

## MOTION

## BUDGET & FINANCE

Geographic information system (GIS) software supports primary operations in 20 City departments, bureaus and elected offices by providing a variety of software and cloud based solutions through the City-wide contract (C-59756), or Enterprise Agreement (EA). The GIS information utilized by the 20 departments and bureaus identified below include location and geographic data that the various agencies utilize on a real-time basis to perform geographic analysis and to provide special reimbursable services, to the public and other governmental agencies, such as preparing/producing maps for constituents visiting public counters, the issuance of building and public works permits, zoning and land use decisions, dispatching for fire and police services, crime analysis, management of water and power assets, asset management at the Harbor, emergency management, truck routing for trash collection and many other critical services.

In prior fiscal years, City departments and bureaus purchased GIS software licenses individually and also paid their software maintenance fees separately. The City had executed an EA with the vendor ESRI for the last contract. Last fiscal year (FY 2016-17), a new City-wide contract (C-59756), or EA was approved, requiring sufficient funding so that the City can remit its annual payment of \$1.8 Million to the vendor, ESRI. Under the existing EA with ESRI, the GIS software licensing and annual maintenance fees, including periodic software upgrades, is coordinated by one City Department or Bureau, on behalf of the City. Continuing as the Contract Administrator over the EA for the next two years, the Bureau of Engineering will coordinate the annual \$1.8 Million payment to ESRI for the continuation of GIS software licenses and maintenance services.

To ensure the annual payment of the \$1.8 Million to ESRI for FY 2017-18 GIS software and maintenance services, the Bureau of Engineering requires all 20 departments and bureaus to provide funding for their portion of the \$1.8 Million payment to ESRI. In prior fiscal years, some City departments transferred funds using interdepartmental orders to pay for their share of the licensing cost. Other departments received direct billing from the City Administrative Office (CAO) requesting that payments be remitted directly to the Special Services fund used to pay the vendor. These methods are no longer efficient, since departments procedures in processing interdepartmental orders and payment processes vary significantly and have caused exceedingly long delays in paying the vendor in a timely manner. The City can only submit one annual payment and thus has had to wait for all the departments and bureaus to transfer their payments into the special services fund before the vendor can be paid. In some instances, delays have been for nearly 12 months.

To ensure that there is no lapse in services provided by ESRI during FY 2017-18, approval of the revised recommendations below would streamline the payment process for both the City and the vendor. Requesting all the participating departments and bureaus coordinate with the Controller's Office and provide the funding and account information in advance by date certain, allows the Controller's Office to make technical accounting corrections as necessary to ensure accurate funding transfers are done in a timely manner and thus avoid the City have any lapse in services. City Council and Mayoral approval is required to authorize the transfer of funds by various City departments and bureaus to the Bureau of Engineering prior to the end of the current FY. The Bureau of Engineering would then be able to remit payment to ESRI prior to the end of the current FY to ensure there is no lapse in service at the beginning of FY 2017-18.

The EA with ESRI is for the term of July 1, 2016 through June 30, 2019.

I THEREFORE MOVE, to ensure the continued benefits of the GIS software and maintenance support services during FY 2017-18, and that the City Council and Mayor:

1. Request the Controller to transfer as soon as possible, the following amounts from the City Departments and Bureaus identified below, totaling \$1,800,000 to the Citywide Enterprise License Agreement – ESRI, Inc. Fund No. 682, Department No. 50, Appropriation Unit No. 50NVAN, so that the



Bureau of Engineering can make full payment on the annual payment to ESRI for its special GIS related services.

From:

Department / Bureau Name	Fund No.	Dept. No.	Appropriation Unit No.	Amount
<b>Engineering</b>	<b>100</b>	<b>78</b>	<b>003040</b>	<b>\$153,850.00</b>
Sanitation	100	82	003040	\$48,756.32
Sanitation	508	50	50NX82	\$54,415.58
Sanitation	760	50	50NX82/304	\$68,605.10
<b>Street Lighting</b>	<b>100</b>	<b>84</b>	<b>006010</b>	<b>\$58,739.00</b>
<b>Street Services</b>	<b>100</b>	<b>86</b>	<b>006010</b>	<b>\$17,677.00</b>
<b>Building and Safety</b>	<b>48R</b>	<b>08</b>	<b>08P530</b>	<b>\$76,753.00</b>
City Clerk	100	14	004170	\$33,317.00
Controller	100	26	003040	\$6,940.00
Cultural Affairs	100	30	003040	\$6,940.00
DWP	704	98	5301	\$362,083.00
<b>EMD</b>	<b>392</b>	<b>34</b>	<b>346010</b>	<b>\$29,033.00</b>
<b>EWDD</b>	<b>100</b>	<b>22</b>	<b>003040</b>	<b>\$13,912.00</b>
<b>Port of Los Angeles</b>	<b>702</b>	<b>42</b>	<b>001000</b>	<b>\$55,663.00</b>
HCIDLA	440	43	43N682	\$18,500.00
HCIDLA	41M	43	43N682	\$18,500.00
HCIDLA	56V	43	43N682	\$8,287.00
<b>LADOT</b>	<b>540</b>	<b>94</b>	<b>94K309</b>	<b>\$60,362.00</b>
<b>Fire</b>	<b>100</b>	<b>38</b>	<b>003040</b>	<b>\$177,731.00</b>
Police	100	70	003040	\$143,363.00
<b>Los Angeles World Airports</b>	<b>700</b>	<b>04</b>	<b>041000</b>	<b>\$110,080.00</b>
Mayor	100	46	003040	\$16,493.00
<b>City Planning</b>	<b>100(588)</b>	<b>68</b>	<b>003040</b>	<b>\$226,245.00</b>
Recreation and Parks	302	88	006010	\$33,755.00
<b>TOTAL</b>				<b>\$1,800,000.00</b>

To:

The Citywide Enterprise License Agreement – ESRI, Inc. Fund No. 682, Department No. 50, Appropriation Unit No. 50NVAN, \$1.8 Million.

2. Direct all the General Managers and Bureau Directors for the City Departments and Bureaus identified in Recommendation No. 1 to complete the transfer of funds as soon as possible, in coordination with the Controller's Office.

3. Authorize the Controller to make any technical accounting corrections, if necessary, to effectuate the intent of the City Council Action.

PRESENTED BY:

*Monica Rodriguez*  
MONICA RODRIQUEZ

Councilwoman, 7<sup>th</sup> District

SECONDED BY:

*[Signature]*

JAN 31 2018

ORIGINAL