

CITY OF LOS ANGELES
INTER-DEPARTMENTAL CORRESPONDENCE

DATE: January 23, 2017

TO: Condition Compliance Unit
Planning Department
City Hall, 5th Floor, Mail Stop No. 395

FROM: Zina H. Cheng, Deputy City Clerk
Office of the City Clerk
Room 395, City Hall, Mail Stop No. 160

**SUBJECT: Public Convenience or Necessity (Caldera) Application
Council File No. 17-0082; CD 12**

An application requesting that the City Council make a finding of Public Convenience or Necessity for the sale of alcoholic beverages at 7-Eleven Store 26988, located at 12450 West Burbank Boulevard, Los Angeles, CA 91607 has been filed with the Office of the City Clerk. Inasmuch as Council has directed that involved City Departments be informed of this process, you are asked to review the application.

The Council file and application can be reviewed on the City Clerk website at:
<http://www.lacouncilfile.com>

Written comments or reports may be addressed to the City Clerk, Room 395, City Hall, 200 North Spring Street, Los Angeles, CA 90012, Attention: Zina H. Cheng, Deputy City Clerk. Please reference the Council file number in your correspondence.

Please be advised that this matter can be scheduled for Council consideration at any time on, or prior to **March 7, 2017**. Please contact me to confirm the date of the Council hearing. Your report should be submitted prior to the Council hearing date.