



ERIC GARCETTI
MAYOR

February 6, 2020

Honorable Members of the City Council
c/o City Clerk
Room 395, City Hall

Re: FY 2017 Urban Areas Security Initiative (UASI) Budget Modifications,
Reappropriations and Contracting Authority (Council File No. 17-0279)

Dear Honorable Members:

Transmitted herewith for City Council consideration are proposed contracting authorities, budget modifications and reappropriation of funds related to the United States Department of Homeland Security (DHS) Fiscal Year 2017 Urban Areas Security Initiative (FY17 UASI) grant award. On March 9, 2018, the City Council accepted the FY17 UASI grant in the amount of \$54,888,000 with a grant performance period from September 1, 2017 to May 31, 2020 (Council File No. 17-0279).

Los Angeles Fire Department

The Mayor's Office is requesting a total of \$472,532.19 be appropriated to the Los Angeles Fire Department (LAFD) for approved FY 2017 UASI projects as referenced in Attachment 1 for the Fiscal Year 2019-20. The UASI projects outlined in this attachment were approved previously and the request is to continue to fund these projects through the end of the grant performance period. All position authorities for LAFD were included in the Personnel Authority Resolution (PAR) (Council File No. 19-1700). The grant-funded positions are fully funded through the FY 2017 UASI grant program.

Authority is being requested to conduct the necessary fiscal transfers between appropriations, as noted above.

Los Angeles Mayor's Office

Management & Administration

The federal grant guidelines allow up to five percent of the UASI award for salary and fringe benefit costs for grant and financial management staff. In the FY 17 UASI grant, a total of \$2,344,400 was allocated for management and administration (M&A). As the administrator of the fiscal agent of the UASI grant, the Mayor's Office funds grant and financial staff within the allowance. These costs were approved previously by the Grantor.

The Mayor's Office requests the authority to appropriate \$896,280.00 in grant M&A funding for the current fiscal year.

Institute for Strategic Dialogue Conference

The Mayor's Office will be hosting a strategic dialogue conference. The conference will provide updates on current events related to violence in our communities in an effort to empower men and women to live up to their potential as positive change actors through unique cross-sectorial work. The Mayor's Office intends to contract with a hotel as a conference location. Additionally, the Mayor's Office will contract with subject matter experts and fund conference speaker fees. The Mayor's Office will allocate \$25,000 in cost savings from the Cyber Security Contractor project to support the strategic dialogue conference. This modification is pending grantor approval.

The Mayor's Office requests authority to modify the FY17 UASI grant budget to host the strategic dialogue conference as noted above. Additionally, the Mayor's Office requests authority to negotiate and execute a contract with a vendor to provide a venue for the strategic dialogue conference. Additionally, the Mayor's Office requests authority to negotiate and execute a contract with vendors to provide subject matter expertise as speakers at the strategic dialogue conference for a term of up to three (3) months within the grant performance period and for contract amounts not to exceed \$5,000 each.

Recommendations

It is therefore requested that the City Council:

1. **Authorize** the Mayor, or designee, to:
 - a. Modify the existing grant budget (Council File No. 17-0279) for the Fiscal Year 2017 (FY17) Urban Area Security Initiative (UASI) grant by reallocating funds between projects and conducting the necessary fiscal transfers as described within this report;
 - b. Negotiate and execute a contract with a hotel to host the strategic dialogue conference for a term of up to one (1) week within the grant performance period, and for a contract amount not to exceed \$15,000, subject to the review and approval of the City Attorney as to form;

- c. Negotiate and execute a contract with subject matter experts to fund conference speaker fees for a term of up to three (3) months within the grant performance period, and for a contract amount not to exceed \$5,000 each, subject to the review and approval of the City Attorney as to form; and

2. Authorize the Controller to:

- a. Transfer appropriations and create new appropriation accounts within Fund 60F, FY17 UASI, as follows:

TRANSFER FROM:

<u>Fund/ Dept.</u>	<u>Account</u>	<u>Account Name</u>	<u>Amount</u>
60F/46	46R138	Fire	\$364,621.58
60F/46	46P938	LAFD Grant Allocation	\$28,048.01
60F/46	46R299	Reimbursement of General Fund Costs Grant Management & Administration	\$494,802.36
60F/46	46P946		\$896,280.00
TOTAL:			\$1,783,751.95

TRANSFER TO:

<u>Fund/ Dept.</u>	<u>Account</u>	<u>Account Name</u>	<u>Amount</u>
60F/46	46S138	Fire	\$445,117.41
60F/46	46S146	Mayor	\$600,000.00
60F/46	46S299	Grants Management & Administration	\$738,634.54
TOTAL:			\$1,783,751.95

- b. Transfer appropriations within Fund 60F to the General Fund to reimburse the General Fund as follows:

TRANSFER FROM:

<u>Fund/ Dept.</u>	<u>Account</u>	<u>Account Name</u>	<u>Amount</u>
60F/46	46S138	Fire	\$445,117.41
60F/46	46S146	Mayor	\$600,000.00
TOTAL:			\$1,045,117.41

TRANSFER TO:

<u>Fund/ Dept.</u>	<u>Account</u>	<u>Account Name</u>	<u>Amount</u>
100/38	001012	Sworn Salaries	\$39,248.07
100/38	001098	Sworn Overtime	\$405,869.34
100/46	001020	Grant Reimbursement	\$600,000.00
TOTAL:			\$1,045,117.41

- 1. Transfer up to \$27,414.78 from Fund No. 60F, Account No. 46S299 to the General Fund, Department No. 38, Revenue Source Code No. 5346, for reimbursement of grant-funded fringe benefits.

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2. Transfer up to \$711,219.76 from Fund No. 60F, Account No. 46S299 to the General Fund, Department No. 46, Revenue Source Code No. 5346, for reimbursement of grant-funded fringe benefits.
3. **Authorize** the Controller to transfer cash from Fund 60F/46 to reimburse the General Fund, on an as-needed basis, upon presentation of proper documentation City Departments, subject to the approval of the Mayor's Office of Public Safety; and
4. **Authorize** the Mayor, or designee, to prepare Controller instructions for any technical adjustments, subject to approval of the City Administrative Officer, and authorize the Controller to implement the instructions.

Sincerely,

A handwritten signature in black ink, appearing to read "E. Garcetti".

ERIC GARCETTI
Mayor

EG: lj.gvj