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**DEPARTMENT OF
ANIMAL SERVICES**
221 N. Figueroa Street
6TH Floor, Suite #600
Los Angeles, CA 90012

(888) 452-7381
FAX (213) 482-9511

BRENDA F. BARNETTE
GENERAL MANAGER

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ASSISTANT GENERAL MANAGER
Administration

MELISSA WEBBER
ASSISTANT GENERAL MANAGER
Lifesaving

DR. JEREMY PRUPAS
CHIEF VETERINARIAN

January 30, 2020

The Honorable Eric Garcetti
Mayor, City of Los Angeles
200 N. Spring Street, Room 303
Los Angeles, CA 90012

The Honorable City Council
% City Clerk
Room 395, City Hall
200 N. Spring Street
Los Angeles, CA 90012

Attention: Ms. Heleen Ramirez, Office of the Mayor

RE: AUTHORIZE CONTRACT NO. C-129781 – AMENDMENT NO. 1 – BETWEEN THE CITY OF LOS ANGELES AND WESTERN UNIVERSITY OF HEALTH SCIENCES COLLEGE OF VETERINARY MEDICINE TO PROVIDE SPAY/NEUTER AND RELATED VETERINARY SERVICES AT THE EAST VALLEY ANIMAL SERVICES CENTER

Recommendation for Council Action, subject to the approval of the Mayor:

1. APPROVE the first draft extension, approved as to form and legality by the City Attorney as attached, with the Western University of Health Sciences College of Veterinary Medicine (Western U) to continue contractual services for an additional one (1) year to operate the East Valley Spay/Neuter Clinic through June 30, 2021.
2. TRANSMIT the proposed extension Agreement to the Office of the Mayor and subsequently to the City Council for approval, and authorize the General Manager of the Department of Animal Services to execute the subject extension Agreement upon receipt of approval.

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Visit our website at www.LAAnimalServices.com

SUBJECT: Transmittal to Mayor and Council

AUTHORIZE CONTRACT NO. C-129781 – AMENDMENT NO. 1 – BETWEEN THE CITY OF LOS ANGELES AND WESTERN UNIVERSITY OF HEALTH SCIENCES COLLEGE OF VETERINARY MEDICINE TO PROVIDE SPAY/NEUTER AND RELATED VETERINARY SERVICES AT THE EAST VALLEY ANIMAL SERVICES CENTER

SUMMARY:

The current agreement with Western University to operate the East Valley Spay/Neuter Clinic expires on June 30, 2020. Continued operation of the spay/neuter clinic at the East Valley Animal Services Center is critical to our spay/neuter operations and the surrounding community.

Approval of this request will provide convenient onsite spay/neuter and other veterinary services at our East Valley Animal Services Center, help to facilitate the pet adoption process, and provide spay/neuter services for City residents participating in the City's low income and free Certificate Program.

On January 28, 2020, the Board of Animal Services Commissioners authorized Contract No. C-129781 – Amendment No. 1 – Between the City of Los Angeles and Western University of Health Sciences College of Veterinary Medicine to provide Spay/Neuter and Related Veterinary Services at the East Valley Animal Services Center subject to the approval of the City Council.

BACKGROUND:

The Department of Animal Services (Department) released a Request for Proposals ("RFP") on November 4, 2016, to provide spay/neuter and related veterinary services at the East Valley Animal Services Center. Western University's proposal met the requirements, was the only proposal submitted, and was awarded the agreement by the Animal Services Board of Commissioners on June 13, 2017. The agreement was approved by the City Council on June 30, 2017 for a three-year term with two additional one-year options to extend, for a total of five years at the sole discretion of the Department and General Services Department. Western University began operations on July 1, 2017. The initial contract expiration will be on June 30, 2020.

Although the Department employs veterinarians and veterinary technicians who have the expertise to perform spay/neuter surgeries, time constraints and workloads attributed to the treatment and care of all animals entering our Animal Services Centers prevent staff from performing these surgeries.

This request seeks to exercise the first extension option to be effective July 1, 2020 through June 30, 2021 for the continuation of spay/neuter clinic operations at the East Valley Animal Services Spay/Neuter Clinic.

FISCAL IMPACT:

There is no fiscal impact to the General Fund as all spay/neuter costs are paid through the Animal Sterilization Fund which is funded through licensing and adoption fees, annual budgetary allocations, and donations.

SUBJECT: Transmittal to Mayor and Council

AUTHORIZE CONTRACT NO. C-129781 – AMENDMENT NO. 1 – BETWEEN THE CITY OF LOS ANGELES AND WESTERN UNIVERSITY OF HEALTH SCIENCES COLLEGE OF VETERINARY MEDICINE TO PROVIDE SPAY/NEUTER AND RELATED VETERINARY SERVICES AT THE EAST VALLEY ANIMAL SERVICES CENTER

Respectfully submitted,

Brenda F. Barnette

Brenda F. Barnette
General Manager

Attachment: Board Report – Authorize Contract No. C-129781 – Amendment No. 1 – Between the City of Los Angeles and Western University of Health Sciences College of Veterinary Medicine to provide Spay/Neuter and Related Veterinary Services at the East Valley Animal Services Center

cc: Soozy Rios Bellenot, City Administrative Officer

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CHIEF VETERINARIAN

Report to the Board of Animal Services Commissioners

MEETING DATE: January 28, 2020

PREPARED BY: Catherine Chico

REPORT DATE: January 22, 2020

TITLE: Senior Management Analyst II

SUBJECT: AUTHORIZE CONTRACT NO. C-129781 – AMENDMENT NO. 1 – BETWEEN THE CITY OF LOS ANGELES AND WESTERN UNIVERSITY OF HEALTH SCIENCES COLLEGE OF VETERINARY MEDICINE TO PROVIDE SPAY/NEUTER AND RELATED VETERINARY SERVICES AT THE EAST VALLEY ANIMAL CARE CENTER

BOARD ACTION RECOMMENDED:

1. **APPROVE** the first draft extension, approved as to form and legality by the City Attorney as attached, with the Western University of Health Sciences College of Veterinary Medicine (Western U) to continue contractual services for an additional one (1) year to operate the East Valley Spay/Neuter Clinic through June 30, 2021.

BACKGROUND:

The Department of Animal Services (Department) released a Request for Proposals ("RFP") on November 4, 2016, to provide spay/neuter and related veterinary services at the East Valley Animal Services Center. Western U's proposal met the requirements, was the only proposal submitted, and was awarded the agreement by the Animal Services Board of Commissioners on June 13, 2017. The agreement was approved by the City Council on June 30, 2017 for a three-year term with two additional one-year options to extend, for a total of five years at the sole discretion of the Department and General Services Department. Western U began operations on July 1, 2017. The initial contract expiration will be on June 30, 2020.

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Western University of Health Sciences College of Veterinary Medicine – Contract No. C-129781 Surgery and Cost Stats							
Fiscal Year	Cats	Dogs	Rabbits	Total # of Surgeries	Sub-Total Surgery Costs	Less Facility Surcharge	Total Cost
FY 2017-18	361	968	147	1,476	\$160,880	-\$62,723	\$98,158
FY 2018-19	1,059	2,027	284	3,370	\$354,575	-\$138,458	\$216,118
FY 2019-20 (YTD)	813	859	124	1,796	\$174,700	-\$70,963	\$103,737
Total	2,233	3,854	555	6,642	\$609,155	-\$272,144	\$418,013

Although the Department employs veterinarians and veterinary technicians who have the expertise to perform spay/neuter surgeries, time constraints and workloads attributed to the treatment and care of all animals entering our Animal Services Centers prevent staff from performing these surgeries.

This request seeks to exercise the first extension option to be effective July 1, 2020 through June 30, 2021 for the continuation of spay/neuter clinic operations at the East Valley Animal Services Spay/Neuter Clinic.

SUMMARY:

The current agreement with Western U to operate the East Valley Spay/Neuter Clinic expires on June 30, 2020. Continued operation of the spay/neuter clinic at the East Valley Animal Services Center is critical to our spay/neuter operations and the surrounding community.

Approval of this request will provide convenient onsite spay/neuter and other veterinary services at our East Valley Animal Services Center, help to facilitate the pet adoption process, and provide spay/neuter services for City residents participating in the City's low income and free Certificate Program.

FISCAL IMPACT:

There is no fiscal impact to the General Fund as all spay/neuter costs are paid through the Animal Sterilization Fund which is funded through licensing and adoption fees, annual budgetary allocations, and donations.

Approved:

Brenda F. Barnette

Brenda F. Barnette, General Manager

Attachment: Draft Contract Amendment No. 1 - Contract No. C-129781

BOARD ACTION:

<input checked="" type="checkbox"/>	Passed	Disapproved	<input type="checkbox"/>
<input type="checkbox"/>	Passed with noted modifications	Continued	<input type="checkbox"/>
<input type="checkbox"/>	Tabled	New Date	<input type="checkbox"/>



**City of Los Angeles
Department of Animal Services**

City Contract Number: C-129781

WESTERN UNIVERSITY OF HEALTH SCIENCES COLLEGE
OF VETERINARY MEDICINE

FOR THE OPERATION OF THE SPAY AND NEUTER CLINIC
AT THE EAST VALLEY ANIMAL CARE CENTER

1ST AMENDMENT

**AMENDMENT NO. 1 TO
CONTRACT NUMBER C-129781
BETWEEN THE CITY OF LOS ANGELES
AND
WESTERN UNIVERSITY OF HEALTH SCIENCES COLLEGE OF VETERINARY MEDICINE
FOR THE OPERATION OF THE SPAY AND NEUTER CLINIC
AT THE EAST VALLEY ANIMAL CARE CENTER**

THIS FIRST AMENDMENT to Agreement Number C-129781 ("Agreement") is made and entered into as of July 1, 2020, by and between the City of Los Angeles ("City"), a municipal corporation, acting through the Department of Animal Services ("Department") and the Department of General Services ("GSD"); and Western University of Health Sciences College of Veterinary Medicine ("Contractor") to approve a one (1) year extension through June 30, 2021.

WHEREAS, Contractor was selected pursuant to a Request for Proposals ("RFP"), awarded this Agreement by the Animal Services Board of Commissioners ("Board") on June 13, 2017, and approved by the City Council on July 3, 2017, for a three-year contract renewable at the Department's and GSD's sole discretion for up to two (2) additional years, for a period of up to five (5) years (C.F. 17-0659);

WHEREAS, pursuant to Contract Number C-129781, Contractor provides spay/neuter surgeries and related services at the East Valley Animal Care Center Spay/Neuter Clinic to sterilize dogs, cats, and rabbits (as needed) that are adopted from the Care Center as well as pets owned by qualifying residents near or in the Los Angeles area;

WHEREAS, the 1st Amendment, effective July 1, 2020 and approved by the Board of Animal Services Commissioners on _____, will extend the Agreement one-year from July 1, 2020 to June 30, 2021.

NOW THEREFORE, both parties intend the Agreement to be amended as follows:

AMENDMENT

1. Section II. Term, shall be amended to extend the term of the Agreement to June 30, 2021.

The City exercises its option of renewing the Agreement for one additional year. The Term shall be extended from its present expiration date of June 30, 2020 to a new expiration date of June 30, 2021. This is the first of two renewable options available for this agreement.

2. Except as herein amended, all other terms and conditions shall remain in full force and effect.

IN WITNESS THEREOF, the parties hereto have caused this Agreement to be executed by their respective duly authorized representatives.

**THE CITY OF LOS ANGELES,
DEPARTMENT OF ANIMAL SERVICES**

By _____
Brenda F. Barnette, General Manager

Date: _____

**THE CITY OF LOS ANGELES,
DEPARTMENT OF GENERAL SERVICES**

By _____
Tony M. Royster, General Manager

Date: _____

**APPROVED AS TO FORM:
MICHAEL N. FEUER, City Attorney**

By _____
Dov S. Lesel, Assistant City Attorney

Date: _____

**ATTEST:
HOLLY L. WOLCOTT, City Clerk**

By _____
Deputy City Clerk

Date: _____

**CONTRACTOR – WESTERN UNIVERSITY
OF HEALTH SCIENCES OF VETERINARY
MEDICINE**

By _____
Phillip Nelson, Dean

Date: _____

(second signature required of corporations)

By _____
Dr. David Baron, Provost

Date: _____

Los Angeles City Business Tax License Number: 0002997751

Taxpayer Identification Number: 95-3127273

City Contract Number: C-129781