

REPORT FROM

## OFFICE OF THE CITY ADMINISTRATIVE OFFICER

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Date: February 19, 2020

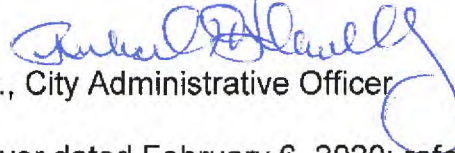
CAO File No. 0220-03695-0257

Council File No. 17-0279

Council District: All

To: The Mayor  
The Council

From: Richard H. Llewellyn, Jr., City Administrative Officer



Reference: Transmittal from the Mayor dated February 6, 2020; referred for report February 12, 2020

Subject: **FISCAL YEAR 2017 URBAN AREAS SECURITY INITIATIVE (UASI) GRANT – CONTRACTING AUTHORITIES AND BUDGET MODIFICATIONS**

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### RECOMMENDATIONS

That the Council:

1. Authorize the Mayor, or designee, to:
  - a. Modify the existing grant budget (C.F. 17-0279) for the Fiscal Year 2017 (FY17) Urban Areas Security Initiative (UASI) grant by reallocating funds between projects and conducting the necessary fiscal transfers as described within this report;
  - b. Negotiate and execute a contract with a hotel to host the strategic dialogue conference for a term of up to one (1) week within the grant performance period, and for a contract amount not to exceed \$15,000, subject to the review and approval of the City Attorney as to form;
  - c. Negotiate and execute a contract with subject matter experts to fund conference speaker fees for a term of up to three (3) months within the grant performance period, and for a contract amount not to exceed \$5,000 each, subject to the review and approval of the City Attorney as to form; and
  - d. Prepare Controller instructions for any technical adjustments, subject to approval of the City Administrative Officer, and authorize the Controller to implement the instructions.
2. Authorize the Controller to:
  - a. Transfer appropriations and create new appropriation accounts within Fund 60F, FY17 UASI, as follows:

**TRANSFER FROM:**

<u>Fund/Dept.</u>	<u>Account</u>	<u>Account Name</u>	<u>Amount</u>
60F/46	46R138	Fire	\$364,621.58
60F/46	46P938	LAFD Grant Allocation	\$28,048.01
60F/46	46R299	Reimbursement of General Fund Costs	\$494,802.36
60F/46	46P946	Grant Management & Administration	<u>\$896,280.00</u>
			<b>\$1,783,751.95</b>

**TRANSFER TO:**

<u>Fund/Dept.</u>	<u>Account</u>	<u>Account Name</u>	<u>Amount</u>
60F/46	46S138	Fire	\$445,117.41
60F/46	46S146	Mayor	\$600,000.00
60F/46	46S299	Reimbursement of General Fund Costs	<u>\$738,634.54</u>
			<b>\$1,783,751.95</b>

- b. Transfer appropriations from Fund 60F, Department 46, FY17 UASI, to the General Fund to reimburse UASI-related expenditures as follows:

**TRANSFER FROM:**

<u>Fund/Dept.</u>	<u>Account</u>	<u>Account Name</u>	<u>Amount</u>
60F/46	46S138	Fire	\$445,117.41
60F/46	46S146	Mayor	<u>\$600,000.00</u>
			<b>\$1,045,117.41</b>

**TRANSFER TO:**

<u>Fund/Dept.</u>	<u>Account</u>	<u>Account Name</u>	<u>Amount</u>
100/38	001012	Sworn Salaries	\$39,248.07
100/38	001098	Overtime, Variable Staffing	\$405,869.34
100/46	001020	Grant Reimbursement	<u>\$600,000.00</u>
			<b>\$1,045,117.41</b>

- c. Transfer up to \$27,414.78 from Fund No. 60F, Account No. 46S299 to the General Fund, Department No. 38, Revenue Source Code No. 5346, for reimbursement of grant-funded fringe benefits;
- d. Transfer up to \$711,219.76 from Fund No. 60F, Account No. 46S299 to the General Fund, Department No. 46, Revenue Source Code No. 5346, for reimbursement of grant-funded fringe benefits; and,
- e. Transfer cash from Fund 60F/46 to reimburse the General Fund, on an as-needed basis, upon presentation of proper documentation from City Departments, subject to the approval of the Mayor's Office of Public Safety.

**SUMMARY**

The Mayor's Office of Public Safety (Mayor's Office) requests authority to modify the United States Department of Homeland Security Fiscal Year 2017 (FY17) Urban Areas Security Initiative (UASI) grant. The Mayor's Office also requests contracting authority and budget modifications as

part of the FY17 UASI grant program. The Council authorized the Mayor's Office to accept the FY17 UASI grant in the amount of \$54,888,000 on March 9, 2018, with a grant performance period of September 1, 2017 through May 31, 2020 (C.F. 17-0279). No matching funds are required.

#### Los Angeles Fire Department

The Mayor's Office is requesting a total of \$472,532.19 to be appropriated to the Los Angeles Fire Department (LAFD) for approved FY17 UASI projects. These projects, detailed in Attachment 1 of the Mayor's report dated February 6, 2020, have been approved previously; the request is to continue to fund these projects through the end of the grant performance period. These grant-funded positions are fully funded through the FY17 UASI grant program.

The Mayor's Office requests the authority to conduct the necessary fiscal transfers between appropriations, as described above.

#### Los Angeles Mayor's Office

##### *Management and Administration*

Federal grant guidelines allow up to five percent of the UASI award to be used for salary and fringe benefit costs for grant and financial management staff. In the FY17 UASI grant, a total of \$2,744,400 was allocated for management and administration. As the administrator of the fiscal agent of the UASI grant, the Mayor's Office funds grant and financial staff within this allowance. These costs have been approved by the Grantor.

The Mayor's Office is requesting the authority to appropriate \$896,280.00 in grant management and administration funding for the current fiscal year.

##### *Institute for Strategic Dialogue Conference*

The Mayor's Office will be hosting a strategic dialogue conference, which will provide updates on current events related to violence in our communities in an effort to empower men and women to live up to their potential as positive change actors through unique cross-sectorial work. To host this event, the Mayor's Office intends to contract with subject-matter experts and fund conference speaker fees. The Mayor's Office will allocate \$25,000 in cost savings from the Cyber Security Contractor project to support the strategic dialogue conference. This modification is pending approval by the Grantor.

The Mayor's Office requests authority to modify the FY17 UASI grant budget to host the strategic dialogue conference as described above. Additionally, the Mayor's Office requests authority to negotiate and execute a contract with a vendor to provide a venue for the strategic dialogue conference. Lastly, the Mayor's Office requests authority to negotiate and execute a contract with vendors to provide subject matter expertise as speakers at the strategic dialogue conference for a term of up to three (3) months within the grant performance period, and for contract amounts not to exceed \$5,000 each.

## **FISCAL IMPACT STATEMENT**

Approval of the recommendations in this report will provide appropriations to various City departments from the Fiscal Year 2017 Urban Areas Security Initiative (FY17 UASI) Grant award. There is no impact to the General Fund as a result of the recommendations in this report. No matching funds are required.

## **FINANCIAL POLICIES STATEMENT**

Execution of the proposed agreement complies with the City's Financial Policies in that all grant-eligible costs are fully covered by grant funds.

*RHL:SRB:04200110*