



RESOLUTION NO. 26925

WHEREAS, on recommendation of Management, there was presented for approval, Fourth Amendment to Contract DA-4910 with SITA Information Networking Computing USA, Inc. to extend the term through December 31, 2021, covering ongoing maintenance, support and repair services for the Automated Passport Control kiosks at Los Angeles International Airport; and

WHEREAS, Automated Passport Control (APC) kiosks automate processing of international passengers by capturing their travel documents, fingerprints, and customs declaration data as required by the US Customs and Border Patrol (CBP). The kiosks expedite processing of US and Canadian citizens entering the US as well as visitors from countries that participate in the Visa Waiver Program and have filed a travel authorization via CBP Electronic Travel Authorization System; and

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Chief Executive Officer

WHEREAS, in September 2014, Los Angeles World Airports (LAWA) installed and activated an initial batch of forty (40) APC kiosks in the Tom Bradley International Terminal (TBIT) Federal Inspection Service (FIS) area. Due to a sharp increase in the number of international traveling guests and limited CBP resources, an additional 132 APC kiosks were installed in TBIT, Terminals 2, 4 and 7, bringing the total kiosk count to 172, at Los Angeles International Airport (LAX). The kiosks process an average of 23,700 passengers per day and processed over 8.5 million passengers in 2018. APC kiosks provide a valuable service to passengers by reducing wait times and improving the overall guest experience in the FIS areas of the identified terminals; and

WHEREAS, LAWA is in the process of issuing a Request for Proposals for maintenance and support services of the APC kiosks. Extending the contract will allow time for staff to complete the procurement process while maintaining operations and support services of the kiosks; and

WHEREAS, funding for the contract is available in the Fiscal Year 2019-2020 LAWA Operating Budget in LAX Cost Center 1170010 – IT Airport Operations Division, Commitment Item 520 – Contractual Services for consumables, maintenance and related services. Funding for subsequent years will be requested as part of the annual budget process; and

WHEREAS, this item, as a continuing administrative, maintenance and personnel-related activity, is administratively exempt from California Environmental Quality Act (CEQA) requirements pursuant to Article II, Section 2.f of the Los Angeles City CEQA Guidelines; and

WHEREAS, SITA Information Networking Computing USA, Inc. is required by contract to comply with the provisions of the Living Wage Ordinance and Child Support Obligations Ordinance; and

WHEREAS, SITA Information Networking Computing USA, Inc. is required by contract to comply with the provisions of the Affirmative Action Program; and

WHEREAS, SITA Information Networking Computing USA, Inc. has been assigned Business Tax Registration Certificate 0002134058-0001-6; and

WHEREAS, SITA Information Networking Computing USA, Inc. has approved insurance documents, in the terms and amounts required, on file with LAWA; and

WHEREAS, pursuant to Charter Section 1022, staff determined the work specified on the contract can be performed more feasibly or economically by an Independent Contractor than by City employees; and



WHEREAS, SITA Information Networking Computing USA, Inc. has submitted the Contractor Responsibility Program Questionnaire and Pledge of Compliance, and will comply with its provisions; and

WHEREAS, SITA Information Networking Computing USA, Inc. has been determined by Public Works, Office of Contract Compliance, to be in compliance with the provisions of the Equal Benefits Ordinance; and

WHEREAS, SITA Information Networking Computing USA, Inc. is required by contract to comply with the provisions of the First Source Hiring Program for all non-trade airport jobs; and

WHEREAS, SITA Information Networking Computing USA, Inc. has submitted the Bidder Contributions CEC Form 55, and will comply with its provisions; and

WHEREAS, actions taken on this item by the Board of Airport Commissioners will become final pursuant to the provisions of Los Angeles City Charter Section 373;

NOW, THEREFORE, BE IT RESOLVED that the Board of Airport Commissioners adopted the Staff Report; determined that this action is administratively exempt from CEQA pursuant to Article II, Section 2.f of the Los Angeles City CEQA Guidelines; found that the work can be performed more economically or feasibly by an independent contractor than by City employees; further found pursuant to City Administrative Code Section 10.15(a)(2) that the nature of many of the services to be provided under the contract include expert, technical and/or special services of a temporary and occasional character for which a competitive bidding process is not practical or advantageous; further found pursuant to City Administrative Code Section 10.15(a)(10) that under the circumstances presented, the products and services sought in the contract are such that use of a new competitive bidding process at the present time would be impractical and undesirable because the existing Automated Passport Control kiosks can only be maintained and supported by SITA Information Networking Computing USA, Inc. and Los Angeles World Airports has determined it is in its best interest to amend the current contract to keep the existing Automated Passport Control system in place through the end of 2021; further found that amendment of the contract satisfies the requirement of City Administrative Code Section 10.17 and is compatible with the City's interests; approved the Fourth Amendment to Contract DA-4910 with SITA Information Networking Computing USA, Inc. to extend the term through December 31, 2021, covering ongoing maintenance, support and repair services for the Automated Passport Control kiosks at Los Angeles International Airport; and authorized the Chief Executive Officer to execute said Fourth Amendment to Contract DA-4910 with SITA Information Networking Computing USA, Inc. after approval as to form by the City Attorney and approval by the Los Angeles City Council.

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I hereby certify that this Resolution No. 26925 is true and correct, as adopted by the Board of Airport Commissioners at its Regular Meeting held on Thursday, December 19, 2019.



Grace Miguel – Secretary
BOARD OF AIRPORT COMMISSIONERS