

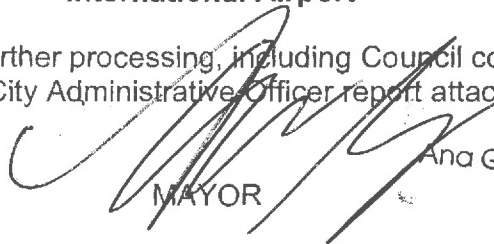
0150-10932-0000

**TRANSMITTAL**

TO Deborah Flint, Chief Executive Officer Department of Airports	DATE <b>MAY 11 2017</b>	COUNCIL FILE NO.
FROM The Mayor	COUNCIL DISTRICT 11	

**Request to Approve a First Amendment to Contract No. DA-4985 with SITA Information Networking Computing USA, Inc. to Extend the Term Through December 31, 2019, for the Ongoing Maintenance and Support of Common Use Self Service Kiosks at Los Angeles International Airport**

Transmitted for further processing, including Council consideration.  
See the City Administrative Officer report attached.

  
MAYOR Ana Guerrero

REPORT FROM

## OFFICE OF THE CITY ADMINISTRATIVE OFFICER

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Date: <sup>11a</sup>  
May 9, 2017

CAO File No. 0150-10932-0000  
Council File No.  
Council District: 11

To: The Mayor

From: Richard H. Llewellyn, Jr., Interim City Administrative Officer

Reference: Transmittal from the Department of Airports dated April 17, 2017; referred by the Mayor for report on April 17, 2017

Subject: **PROPOSED FIRST AMENDMENT TO CONTRACT NO. DA-4985 WITH SITA INFORMATION NETWORKING COMPUTING USA, INC. TO EXTEND THE TERM THROUGH DECEMBER 31, 2019, FOR THE ONGOING MAINTENANCE AND SUPPORT OF COMMON USE SELF SERVICE KIOSKS AT LOS ANGELES INTERNATIONAL AIRPORT**

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### RECOMMENDATIONS

That the Mayor:

1. Approve the proposed First Amendment to Contract No. DA-4985 between the Los Angeles World Airports and SITA Information Networking Computing USA, Inc. to extend the term to December 31, 2019, for the ongoing maintenance and support of the Common Use Self Service kiosks at Los Angeles International Airport, subject to City Attorney approval as to form and compliance with the City's Standard Provisions for Contracts including: Living Wage Ordinance, Affirmative Action Program, Child Support Obligations Ordinance, Contractor Responsibility Program, First Source Hiring Program for all non-trade LAX jobs, and compliance with the provisions of Bidder Contributions CEC (City Ethics Commission) Form 55 prior to execution of the Amendment;
2. Authorize the Chief Executive Officer to execute the proposed Amendment; and,
3. Return the Amendment to the Department for further processing, including Council consideration.

### SUMMARY

SITA Information Networking Computing USA, Inc. (SITA) provides global information technology and telecommunications solutions to the air transport, airport, travel, logistics, and related industries. The company offers aircraft asset management, aircraft communications, aircraft maintenance, airport services, border management solutions, communication and consulting services, desktop services, flight operations, logistics, passenger communications, and passenger and travel solutions. The company was incorporated in 1998, is based in Atlanta, Georgia, and operates as a subsidiary of Société Internationale de Télécommunications Aéronautiques.

One of the services provided by SITA is the support of Common Use Self Service (CUSS) kiosks which are utilized to provide departing international travelers with an expedited process to obtain boarding passes and print bag tags in the Tom Bradley International Terminal (TBIT) and Terminal 4 Connector at Los Angeles International Airport (LAX). There are currently 68 active kiosks installed in TBIT and in the Terminal 4 Connector.

On March 19, 2015, the Los Angeles World Airports (LAWA, Department) Board of Airport Commissioners (Board) awarded a one-year contract with two one-year renewal options to SITA for implementation and maintenance of these CUSS kiosks for an amount not to exceed \$8,407,297 (DA-4985). This contract was awarded utilizing an independent competitive process and expires on May 17, 2018.

The Department is working with airlines to develop a common use strategy that will continue improvements in the guest experience at LAX. The Department indicates that a CUSS contract extension is necessary to allow time to complete the process and implement the resulting solution to address LAWA's CUSS kiosk, Automated Passport Control (APC) kiosk, and Terminal Airport Support System (TASS) requirements. The Executive Director of LAWA, therefore, requests authority to execute a First Amendment to Contract No. DA-4985 with SITA that will extend the term to December 31, 2019, with no increase in the contract authority.

The Department reports that extension of the SITA CUSS contract term to December 31, 2019, along with the extension of the terms of separate SITA APC and TASS contracts (DA-4910 and DA-4912, respectively), will achieve a common expiration date and also a four percent net savings over the life of the three contracts. The SITA APC and TASS contract term extensions are being submitted separately for approval by the Council.

The Board approved the proposed Amendment at its meeting of April 20, 2017.

#### **FISCAL IMPACT STATEMENT**

The proposed First Amendment to Contract No. DA-4985 with SITA Information Networking Computing USA, Inc. for ongoing maintenance and support of the Common Use Self Service kiosks at Los Angeles International Airport will extend the term to December 31, 2019, with no increase in contract authority.

Funds for the proposed Amendment are available in the FY 2016-17 Los Angeles World Airports Operating Budget in LAX Cost Center 1170072 – IT Airport & Public Safety Systems Division, Commitment Item 520 – Contractual Services. Funding for subsequent fiscal years will be requested as part of the annual budget process. The cost of the amended contract will be recovered from airlines utilizing the common use terminal support systems. Approval of the proposed Amendment will have no impact on the City's General Fund.

RHL:JFH10170126