

HOUSING COMMITTEE REPORT relative to a request for authorization to contract with Charles and Cynthia Eberly Incorporated, dba the Eberly Company, selected through a Request for Proposals for landlord outreach and education services for the Rent Escrow Account Program (REAP) and Utility Maintenance Program (UMP).

Recommendations for Council action, SUBJECT TO THE APPROVAL OF THE MAYOR:

1. AUTHORIZE the General Manager, Los Angeles Housing and Community Investment Department (HCIDLA), or designee, to:
  - a. Execute a contract with The Eberly Company to provide landlord outreach and education services for the REAP and the UMP, for a one-year term to commence on or about November 1, 2017 with two one-year extension options and compensation in an amount not to exceed \$150,000, in conformance with the draft contract attached to the HCIDLA transmittal dated August 15, 2017 and subject to the review and approval of the City Attorney as to form and compliance with City contracting requirements.
  - b. Prepare Controller instructions to make any necessary technical adjustments consistent with the Council and Mayor actions on this matter, subject to the approval of the City Administrative Officer (CAO); and, authorize the Controller to implement these instructions.
2. AUTHORIZE the Controller to expend funds in an amount not to exceed \$150,000 for the contract referenced in Recommendation 1a. above upon proper written demand of the General Manager, HCIDLA, or designee, as follows:

<u>Fund</u>	<u>Account</u>	<u>Amount</u>
Systematic Code Enforcement Trust Fund No. 41M/43	43P228	\$148,500
Rent Stabilization Trust Fund No. 440/43	43P228	<u>1,500</u>
	Total:	\$150,000

Fiscal Impact Statement: The CAO reports that there will be no impact to the General Fund. The recommendations of this report comply with the City's Financial Policies in that the proposed contract would be fully supported by the HCIDLA's Systematic Code Enforcement and Rent Stabilization trust funds.

Community Impact Statement: None submitted.

Summary:

At a meeting held on September 27, 2017, the Housing Committee considered reports from the CAO and the HCIDLA relative to a request for authorization to contract with the Eberly Company, selected through a Request for Proposals for landlord outreach and education services for the REAP and UMP. After providing an opportunity for public comment, the Committee recommended that Council approve the CAO recommendations contained in the report dated

September 22, 2017 as detailed above. This matter is now submitted to Council for its consideration.

Respectfully Submitted,

HOUSING COMMITTEE

<u>MEMBER</u>	<u>VOTE</u>
CEDILLO	YES
KREKORIAN:	YES
HARRIS-DAWSON	ABSENT

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**-NOT OFFICIAL UNTIL COUNCIL ACTS-**