



January 30, 2019

Honorable Members of the City Council
c/o City Clerk
Room 395, City Hall

Re: FY 2017 Urban Areas Security Initiative (UASI) Contracting Authorities and Budget Modifications (Council File No. 17-0279)

Dear Honorable Members:

Transmitted herewith for City Council consideration are proposed contracting authorities and budget modifications related to the United States Department of Homeland Security (DHS) Fiscal Year 2017 Urban Areas Security Initiative (FY17 UASI) grant award. On March 9, 2018, the City Council accepted the FY17 UASI grant in the amount of \$54,888,000 with a grant performance period from September 1, 2017 to May 31, 2020 (Council File No. 17-0279).

Los Angeles Fire Department

Frank Hotchkin Memorial Training Center Security Upgrades

In FY16 UASI, the Los Angeles Fire Department (LAFD) received an allocation of \$300,000 to hire a contractor to secure the perimeter of the Frank Hotchkin Memorial Training Center (FHMTTC) by furnishing and installing fencing and gates surrounding the facility. Due to the historic nature of the facility and its grounds, the necessary Federal environmental clearances are not able to be secured within the remaining FY16 UASI performance period and will be moved to FY17 UASI for completion.

The Mayor's Office requests the authority to modify the FY17 UASI grant budget and to negotiate and execute a contract with a vendor to complete all installation work at the facility, for a term of up to 24 months within the performance period, and for a contract amount not to exceed \$300,000.



Los Angeles Emergency Management Department

In FY17 UASI, the City of Los Angeles Emergency Management Department (EMD) along with the County of Los Angeles Office of Emergency Management (OEM) and the City of Long Beach Office of Disaster Preparedness and Emergency Communications (Long Beach) received a joint allocation of \$293,334 to provide a neighborhood preparedness program to its respective communities. The goal of the program is to help neighborhoods prepare for, respond to and recover from catastrophic events and natural disasters, and to increase the number of neighborhoods who have written neighborhood emergency plans.

Initially, contracting authority was requested for a consultant to work with the three agencies to produce neighborhood preparedness plans along with assistive tools such as visuals, graphics, brochures or templates. Now, each department is requesting to pursue their own neighborhood preparedness project with EMD receiving \$100,000, OEM receiving \$96,667 and Long Beach receiving \$96,667. The Long Beach modification was approved by the Grantor on December 18, 2018. The OEM modification is pending Grantor approval.

The Mayor's Office requests authority to modify the FY17 UASI grant budget, to amend EMD's contracting authority, and to negotiate and execute contract amendments with the County of Los Angeles and the City of Long Beach, as noted above.

Mayor's Office

In FY16 UASI, the Mayor's Office has identified cost savings totaling \$382,843 from various approved projects. In order to meet FY16 UASI grant performance period deadlines, the LA County Joint Regional Intelligence Center (JRIC) has agreed to increase their FY16 UASI allocation by \$382,843 for their approved JRIC Intelligence Analysts salaries project, and, in turn, modify \$382,843 from their FY17 UASI allocation back to the Mayor's Office.

The Mayor's Office is requesting to utilize \$332,843 of these funds for the City's cybersecurity efforts. These funds will be reallocated to a program director for the continuation of the LA Cyber Lab project, originally funded in FY15 UASI and FY16 UASI (Council File No. 15-0734 and Council File No. 16-0777). The LA Cyber Lab is a public-private partnership dedicated to protecting personal and protected information from malicious cyber threats by facilitating and promoting innovation, education, and information sharing between Los Angeles' (City) public and private sectors for the benefit of all our city's businesses and residents. This program director will continue to work with the City's public and private sectors to successfully operate and manage the LA Cyber Lab on a day-to-day basis. This modification was approved by the Grantor on January 11, 2019.

The Mayor's Office is requesting to utilize the balance of \$50,000 to fund regional participation at the National Homeland Security Conference. On an annual basis, the Mayor's Office supports the attendance of approximately 35 regional UASI partners to this Conference by paying registration and travelers' fees. This modification was approved by the Grantor on January 11, 2019.

Authority is being requested to modify the FY17 UASI grant budget, to conduct the necessary transfers between appropriations, and to decrease the FY UASI 17 Los Angeles County Subrecipient Agreement by \$382,843, as noted above.

Recommendations

It is therefore requested that the City Council:

1. **Authorize** the Mayor, or designee, to:
 - a. Modify the existing grant budget (Council File No. 17-0279) for the FY17 UASI grant by reallocating funds between projects and conducting the necessary fiscal transfers as described within this report;
 - b. Negotiate and execute a contract with a vendor to complete perimeter security upgrades and installation work at the Frank Hotchkin Memorial Training Center, for a term of up to 24 months within the grant performance period, and for a contract amount not to exceed \$300,000, subject to the approval of the City Attorney as to form;
 - c. Negotiate and execute a contract with a vendor to produce a neighborhood preparedness program and plans along with assistive tools such as visuals, graphics, brochures or templates, for a term of up to 24 months within the grant performance period, and for a contract amount not to exceed \$100,000, subject to the approval of the City Attorney as to form;
 - d. Negotiate and execute a contract amendment with the City of Long Beach to increase its total contract amount by \$96,667, from the previously authorized amount of \$825,000, to a new contract amount of \$921,667 subject to the approval of the City Attorney as to form; and
 - e. Negotiate and execute a contract amendment with the County of Los Angeles to decrease its total contract amount by \$286,176, from the previously authorized amount of \$4,900,000, to a new contract amount of \$4,613,824 subject to the approval of the City Attorney as to form.

2. Authorize the Controller to:

- a. Transfer appropriations and create new appropriation accounts within Fund 60F, FY17 UASI, as follows:

TRANSFER FROM:

<u>Fund/ Dept.</u>	<u>Account</u>	<u>Account Name</u>	<u>Amount</u>
60F/46	46P935	EMD Grant Allocation	\$193,334.00
60F/46	46P668	Partner Jurisdiction	\$382,843.00
TOTAL:			\$576,177.00

TRANSFER TO:

<u>Fund/ Dept.</u>	<u>Account</u>	<u>Account Name</u>	<u>Amount</u>
60F/46	46P668	Partner Jurisdiction	\$193,334.00
60F/46	46R138	Mayor	\$222,816.31
60F/46	46R299	Reimb. of General Fund Costs	\$110,026.69
60F/46	46P946	Grant Management & Administration	\$50,000.00
TOTAL:			\$576,177.00

- b. Transfer appropriations within Fund 60F to the General Fund to reimburse the General Fund as follows:

TRANSFER FROM:

<u>Fund/ Dept.</u>	<u>Account</u>	<u>Account Name</u>	<u>Amount</u>
60F/46	46R146	Mayor	\$ 222,816.31
TOTAL:			\$ 222,816.31

TRANSFER TO:

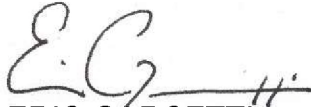
<u>Fund/ Dept.</u>	<u>Account</u>	<u>Account Name</u>	<u>Amount</u>
100/46	001020	Grant Reimbursed	\$ 222,816.31
TOTAL:			\$ 222,816.31

1. Transfer up to \$110,026.69 from Fund No. 60F, Account No. 46R299 to the General Fund, Department No. 46, Revenue Source Code No. 5346, for reimbursement of grant-funded fringe benefits.
2. **Authorize** the Controller to transfer cash from Fund 60F/46 to reimburse the General Fund, on an as-needed basis, upon presentation of proper documentation City Departments, subject to the approval of the Mayor's Office of Public Safety; and

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3. **Authorize** the Mayor, or designee, to prepare Controller instructions for any technical adjustments, subject to approval of the City Administrative Officer, and authorize the Controller to implement the instructions.

Sincerely,

A handwritten signature in black ink, appearing to read 'EG', followed by a horizontal line and a small flourish.

ERIC GARCETTI
Mayor

EG: eci