

Los Angeles
World Airports

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RESOLUTION NO. 26216

WHEREAS, on recommendation of Management, there was presented for approval, Third Amendment to Contract DA-4910 with SITA Information Networking Computing USA, Inc. to extend the term through December 31, 2019 and increase the contract authority by \$7,481,354 for total not to exceed \$19,545,056 for ongoing maintenance, support, repair and installation services for the automated passport control kiosks at Los Angeles International Airport; and

LAX

Van Nuys

City of Los Angeles

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Mayor

**Board of Airport
Commissioners**

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Chief Executive Officer

WHEREAS, automated passport control (APC) kiosks automate the processing of international passengers by capturing their travel documents, fingerprints and customs declaration data as required by the United States (US) Customs and Border Patrol (CBP). The kiosks expedite the processing of US and Canadian citizens entering the US as well as visitors from countries that participate in the Visa Waiver Program and have filed a travel authorization via CBP Electronic Travel Authorization System; and

WHEREAS, APC kiosks provide for reduced wait times and improved overall guest experience in the federal inspection services areas of the Tom Bradley International Terminal (TBIT), Terminals 2, 4 and 7 at Los Angeles International Airport (LAX). CBP reported that the average wait times in TBIT decreased from 21.2 minutes in 2016 to 18 minutes in 2017. The average wait time at airports without kiosks was 30 minutes. A summary of kiosks installed to date and planned is shown below:

Terminal	Currently Installed	Additional Planned	Total
TBIT	100	40	140
Terminal 2 (T2)	24	24	48
Terminal 4 (T4)	20	20	40
Terminal 7 (T7)	28	0	28
<i>Total:</i>	172	84	256; and

WHEREAS, the Third Amendment will enable Los Angeles World Airports (LAWA) to readily meet the needs of CBP for additional kiosk installations and software enhancements. The cost of maintenance is \$635 per kiosk per month, and the estimated expenditures under the Third Amendment are as follows:

Description	Cost				
	TBIT	T2	T4	T7	Total
Maintenance services for existing kiosks	\$1,990,725	\$477,774	\$398,145	\$557,403	\$ 3,424,047
Consumables for existing kiosks					727,947
Additional Kiosks (84 x \$38,350 each)					3,221,400
Maintenance for additional kiosks	\$685,800	\$411,480	\$393,700	\$0	1,490,980
Consumables for additional kiosks					316,980
Total Amendment Cost*:					\$ 9,181,354
less: Remaining Authority					1,700,000
Net Contract Authority Increase					\$ 7,481,354
Current Contract Authority					12,063,702
Total New Contract Authority*:					\$19,545,056

*Note: Costs for individual line items may vary, but the total expenditures shall not exceed \$19,545,056; and



WHEREAS, funds for the contract are available in Fiscal Year 2017-2018 LAWA Operating Budget in LAX Cost Center 1170072 – IT Airport & Public Safety Systems Division, Commitment Item 520 – Contractual Services for consumables, maintenance and related services. Funding for subsequent fiscal years will be requested as part of the annual budget process; and

WHEREAS, this action, as a continuing administrative activity, is exempt from the requirements of the California Environmental Quality Act (CEQA) pursuant to Article II Section 2(f) of the Los Angeles City CEQA Guidelines; and

WHEREAS, SITA is required by contract to comply with the provisions of the Living Wage Ordinance; and

WHEREAS, Procurement Services Division reviewed this action (File 6734). No mandatory Small Business Enterprise goal for the project has been established, as no subcontracting opportunities were identified; and

WHEREAS, SITA is required by contract to comply with the provisions of the Affirmative Action Program; and

WHEREAS, SITA has been assigned Business Tax Registration Certificate 0002134058-0001-6; and

WHEREAS, SITA is required by contract to comply with the provisions of the Child Support Obligations Ordinance; and

WHEREAS, SITA has approved insurance documents, in the terms and amounts required, on file with LAWA; and

WHEREAS, SITA has submitted the Contractor Responsibility Program Questionnaire and Pledge of Compliance, and will comply with the provisions of said program; and

WHEREAS, SITA has been determined by the Public Works, Office of Contract Compliance, to be in full compliance with the provisions of the Equal Benefits Ordinance; and

WHEREAS, SITA will be required to comply with the provisions of the First Source Hiring Program for all non-trade LAX jobs; and

WHEREAS, SITA has submitted the Bidder Contributions City Ethics Commission Form 55, and will comply with its provisions; and

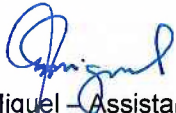
WHEREAS, actions taken on this item by the Board of Airport Commissioners will become final pursuant to the provisions of Los Angeles City Charter Section 373;

NOW, THEREFORE, BE IT RESOLVED that the Board of Airport Commissioners determined that this action is exempt from the California Environmental Quality Act requirements; adopted the Staff Report; found that the work can be performed more economically or feasibly by an independent contractor than by City employees; further found pursuant to City Administrative Code §10.15(a)(2) that the nature of many of the services to be provided under the contract include expert, technical and/or special services of temporary and occasional character for which a competitive bidding process is not practical or advantageous; further found pursuant to City Administrative Code §10.15(a)(10) that under the circumstances presented, the products and services sought in the contract are such that use of a new competitive bidding process at the present time would be impractical and

undesirable because the existing automated passport control system can only be maintained and supported by SITA Information Networking Computing USA, Inc. and Los Angeles World Airports has determined it is in its best interest to amend and extend the current contract to keep the said existing system in place through the end of 2019; further found that amendment of the contract satisfies the requirement of City Administrative Code §10.17 and is compatible with the City's interests; approved the Third Amendment to Contract DA-4910 with SITA Information Networking Computing USA, Inc. to extend the term through December 31, 2019, and increase the contract authority by \$7,481,354 for total not to exceed \$19,545,056 for ongoing maintenance, support, repair and installation services for the automated passport control kiosks at Los Angeles International Airport; authorized the Chief Executive Officer to execute said Third Amendment to Contract DA-4910 upon approval by the Los Angeles City Council following approval as to form by the City Attorney; and further approved appropriation and allocation of not to exceed \$3,221,400 from the LAX Revenue Fund to Work Breakdown Structure Element 1.14.09-700 (Automated Passport Control Kiosk Project) as required for purchase and implementation of additional kiosks.

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I hereby certify that this Resolution No. 26216 is true and correct, as adopted by the Board of Airport Commissioners at its Special Meeting held on Thursday, April 20, 2017.



Grace Miguel – Assistant Secretary
BOARD OF AIRPORT COMMISSIONERS