

Los Angeles
World Airports

RESOLUTION NO. 26217

WHEREAS, on recommendation of Management, there was presented for approval, First Amendment to Contract DA-4985 with SITA Information Networking Computing USA, Inc. to extend the term through December 31, 2019 for maintenance and support services for the common-use self-service kiosks at the Tom Bradley International Terminal and Terminal 4 connector at Los Angeles International Airport

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City of Los Angeles

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Chief Executive Officer

WHEREAS, the common-use self-service (CUSS) kiosks provide departing international travelers with an expedited process to obtain boarding passes and print bag tags prior to proceeding to the bag-drop counter, the Transportation Security Administration screening stations, or the gates at the Tom Bradley International Terminal (TBIT) at Los Angeles International Airport (LAX). There are 68 active kiosks installed at TBIT and Terminal 4 connector; and

WHEREAS, the CUSS kiosks are proprietary systems that can only be supported and maintained by SITA. Without the contract extension, Los Angeles World Airports (LAWA) will not have the resources to maintain and support the current CUSS kiosks that could result to passengers queuing at limited counter space and increased wait times, which will adversely impact passenger processing and aircraft departures; and

WHEREAS, funds for the contract are available in Fiscal Year 2016-2017 LAWA Operating Budget in LAX Cost Center 1170072 – IT Airport & Public Safety Systems Division, Commitment Item 520 – Contractual Services. Funding for subsequent years will be requested as part of the annual budget process; and

WHEREAS, this action, as a continuing administrative activity, is exempt from the requirements of the California Environmental Quality Act (CEQA) pursuant to Article II Section 2(f) of the Los Angeles City CEQA Guidelines; and

WHEREAS, SITA will comply with the provisions of the Living Wage Ordinance; and

WHEREAS, Procurement Services Division has reviewed this action (File 10038406). No mandatory Small Business Enterprise goal for the project has been established, as no subcontracting opportunities were identified; and

WHEREAS, SITA is required by contract to comply with the provisions of the Affirmative Action Program; and

WHEREAS, SITA has been assigned Business Tax Registration Certificate 0002134058-0001-6; and

WHEREAS, SITA is required by contract to comply with the provisions of the Child Support Obligations Ordinance; and

WHEREAS, SITA has approved insurance documents, in the terms and amounts required, on file with LAWA; and

WHEREAS, SITA has submitted the Contractor Responsibility Program Questionnaire and Pledge of Compliance, and will comply with the provisions of said program; and



WHEREAS, SITA has been determined by the Public Works, Office of Contract Compliance, to be in full compliance with the provisions of the Equal Benefits Ordinance; and

WHEREAS, SITA will be required to comply with the provisions of the First Source Hiring Program for all non-trade LAX jobs; and


WHEREAS, SITA has submitted the Bidder Contributions City Ethics Commission Form 55, and will comply with its provisions; and

WHEREAS, actions taken on this item by the Board of Airport Commissioners will become final pursuant to the provisions of Los Angeles City Charter Section 373;

NOW, THEREFORE, BE IT RESOLVED that the Board of Airport Commissioners determined that this action is exempt from the California Environmental Quality Act requirements; adopted the Staff Report; found that the work can be performed more economically or feasibly by an independent contractor than by City employees; further found pursuant to City Administrative Code §10.15(a)(2) that the nature of many of the services to be provided under the contract include expert, technical and/or special services of temporary and occasional character for which competitive bidding process is not practical or advantageous; further found pursuant to City Administrative Code §10.15(a)(10) that under the circumstances presented, the products and services sought in the contract are such that use of a new competitive bidding process at the present time would be impractical and undesirable because the existing common-use self-service system can only be maintained and supported by SITA Information Networking Computing USA, Inc. and Los Angeles World Airports has determined it is in its best interest to amend and extend the current contract to keep the said existing system in place through the end of 2019; further found that amendment of the contract satisfies the requirement of City Administrative Code §10.17 and is compatible with the City's interests; approved the First Amendment to Contract DA-4985 with SITA Information Networking Computing USA, Inc. to extend the term through December 31, 2019 for maintenance and support services for the common-use self-service kiosks at the Tom Bradley International Terminal and Terminal 4 connector at Los Angeles International Airport; and authorized the Chief Executive Officer to execute said First Amendment to Contract DA-4985 upon approval by the Los Angeles City Council following approval as to form by the City Attorney.

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I hereby certify that this Resolution No. 26217 is true and correct, as adopted by the Board of Airport Commissioners at its Special Meeting held on Thursday, April 20, 2017.



Grace Miguel – Assistant Secretary
BOARD OF AIRPORT COMMISSIONERS