll system and the intermediary steps that must be taken in order to begin testing.
  - c. A budget request for any positions and funding to begin the first year implementation.
4. REQUEST the City Clerk to refer the reports from the ITA to the Innovation, Grants, Technology, Commerce and Trade and Budget and Finance Committees.

Fiscal Impact Statement: Neither the City Administrative Officer nor the Chief Legislative Assistant has completed a financial analysis of this report.

Community Impact Statement: None submitted.

### SUMMARY

At its regular meeting held on January 30, 2017, the Budget and Finance Committee considered Motion (Krekorian - Blumenfield) relative to a replacement of the City's current payroll software system PaySR.

During consideration of the matter, the Committee amended the Motion's recommendations by requesting that the City Clerk refer the forthcoming reports from ITA to the Innovation, Grants, Technology, Commerce and Trade and Budget and Finance Committees.

After providing an opportunity for public comment, the Committee approved the recommendations in the Motion as amended. This matter is now forwarded to the Council for its consideration.

Respectfully Submitted,

BUDGET AND FINANCE COMMITTEE

*Paul Kerkorian*

<u>MEMBER</u>	<u>VOTE</u>
KREKORIAN:	YES
ENGLANDER:	YES
MARTINEZ:	ABSENT
BLUMENFIELD:	YES
BONIN:	ABSENT

REW  
1/31/17  
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**-NOT OFFICIAL UNTIL COUNCIL ACTS-**