

REPORT FROM

OFFICE OF THE CITY ADMINISTRATIVE OFFICER

Date: February 27, 2019

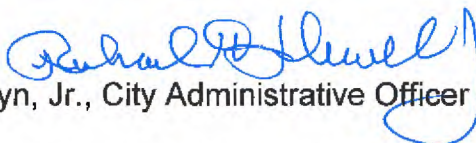
CAO File No. 0220-03695-0245

Council File No. 17-0279

Council District: All

To: The Mayor
The Council

From: Richard H. Llewellyn, Jr., City Administrative Officer



Reference: Transmittal from the Mayor dated January 30, 2019; referred for report
January 30, 2019

Subject: **FISCAL YEAR 2017 URBAN AREAS SECURITY INITIATIVE (UASI) GRANT –
CONTRACTING AUTHORITIES AND BUDGET MODIFICATIONS**

RECOMMENDATIONS

That the Council:

1. Authorize the Mayor, or designee, to:

- a. Modify the existing grant budget (C.F. 17-0279) for the Fiscal Year 2017 (FY17) Urban Areas Security Initiative (UASI) grant by reallocating funds between projects and conducting the necessary fiscal transfers as described within this report;
- b. Negotiate and execute a contract with a vendor to complete perimeter security upgrades and installation work at the Frank Hotchkin Memorial Training Center, for a term of up to 24 months within the grant performance period, and for a contract amount not to exceed \$300,000, subject to the review and approval of the City Attorney as to form;
- c. Negotiate and execute a contract with a vendor to produce a neighborhood preparedness program and plans along with assistive tools such as visuals, graphics, brochures, or templates, for a term of up to 24 months within the grant performance period, and for a contract amount not to exceed \$100,000, subject to the review and approval of the City Attorney as to form;
- d. Negotiate and execute a contract amendment with the City of Long Beach to increase its total contract amount by \$96,667, from the previously authorized amount of \$825,000, to a new contract amount of \$921,667, subject to the review and approval of the City Attorney as to form;
- e. Negotiate and execute a contract amendment with the County of Los Angeles to decrease its total contract amount by \$286,176, from the previously authorized amount of \$4,900,000, to a new contract amount of \$4,613,824, subject to the review and approval of the City Attorney as to form; and,

- f. Prepare Controller instructions for any technical adjustments, subject to approval of the City Administrative Officer, and authorize the Controller to implement the instructions.

2. Authorize the Controller to:

- a. Transfer appropriations and create new appropriation accounts within Fund 60F, FY17 UASI, as follows:

TRANSFER FROM:

<u>Fund/Dept. No.</u>	<u>Account</u>	<u>Title</u>	<u>Amount</u>
60F/46	46P935	EMD Grant Allocation	\$ 193,334.00
60F/46	46P668	Partner Jurisdiction	382,843.00
Total			\$ 576,177.00

TRANSFER TO:

<u>Fund/Dept. No.</u>	<u>Account</u>	<u>Title</u>	<u>Amount</u>
60F/46	46P668	Partner Jurisdiction	\$ 193,334.00
60F/46	46R146	Mayor	222,816.31
60F/46	46R299	Reimb. of General Fund Costs	110,026.69
60F/46	46P946	Grant Management & Administration	50,000.00
Total			\$ 576,177.00

- b. Transfer appropriations from Fund 60F, Department 46, FY17 UASI to the General Fund to reimburse UASI-related expenditures as follows:

TRANSFER FROM:

<u>Fund/Dept. No.</u>	<u>Account</u>	<u>Title</u>	<u>Amount</u>
60F/46	46R146	Mayor	Total \$222,816.31

TRANSFER TO:

<u>Fund/Dept. No.</u>	<u>Account</u>	<u>Title</u>	<u>Amount</u>
100/46	001020	Grant Reimbursed	Total \$222,816.31

- c. Transfer up to \$110,026.69 from Fund No. 60F, Account No. 46R299 to the General Fund, Department No. 46, Revenue Source Code No. 5346, for reimbursement of grant-funded fringe benefits; and,
- d. Transfer cash from Fund 60F/46 to reimburse the General Fund, on an as-needed basis, upon presentation of proper documentation from City Departments, subject to the approval of the Mayor's Office of Public Safety.

SUMMARY

The Mayor's Office of Public Safety (Mayor's Office) requests authority to modify the United States Department of Homeland Security Fiscal Year 2017 (FY17) Urban Areas Security Initiative (UASI) grant. The Mayor's Office also requests contracting authority and budget modifications as part of the FY17 UASI grant program. The Council authorized the Mayor's Office to accept the FY17 UASI grant in the amount of \$54,888,000 on March 9, 2018 with a grant performance period of September 1, 2017 through May 31, 2020 (C.F. 17-0279). No matching funds are required.

Los Angeles Fire Department

Frank Hotchkin Memorial Training Center Security Upgrades

The Los Angeles Fire Department (LAFD) received an allocation of \$300,000 in the FY16 UASI grant in order to hire a contractor to secure the perimeter of the Frank Hotchkin Memorial Training Center (FHMTTC) by furnishing and installing fencing and gates surrounding the facility. Due to the historic nature of the facility and its grounds, the necessary Federal environmental clearances are unable to be secured within the remaining FY16 UASI performance period and will need to be moved to FY17 UASI for completion.

The Mayor's Office requests authority to modify the FY17 UASI grant budget and to negotiate and execute a contract with a vendor to complete all installation work at the facility for a term of up to 24 months within the performance period, and for a contract amount not to exceed \$300,000.

Los Angeles Emergency Management Department

The Los Angeles Emergency Management Department (EMD) along with the County of Los Angeles Office of Emergency Management (OEM) and the City of Long Beach Office of Disaster Preparedness and Emergency Communications (Long Beach) received a joint allocation of \$293,334 in the FY17 UASI grant to provide a neighborhood preparedness program to its respective communities. The goal of the program is to help neighborhoods prepare for, respond to, and recover from catastrophic events and natural disasters, and to increase the number of neighborhoods who have written neighborhood emergency plans.

Initially, contracting authority was requested for a consultant to work with the three agencies to produce neighborhood preparedness plans along with assistive tools such as visuals, graphics, brochures, or templates. However, a modification is now necessary, to enable each respective agency to pursue its own neighborhood preparedness project with the funding distributed as follows: \$100,000 for EMD; \$96,667 for OEM; and, \$96,667 for Long Beach. The Long Beach modification was approved by the Grantor on December 18, 2018; however, the OEM and EMD modification is still pending Grantor approval.

The Mayor's Office requests authority to modify the FY17 UASI grant budget, to amend EMD's contracting authority, and to negotiate and execute contract amendments with the County of Los Angeles and the City of Long Beach, as noted above.

Los Angeles Mayor's Office

The Mayor's Office identified cost savings totaling \$382,843 from various approved FY16 UASI projects. In order to meet FY16 UASI grant performance period deadlines, the LA County Joint Regional Intelligence Center (JRIC) requested to increase its FY16 UASI allocation by \$382,843 for its approved JRIC Intelligence Analysts salaries project. Consequently, \$382,843 allocated to the LA County JRIC in FY17 UASI funding is requested to be modified back to the Mayor's Office.

The Mayor's Office requests authority to modify the FY17 UASI grant budget to utilize \$332,843 to fund a program director to continue the LA Cyber Lab project, which was also funded in FY15 UASI (C.F. 15-0734) and FY16 UASI (C.F. 16-0777). The LA Cyber Lab is a public-private partnership dedicated to protecting personal and protected information from malicious cyber threats by facilitating and promoting innovation, education, and information sharing between the public and private sectors. The program director will continue to work with the City's public and private sectors to successfully operate and manage the LA Cyber Lab on a day-to-day basis. The modification was approved by the Grantor on January 11, 2019.

The Mayor's Office also requests authority to modify the FY17 UASI grant budget, to utilize \$50,000 to fund regional participation at the National Homeland Security Conference. Annually, the Mayor's Office supports the attendance of approximately 35 regional UASI partners to the conference by paying registration and travelers' fees. This modification was approved by the Grantor on January 11, 2019.

The Mayor's Office requests authority to modify the FY17 UASI grant budget, to conduct the necessary transfers between appropriations, and to decrease the FY17 UASI Los Angeles County Subrecipient Agreement by \$382,843, as noted above.

Technical Correction

The recommendations in this report differ from the recommendations found in the Mayor's Office transmittal dated January 30, 2019, as the Mayor's Office indicated that one of the account numbers in Recommendation 2(a) needed to be revised from 46R138-Mayor to 46R146-Mayor.

FISCAL IMPACT STATEMENT

Approval of the recommendations in this report will provide allocations to various City departments and the Los Angeles/Long Beach Urban Area Partner Jurisdictions totaling \$54,888,000 from the Fiscal Year 2017 Urban Areas Security Initiative (FY17 UASI) Grant award. There is no impact to the General Fund. No matching funds are required. The recommendations in this report are in compliance with the City's Financial Policies as all grant eligible costs are fully covered by grant funds.