An ordinance amending Section 10.2 of the Los Angeles Administrative Code to increase the value of City contracts required to be in writing and to amend and add categories of contracts that will not require City Attorney approval as to form.

THE PEOPLE OF THE CITY OF LOS ANGELES
DO ORDAIN AS Follows:

Section 1. Section 10.2 of the Los Angeles Administrative Code is amended in its entirety to read as follows:

Sec. 10.2. Formalities — Approval.

Except as otherwise provided by ordinance, every contract involving consideration reasonably valued at more than $5,000, except in cases of urgent necessity for the preservation of life, health or property as provided in Section 371(e)(5) of the Charter, shall be made in writing or other manner as provided by ordinance. The draft of the contract shall be approved by the board, officer or employee authorized to make the contract. Every contract must be approved by the City Attorney as to form, except the following:

(1) Contracts, including, but not limited to, those of the Departments of Airports, Harbor and Water and Power, involving a sum of $100,000, or less, for the purchase of materials, supplies and equipment, and the rental, repair and maintenance thereof;

(2) Contracts of the Departments of Airports, Water and Power, Recreation and Parks, Harbor and Library, involving the sum of $5,000 or less for professional and personal services;

(3) Contracts involving the sum of $125,000 or less for the payment of City membership dues for non-profit inter-government or government-support organizations as budgeted in the General City Purposes section of the Budget;

(4) Contracts involving the sum of $15,000 or less for the payment of subscriptions for newspapers, professional journals, on-line information and research services; and

(5) Contracts not required to be made in writing or other manner as provided by ordinance.
The contract shall be signed on behalf of the City by:

(a) the Mayor;

(b) the board, officer or employee authorized to enter into the contract; or

(c) in the case of a contract authorized by Council, the person authorized by the Council.

The City shall not be, and is not, bound by any contract unless it complies with the requirements of this section and all other applicable requirements of the Charter.
Sec. 2. The City Clerk shall certify to the passage of this ordinance and have it published in accordance with Council policy, either in a daily newspaper circulated in the City of Los Angeles or by posting for ten days in three public places in the City of Los Angeles: one copy on the bulletin board located at the Main Street entrance to the Los Angeles City Hall; one copy on the bulletin board located at the Main Street entrance to the Los Angeles City Hall East; and one copy on the bulletin board located at the Temple Street entrance to the Los Angeles County Hall of Records.

Approved as to Form and Legality

MICHAEL N. FEUER, City Attorney

By ________________
SAMUEL WELLS PETTY
Deputy City Attorney

Date ________________

File No. 17-0600-S103

I hereby certify that the foregoing ordinance was passed by the Council of the City of Los Angeles.

CITY CLERK

MAYOR

Ordinance Passed ________________

Approved ________________
DECLARATION OF POSTING ORDINANCE

I, JUAN VERANO, state as follows: I am, and was at all times hereinafter mentioned, a resident of the State of California, over the age of eighteen years, and a Deputy City Clerk of the City of Los Angeles, California.

Ordinance No. 185268 – Increasing the value of City contracts required to be in writing and to amend and add categories of contracts that will not require City Attorney approval as to form – a copy of which is hereto attached, was finally adopted by the Los Angeles City Council on November 21, 2017, and under the direction of said City Council and the City Clerk, pursuant to Section 251 of the Charter of the City of Los Angeles and Ordinance No. 172959, on December 1, 2017 I posted a true copy of said ordinance at each of the three public places located in the City of Los Angeles, California, as follows: 1) one copy on the bulletin board located at the Main Street entrance to the Los Angeles City Hall; 2) one copy on the bulletin board located at the Main Street entrance to the Los Angeles City Hall East; 3) one copy on the bulletin board located at the Temple Street entrance to the Los Angeles County Hall of Records.

Copies of said ordinance were posted conspicuously beginning on December 1, 2017 and will be continuously posted for ten or more days.

I declare under penalty of perjury that the foregoing is true and correct.

Signed this 1st day of December 2017 at Los Angeles, California.

Juan Verano, Deputy City Clerk

Ordinance Effective Date: January 10, 2018 Council File No. 17-0600-S103