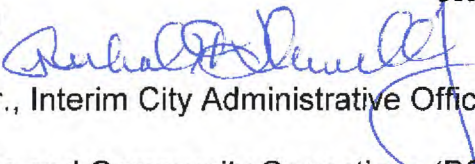


REPORT FROM

## OFFICE OF THE CITY ADMINISTRATIVE OFFICER

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Date: August 16, 2017  
CAO File No. 0220-05384-0001  
Council File No. 17-0758  
Council District: --

To: The Mayor and Council  


From: Richard H. Llewellyn, Jr., Interim City Administrative Officer

Reference: California Board of State and Community Corrections (BSCC), Proposition 47 Safe Neighborhoods and Schools Grant Program to Support the Los Angeles Diversion Outreach and Opportunities for Recovery (LA DOOR) for FY 2017-18

Subject: **TECHNICAL CORRECTIONS - REVIEW OF GRANT AWARD AND ACCEPTANCE DETERMINATION REPORT**

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Relative to the above referenced grant report dated August 2, 2017 (C.F. 17-0758), the following revisions (in **bold**) to the Grant Award Summary narrative and the Recommendations section are submitted to replace those provided in our initial grant report and the previous transmittal from the City Attorney's Office dated June 27, 2017:

### 10. Grant Award Summary – Page 3

Grant funds of \$2,099,233 will be distributed to local service providers and a research partner. The service providers and research partner sub-recipients will be selected through **three** separate Requests for Proposals (RFP) processes to: 1) provide additional housing services; 2) provide support to expand social service capacity; and 3) provide research support and final program evaluation, respectively.

### 11. Recommendations – Page 2

- 1.d. Issue **three** Request for Proposals (RFP): one for a research partner, **one for a housing partner**, one to expand local service provider capacity, and one to execute grant agreements between the City Attorney's Office and the selected providers;
2. Authorize employment authority in the City Attorney's Office for the period of July 1, 2017 to June 30, 2018, for one City Attorney Administrative Coordinator I (Class Code 0567) resolution authority position;
3. Authorize employment authority in the City Attorney's Office for the period of July 1, 2017 to June 30, 2018, for one Deputy City Attorney II (Class Code 0595) resolution authority position.

## **SUMMARY**

Based upon discussions with the City Attorney's Office subsequent to the release of our initial grant report, it was determined that a number of technical corrections were required to accurately define the terms of the grant award. Accordingly, these corrections and a revised City Attorney transmittal dated August 14, 2017, with a required Governing Body Resolution that designates and authorizes the City Attorney to administer the grant award, are now submitted for further consideration.

## **FISCAL IMPACT STATEMENT**

There is no General Fund impact associated with the adoption of the revisions included in this report.

*RHL:SCL:04180021*

### **Attachment**

- Revised City Attorney transmittal with corresponding Governing Body Resolution



**MIKE FEUER**  
CITY ATTORNEY  
August 14, 2017

The Honorable Eric Garcetti  
Mayor of Los Angeles  
City Hall  
Los Angeles, CA 90012  
Attention: Pamela Finley

Honorable Members of City Council  
City of Los Angeles  
City Hall  
Los Angeles, CA 90012  
Attention: Holly Wolcott

**Re: Revised FY 2017-19 Proposition 47 Grant Funding Acceptance**

Contact persons: Michiko Reyes Tel. 213 978-7020  
Jamie Larson Tel. 213 978-8100

Dear Mayor Garcetti and Honorable Members of City Council:

The Office of the City Attorney is transmitting for your review and approval a new, three-year \$6,000,000 competitive grant award under the Proposition 47 Grant Program ("Prop. 47") for FY 2017-2019. Through grant funding, the Office will establish LA DOOR ("Diversion Outreach and Opportunities for Recovery") a health-focused, comprehensive drug intervention approach that emphasizes field-based services, pre-arrest diversion, and community engagement to address substance dependence within the South Los Angeles community and to limit the number of misdemeanor drug cases processed through the traditional criminal justice system.

Prop. 47 grant funding arises from a voter-approved initiative passed in November, 2014. As stated in the ballot measure its purpose is:

[E]nact the Safe Neighborhoods and Schools Act to ensure that prison spending is focused on violent and serious offenses, to maximize alternatives for nonserious, nonviolent crime, and to invest the savings generated from this act into prevention and support programs in K-12 schools, victim services, and mental health and drug treatment.

The California Board of State and Community Corrections (BSCC) is charged with administering the Prop. 47 competitive grant program through savings deposited annually into the Safe Neighborhoods and Schools Fund. The BSCC serves as the Prop. 47 grant program's state fiscal agent and is the grantor.

LA DOOR is the culmination of an intensive community-based planning effort in anticipation of Prop. 47 resources. LA DOOR strives to ensure that those most impacted by substance use and mental health issues, especially individuals residing in South Los Angeles, receive vitally needed LA DOOR interventions. The goal is to provide intensive services for up to 200 individuals per year to keep them outside of the criminal justice system and on the path toward recovery.

Through Prop. 47 resources, LA DOOR will take a field-based approach to intercept drug users with a history of mental health issues or substance use disorders, who have previously been arrested, charged with, or convicted of a criminal offense. The approach will focus on holistic services to meet each LA DOOR participant's needs, close social service gaps, remove barriers to service access, and enhance existing social services network, particularly within South Los Angeles.

The total project cost for LA DOOR over a three year period is **\$6,149,883**, for which the grant will cover \$6,000,000. The City Attorney's Office will receive **\$900,335** in salaries and related costs for a new DCA II and an AC I position. Because of a 10% indirect cost cap by the grantor, there is a **\$149,883** General Fund contribution to cover unreimbursed indirect costs for the two new positions for the three year grant period. These costs will be incorporated into future City Attorney budgets.

The Prop. 47 grant award includes \$2,994,432 in funding to Project 180, a joint partner in the Prop. 47 grant application and project collaborator throughout the development of LA DOOR. Through the hiring of 18 new staff, Project 180 will provide multi-disciplinary mobile services during the three year grant lifecycle with a strategy to link with the Prop. 47 drug user population through outreach and engagement.

The grant allocates \$2,099,233 to be distributed to local service providers and a research partner. Specifically, through three separate RFP processes, additional sub-recipients will be retained to: 1) provide additional housing services; 2) provide other supports to expand local social service capacity; and 3) provide research support and final program evaluation.

LA DOOR will entail two new positions for our office: one Deputy City Attorney II and one Administrative Coordinator I, which will be paid through the grant. The DCA will provide a legal advice associated with developing, implementing, and managing all aspects of LA DOOR (Diversion Outreach and Opportunities for Recovery) related to drug involved, justice involved individuals, including those who enter into the criminal justice system notwithstanding LA DOOR's engagement efforts. The AC I will assist through the administration, coordination, and development of LA DOOR's pre-booking diversion projects and overall grant administration.

The budget detail to accept this grant award is broken down as follows:



**Personnel: \$ 576,695**

A Deputy City Attorney II and an Administrative Coordinator I will be hired to implement LA DOOR through the Prop. 47 grant for the three year grant period.

**Fringe: \$265,971**

A total of \$ 265,971 under CAP 39 Fringe Benefits Rate has been allocated.

**Related Cost: \$57,669**

A total of \$ 57,669 under CAP 39 Central Services and Department Administration Rate has been allocated.

**Travel: \$6,000**

A total of \$6,000 has been allocated for in-state staff travel and training and for BSCC meeting purposes.

**Consultants and Contracts: \$5,093,665**

A total of \$5,093,664 has been allocated for contractual partners, which include Project 180 and other partners to be determined through an RFP process.

We, therefore, request that the City Council, subject to the approval of the Mayor, approve the following:

1. **Authorize** the City Attorney or designee to execute the grant agreement between BSCC and the City Attorney's Office;
2. **Authorize** the City Attorney or designee to accept grant funding in the amount of \$6,000,000 from BSCC;
3. **Adopt** the attached Resolution requested by the State Board of Supervision and Community Corrections for receipt of the grant award;
4. **Authorize** the City Attorney or designee to execute vendor agreements between the City Attorney's Office's and Project 180.
5. **Authorize** the City Attorney or designee to issue three RFPs: one for a housing partner; one to expand local service provider capacity; and one to provide

research and evaluation of the program, as well as to execute the vendor agreements between the City Attorney's Office and the selected providers;

6. **Resolve** an employment authority in the City Attorney's Office for the period July 1, 2017 to August 20, 2020, for one Administrative Coordinator I (0567) position is approved;
7. Resolve an employment authority in the City Attorney's Office for the period July 1, 2017 to August 20, 2020, for one Deputy City Attorney II (0595) position is approved;
8. That the City Council, subject to the approval of the Mayor, **authorize** the Controller to:
  - a. Establish a receivable for this program by \$6,000,000 from BSCC;
  - b. Establish the appropriation account within Fund 368, as follows:

<u>Account</u>	<u>Title</u>	<u>Amount</u>
12P960	Prop. 47 Grant Program	\$ 6,000,000

9. Transfer \$203,835 from Fund 368/12, Account 12P960 to Fund 100, Department 12, Account 001010 – Salaries General, for FY 17-18 Salary expenses;
10. Upon receipt of grant reimbursements and approval of expenses, **transfer** up to \$323,640 from Fund 368/12, Account No. 12P960 to Fund 100/12, Revenue Source 5361, Related Cost Reimbursement - Other funds, to reimburse for the fringe benefits and related costs during the three year grant period;
11. **AUTHORIZE** the City Council to instruct the City Clerk to place on Council Calendar for July 1, 2018, the following actions relative to the Prop. 47 Grant Program:

“That the City Council, subject to the approval of the Mayor, **AUTHORIZE** the Controller to transfer \$182,409 from Fund 368/12, Account 12P960 to Fund 100, Department 12, Account 001010 – Salaries General, for FY 18-19 Salary expenses;
12. **AUTHORIZE** the City Council to instruct the City Clerk to place on Council Calendar for July 1, 2019, the following actions relative to the Prop. 47 Grant Program:

“That the City Council, subject to the approval of the Mayor, **AUTHORIZE** the Controller to transfer \$190,451 from Fund 368/12, Account 12P960 to Fund 100,

Mayor Garcetti and the Honorable Council Members  
August 14, 2017  
Page 5

Department 12, Account 001010 – Salaries General, for FY 19-20 Salary expenses;

13. **Authorize** the City Attorney or designee to prepare Controller instructions for any necessary technical adjustments, subject to the approval of the City Administrative Officer.

Thank you for your consideration in this matter.

Very truly yours,

  
Leela Kapur

Chief of Staff

cc: Michiko M. Reyes  
Jamie Larson  
Richard Llewellyn, Interim CAO  
Sharon Lee

**LOS ANGELES CITY COUNCIL RESOLUTION**  
Proposition 47 Grant

WHEREAS the **Los Angeles City Attorney's Office** desires to participate in the Proposition 47 Grant administered by the Board of State and Community Corrections (hereafter referred to as BSCC) to establish LA DOOR ("Diversion Outreach and Opportunities for Recovery"). LA DOOR is a health-focused, comprehensive drug intervention approach that emphasizes field-based services, pre-booking diversion, and community engagement to address substance dependence within specific neighborhoods and to limit the number of misdemeanor drug cases processed through the traditional criminal justice system.

NOW, THEREFORE, BE IT RESOLVED that the **City Attorney, Michael N. Feuer**, be authorized on behalf of the **City of Los Angeles** to enter in the Grant Agreement with the BSCC, including any amendments thereof.

BE IT FURTHER RESOLVED that grant funds received hereunder shall not be used to supplant expenditures controlled by this body.

BE IT FURTHER RESOLVED that the **Los Angeles City Attorney's Office** agrees to abide by the terms and conditions of the Grant Agreement as set forth by the BSCC.

PASSED AND ADOPTED on \_\_\_\_\_  
by the following vote of the City Council of the City of Los Angeles, to wit:

Ayes:

Noes:

Absent:

Signature: \_\_\_\_\_



## City of Los Angeles Grant Award Notification and Acceptance

<b>Recipient Department</b>					
This Grant Award is: <input checked="" type="checkbox"/> New <input checked="" type="checkbox"/> Continuation/Renewal <input type="checkbox"/> Supplemental <input type="checkbox"/> Revision <input type="checkbox"/> Sub-Allocation					
Grants Coordinator: Janette Flintoft		E-Mail: janette.flintoft@lacity.org		Phone: 310-570-0686	
Project Manager: Jamie Larson		E-Mail: jamie.larson@lacity.org		Phone: 213-978-8100	
Department/Bureau/Agency: City Attorney Criminal Division				Date: 6/20/2017	
<b>Grant Information</b>					
Name of Grantor: CA Board of Supervision and Community Correction			Pass Through Agency:		
Grant Program Title: Prop. 47			Notification of Award Date: 06/08/2017		
Funding Source (Public or Private): <input type="checkbox"/> Federal <input checked="" type="checkbox"/> State <input type="checkbox"/> Local <input type="checkbox"/> Foundation <input type="checkbox"/> Corporation <input type="checkbox"/> Other		Grant Type: <input checked="" type="checkbox"/> Formula/Block <input checked="" type="checkbox"/> Competitive/Discretionary <input type="checkbox"/> Other		Funds Disbursement: <input type="checkbox"/> Advance <input checked="" type="checkbox"/> Reimbursement	
Agency's Grant ID: CFDA # _____ Other ID # _____ eCivis ID# _____					
Match Requirement: <input checked="" type="checkbox"/> None <input type="checkbox"/> Recommended <input type="checkbox"/> Mandatory   _____ Amount = _____ % Match					
Match Type: <input type="checkbox"/> Cash <input type="checkbox"/> In-Kind   Identify Source of Match: _____					
<b>Fiscal Information:</b>		Awarded Funds \$6,000,000	Match/In-Kind Funds \$	Additional/Leveraged Funds \$149,883	Total Project Budget \$6,149,883
<b>Approved Grant Budget Summary:</b>					
Category	Awarded	Match	Additional	Explanation	
Personnel:					
Salaries	576,695				
Fringe Benefits	265,971				
Indirect	57,669		149,883	10% related cost covered by Grant	
Equipment					
Materials/Supplies					
Travel	6,000				
Contractual Services	5,093,665				
Other					
Total:					
	6,000,000		149,883		
<b>Approved Project</b>					
Descriptive Title of Funded Project: LA DOOR (Diversion Outreach and Opportunities for Recovery)					
Performance Period Start/End Dates (Month/Day/Year): Start: 6/15/2017   End: 08/20/2020			Citywide: <input checked="" type="checkbox"/> Affected Council District(s): All Affected Congressional District(s): All		
Purpose: <input type="checkbox"/> Capital/Infrastructure <input type="checkbox"/> Equipment <input checked="" type="checkbox"/> Program <input type="checkbox"/> Planning/Training <input checked="" type="checkbox"/> Pilot/Demonstration					
Identify Internal Partners (City Department/Bureau/Agency): LAPD					
Identify External Partners: Project 180					
<b>Summary</b>					
Please provide a project summary including goals, objectives (metrics), specific outcomes, and briefly describe the activities that will be used to achieve these goals. You may attach an additional sheet of paper if necessary.					
LA DOOR is a health-focused, comprehensive drug intervention approach that emphasizes field-based services, pre-arrest diversion, community engagement, and financial leveraging to address substance dependence within the South LA community and to limit the number of misdemeanor drug cases processed through the traditional criminal justice system.					

## City of Los Angeles Grant Award Notification and Acceptance

### Fiscal Impact Statement

Please describe how the acceptance of this grant will impact the General Fund. Provide details on any additional funding that may be required to implement the project/program funded by this grant.

**The total cost for three years for LA DOOR is \$6,149,883. The City Attorney's Office will receive \$900,335 in salaries and related costs for one new DCA II and one new AC I. Because of a 10% indirect cost cap by the grantor, BSCC, there is a \$149,883 General Fund contribution over the grant lifecycle to cover unreimbursed indirect costs for the two new City Attorney positions.**

### Acceptance Packet

The above named Department has received an award for the Grant Program identified above, accepts full responsibility for the coordination and management of all Grant funds awarded to the City, and will adhere to any policies, procedures and compliance requirements set forth by the Grantor and its related agencies or agents, as well as those of the City, and its financial and administrative departments. The following items comprise the Acceptance Packet and are attached for review by the CAO Grants Oversight Unit:

- |   |   |
|---|---|
| <input checked="" type="checkbox"/> Grant Award Notification and Acceptance       | <input type="checkbox"/> Copy of Award Notice                               |
| <input checked="" type="checkbox"/> Grant Project Cost Breakdown (Excel Document) | <input checked="" type="checkbox"/> Copy of Grant Agreement (if applicable) |
| <input type="checkbox"/> Detail of Positions and Salary Costs (Excel Document)    | <input type="checkbox"/> Additional Documents (if applicable)               |

Department Head Name:  
Janette Flintoft

Department Head Signature:

Date:

**FOR CAO USE ONLY**

The Office of the City Administrative Officer, Grants Oversight Unit has reviewed the information as requested, and has determined that the Acceptance Packet is:

- Complete The Acceptance Packet has been forwarded to appropriate CAO analyst
- Returned to Department (Additional information/documentation has been requested.)
- Flagged (See comments below.)

Comments:

CAO Grants Oversight Unit Signature:

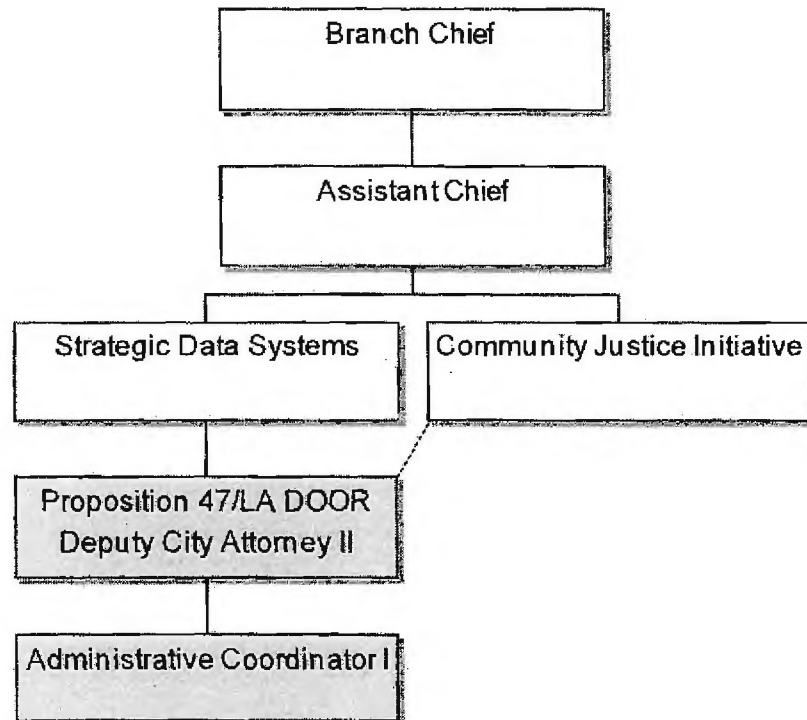
Date:

**Grant Award Notification and Acceptance  
Grant Project Cost Breakdown**

					Department:
Grant Name: Victim Assistance Program		Additional Costs**			
Grant Project Breakdown	Grant Funds	City Funds	Non-City Funds	Total	
<b>Salaries</b>					
1010 Salaries General					
1020 Salaries Grant Reimbursed	576,695	-	-	576,695	
1070 Salaries As Needed					
1090 Overtime					
<b>Salaries Total:</b>	\$ 576,695	\$ -	\$ -	\$ 576,695	
<b>Related Costs* (CAP 39 draft)</b>					
	<b>CAP Rate</b>				
Fringe Benefits	46.12%	265,971		265,971	
Central Services	23.44%	57,669	77,508	135,177	
Department Administration	12.55%		72,375	72,375	
<b>Related Costs Total:</b>		\$ 323,640	\$ 149,883	\$ -	\$ 473,523
<b>Expense</b>					
2120 Printing & Binding				0	
2130 Travel	6,000			6,000	
3040 Contractual Services	5,093,665			5,093,665	
3310 Transportation				0	
4160 Governmental Meetings				0	
6010 Office Supplies				0	
6020 Operating Supplies				0	
7300 Equipment				0	
Victim Emergency Funds				0	
<b>Expenses Total:</b>		\$5,099,665	\$0	\$0	\$5,099,665
<b>Grand Total:</b>		\$ 6,000,000	\$ 149,883	\$ -	\$ 6,149,883
*Please use the full Cost Allocation Plan (CAP) rates unless disallowed by the Grantor. CAP rates should be applied to Gross Salaries (including Compensated Time Off.)					
**Other sources of funding. Please indicate whether these funds are part of a match requirement and whether they are already provided or new funding is required.					



Office of the Los Angeles City Attorney  
Criminal and Special Litigation Branch



**POSITION DESCRIPTION**  
City of Los Angeles

DO NOT USE THIS SPACE

1. Name of Employee: <b>MC Molitor</b>	2. Employee's Present Class Title/Code: <b>DCCA</b>	3. Present Salary or Wage Rate
---	--	--------------------------------

4. Reason for Preparing Description: <b>DCA II PAR (NEW)</b> Allocation	<input checked="" type="checkbox"/> New Position <input type="checkbox"/> Change in Existing Position	<input type="checkbox"/> Routine Report of Duties <input type="checkbox"/> Review for Proper	Date Prepared: <b>6/15/17</b>
---	--	---	----------------------------------

5. Location of office or place of work: <b>City Hall East</b>	6. Name of Department: <b>City Attorney</b>
--	--

7. Name and title of the person from whom you ordinarily receive instructions and who supervises or reviews your work:

Name: **Dan Jeffries** Title: **ACA**

8. Describe in detail the duties and work of this position, describing each duty in a separate paragraph. Begin with the duties that normally take most of your time and then describe the duties that are infrequent. Be certain to tell what is done, how it is done and what materials or equipment are used. Using percentages, show the distribution of the total working time. Also, if the duties and responsibilities of the position have changed, indicate how and when the changes occurred.

PERCENT OF TIME	DUTIES
-----------------	--------

<b>100% (overall)</b>	<p>This Deputy City Attorney II position will provide a legal role associated with developing, implementing, and managing all aspects of LA DOOR (Diversion Outreach and Opportunities for Recovery) funded under Prop. 47 for drug involved, justice involved individuals. Effective implementation of LA DOOR will require a strong background as a prosecutor and experience working with and within the various systems that together make up the criminal justice system, including: LAPD, Sheriff, Superior Court, Public Defender, Alternate Public Defender, and Probation. This experience is necessary to manage the duties implementing LA DOOR, which include: include developing and administering RFPs for a project evaluator, housing partner, and capacity building partner; working closely with LAPD to set pre-booking drug diversion eligibility criteria, developing new protocols to handle evidence, reports, and prosecution information; training patrol officers on program goals and implementation; partnering with commanding officers in pre-booking diversion administration; working closely with funded project partners on administering grant activities; leading the local grant Advisory Board; providing the Advisory Board with appropriate reports on grant progress and processes; tracking all referrals and progress; collecting data for grant reporting; making prosecutorial filing decisions where participants are unsuccessful in pre-booking diversion; and ensuring that all aspects of the LA DOOR project remain on schedule and are implemented according to grant requirements.</p>
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- 9. How long have the duties been substantially as described above? **N/A (new position)**
- 10. List any machinery or equipment operated and any unusual or hazardous working conditions. **N/A**
- 11. Percent of time spent supervising (training and evaluating employees, assigning and reviewing work). **10%**
- 12. Indicate the number of employees supervised by class titles. **DCA I, AC I**
- 13. I certify that the above statements are my own and to the best of my knowledge are accurate and complete.

Signature \_\_\_\_\_ Date \_\_\_\_\_ Extension \_\_\_\_\_

**ITEMS TO BE FILLED IN BY THE IMMEDIATE SUPERVISOR**

14. Indicate in what respects if any the duties and responsibilities on the other side are not sufficiently or accurately described. **N/A**

15. SUPERVISION RECEIVED: Describe the nature, frequency, or closeness of supervision received by the employee, including the way that the employee's work is assigned and reviewed. N/A

16. REQUIREMENTS. Indicate the minimum requirements to perform the duties of this position:

(a) Education (include specific matter). Juris Doctor, licensed to practice law in all California courts.

(b) Experience (type and length; list appropriate city classes, if any). Criminal justice related experience building and operating alternative criminal justice programs from the ground up, excellent trial and oral advocacy skills, experience working within the LA County court system as a prosecutor, experience working with data management, working knowledge of evidence-based social science practices appropriate for forensic populations, experience working closely with a variety of community stakeholders, government agencies, and law enforcement officials.

17. PHYSICAL REQUIREMENTS. Check below all physical capabilities needed to do this job.

Hours per week

Strength to: \_\_\_\_\_ Lift \_\_\_\_\_ Push \_\_\_\_\_ Pull  
Average weight \_\_\_\_\_ Heaviest weight \_\_\_\_\_

SPECIAL NEED FOR:  
\_\_\_\_\_ Vision, to read fine print/numbers

EXTENSIVE USE OF:  
\_\_\_\_\_ Legs, for walking/standing

\_\_\_\_\_ Climbing (stairs, ladders, poles)

\_\_\_\_\_ Hearing, for telephones/alarms

\_\_\_\_\_ Hands and fingers

\_\_\_\_\_ How far \_\_\_\_\_

\_\_\_\_\_ Balance, for working heights

\_\_\_\_\_ Back, for strenuous labor

\_\_\_\_\_ Face severe work conditions  
\_\_\_\_\_ Outdoors \_\_\_\_\_ on/near water

Other/explain \_\_\_\_\_

Other/explain \_\_\_\_\_

Other/explain \_\_\_\_\_

(a) List any alternative methods or devices that can be used to aid in meeting the physical requirements checked above.

18. RESPONSIBILITIES

(a) Policy and Methods: n/a

(b) Materials or Products: n/a

(c) Machinery and equipment: n/a

(d) Money: N/A

(e) Personal Contacts: n/a

(f) Records and reports: n/a

Signature of the immediate supervisor \_\_\_\_\_

Class Title \_\_\_\_\_

Signature of department head \_\_\_\_\_

Date \_\_\_\_\_

Extension \_\_\_\_\_

Date \_\_\_\_\_

**POSITION DESCRIPTION**  
City of Los Angeles

DO NOT USE THIS SPACE

1. Name of Employee: <b>MC Molitor</b>	2. Employee's Present Class Title/Code: <b>DCCA</b>	3. Present Salary or Wage Rate
4. Reason for Preparing Description: <b>AC I PAR (NEW)</b>		Date Prepared: <b>6/15/17</b>
5. Location of office or place of work: <b>City Hall East</b>		6. Name of Department: <b>City Attorney</b>

7. Name and title of the person from whom you ordinarily receive instructions and who supervises or reviews your work:  
 Name: **Dan Jeffries** Title: **Assistant City Attorney**

8. Describe in detail the duties and work of this position, describing each duty in a separate paragraph. Begin with the duties that normally take most of your time and then describe the duties that are infrequent. Be certain to tell what is done, how it is done and what materials or equipment are used. Using percentages, show the distribution of the total working time. Also, if the duties and responsibilities of the position have changed, indicate how and when the changes occurred.

PERCENT OF TIME	DUTIES
100% (overall)	<p>This position will serve as an Administrative Coordinator for the LA DOOR (Diversion Outreach and Opportunities for Recovery) program funded under the Prop. 47.</p> <p>The AC I will assist with the administration, coordination, and development pre-booking diversion projects under Prop. 47. The AC will also facilitate a great deal of inter-agency outreach and collaboration, as well as the need for on-going acquisition of knowledge pertaining to social science, data science, criminal justice best-practices, prosecution tools, and community needs. The AC may be tasked with any or all of the following: coordinating meetings and events; attending case management meetings; assisting with data management, running and reviewing Criminal Offender Record Information (i.e. running RAPs, ETRS, DMV, CCHRS, TCIS, NECS, or other criminal justice information systems); engaging in field work or conducting site visits; developing informational pamphlets; gathering community input; ensuring grant compliance; establishing streamlined administrative protocols for new projects; and other duties as assigned.</p>

- 9. How long have the duties been substantially as described above? *N/A (new position)*
- 10. List any machinery or equipment operated and any unusual or hazardous working conditions. *N/A*
- 11. Percent of time spent supervising (training and evaluating employees, assigning and reviewing work). *(N/A)*
- 12. Indicate the number of employees supervised by class titles. *N/A*
- 13. I certify that the above statements are my own and to the best of my knowledge are accurate and complete.

Signature \_\_\_\_\_ Date \_\_\_\_\_ Extension \_\_\_\_\_

**ITEMS TO BE FILLED IN BY THE IMMEDIATE SUPERVISOR**

- 14. Indicate in what respects if any the duties and responsibilities on the other side are not sufficiently or accurately described. *N/A*
- 15. SUPERVISION RECEIVED: Describe the nature, frequency, or closeness of supervision received by the employee, including the way that the employee's work is assigned and reviewed. *N/A*



16. REQUIREMENTS. Indicate the minimum requirements to perform the duties of this position:

- (a) Education (include specific matter). Associate college degree or higher.
- (b) Experience (type and length; list appropriate city classes, if any).

At least two years of full-time professional administrative experience. The AC I must be proficient in the operation of personal computers and have experience in maintaining information on databases. This position requires applicants who have initiative, excellent writing skills, strong organizational skills, the ability to exercise independent judgment, and can work well under pressure and time deadlines with a minimum amount of supervision. Applicants should be able to work closely and harmoniously with the public and personnel from other agencies. Additionally, applicants should have experience working with city agencies and community groups. Reliable attendance and punctuality are essential.

17. PHYSICAL REQUIREMENTS. Check below all physical capabilities needed to do this job.

Strength to: _____ Lift _____ Push _____ Pull _____ Average weight _____ Heaviest weight _____ Climbing (stairs, ladders, poles) _____ How far _____ Face severe work conditions _____ Outdoors _____ on/near water _____ Other/explain _____	SPECIAL NEED FOR: _____ Vision, to read fine print/numbers _____ _____ Hearing, for telephones/alarms _____ _____ Balance, for working heights _____ Other/explain _____	EXTENSIVE USE OF: _____ Legs, for walking/standing _____ _____ Hands and fingers _____ _____ Back, for strenuous labor _____ Other/explain _____	Hours per week
---	--	--	-------------------

(a) List any alternative methods or devices that can be used to aid in meeting the physical requirements checked above.

18. RESPONSIBILITIES

- (a) Policy and Methods: n/a
- (b) Materials or Products: n/a

(c) Machinery and equipment: The AC I must be proficient in the operation of personal computers and have experience in maintaining information on databases.

(d) Money: N/A

(e) Personal Contacts: The AC I should be able to work closely and harmoniously with the public and personnel from other agencies, and will be tasked with coordinating meetings, events, and community outreach.

(f) Records and reports: The AC I will assist with data management, running and reviewing Criminal Offender Record Information; tracking data and using various databases.

Signature of the immediate supervisor \_\_\_\_\_

Date \_\_\_\_\_

Class Title AC I

Extension \_\_\_\_\_

Signature of department head \_\_\_\_\_

Date \_\_\_\_\_



KATHLEEN T. HOWARD  
Executive Director, BSCC

FOR IMMEDIATE RELEASE  
June 8, 2017

CONTACT:

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## Board Awards \$103m in Prop 47 Funds to Innovative Rehabilitative Programs

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SACRAMENTO (June 8, 2017) – Grant awards from a voter initiative that reduces from felonies to misdemeanors certain low-level crimes and directs state savings to rehabilitative programs received approval today from the Board of State and Community Corrections.

Approximately \$103 million in estimated state savings resulting from the enactment of Proposition 47 will go to 23 applicants whose rehabilitative programs were deemed most promising by a workgroup of the Board.

The criteria for the awards was established by language in the proposition, which directs 65 percent of the overall state savings to the BSCC to fund grants for mental health and substance-use disorder treatment. Assembly Bill 1056 added housing assistance and job training to the mix of eligible funding criteria. The bill targets for services people “who have been arrested, charged with, or convicted of a criminal offense and have a history of mental health issues or substance use disorders.”

Programs awarded funding include: \$5.9 million to the Contra Costa County Health Services Department to divert low-level, non-violent people with behavioral health issues to treatment instead of jail; \$8 million to San Diego County to expand a misdemeanor diversion program and rehabilitative services, which will be provided by community-based organizations; \$1 million to the Tehama County Restore Program to connect youth who need mental health and substance-use treatment with coordinated care that includes housing and employment services; and \$6 million to the Orange County Health Care Agency to expand jail in-reach and reentry planning to include outside support and resource services, counseling and housing.

The grant awards followed a lengthy and complex process. The time between the November 2014 election and the awarding of the grants allowed the state Department of Finance to estimate State court and incarceration savings for the three-year grant cycle. It also allowed BSCC staff time to consider input from a broad range of stakeholders and other interested parties with ideas about the types of rehabilitative programming and support services that should be funded. Staff particularly sought out strategies that formerly incarcerated people and their families said had been critical to recovery.

“We know this money will make a difference,” said Board Chair Linda Penner, “and we are optimistic and believe in a positive outcome.”

As part of the effort to recruit members for the workgroup, called an Executive Steering Committee (ESC), the BSCC sought statements of interest from individuals reflective of California’s diverse population, including people who were formerly incarcerated and system-involved. Board members Leticia Perez and Scott Budnick co-chaired the committee, and 16 other members with diverse personal and professional experience also served.

The ESC followed the requirements of the initiative and legislation to guide creation of the Request for Proposals. The committee also established “guiding principles” that successful projects needed to have met, including showing that applicants would implement trauma-informed practices, encourage community engagement, collaborate with other agencies and find ways to target underserved populations.

Projects were rated individually by committee members, who determined how well each met the established criteria. Members reconvened May 30 to discuss and, in some instances, adjust their scores before making final recommendations to the Board. Successful projects had to earn at least 65 percent of available scoring points to be considered for funding.

Prop 47 mandated that public agencies be the lead applicant on the project, and the ESC agreed that at least half of the funding must be passed through to community-based organizations. Agencies that proposed to pass through more than 60 percent of the funding earned additional points on their applications.

Agencies could apply for large awards of up to \$6 million, or small awards of up to \$1 million. The County of Los Angeles was allowed to apply for up to \$20 million.

The grant cycle begins June 16, 2017 and ends Aug. 15, 2020. The funding stream is ongoing, and the BSCC anticipates releasing a new RFP in early 2019.

The BSCC, established in 2012, is a multi-faceted organization that provides assistance to the counties on community corrections issues. The agency annually administers and awards millions of dollars in grants designed to reduce recidivism and address juvenile justice and delinquency prevention, sets standards for the training of local corrections officers and the operations of local corrections facilities, promulgates regulations and inspects local detention facilities, and administers the current lease-revenue bond process for local jail improvements.

A summary of funded projects in alphabetical order follows:



**1. Alameda County Health Care Services Agency**

Project Title: ACPProp47

Grant Funds Requested: \$6,000,000

Summary: The purpose of the Alameda County Proposition 47 Project (ACProp47) is to support residents who are involved in the justice system and who have a mental health issue and/or substance use disorder (SUD). ACPProp47 project funds will be used to augment and expand services under the County's coordinated reentry plan. Specifically, funds will be used to: 1) implement a new, county-wide, intensive, multidisciplinary reentry team model to provide service for members in the target population who are experiencing moderate to severe mental health issues and/or substance use disorders; 2) augment contracts with existing community based SUD providers to increase numbers of people in the target community who receive their services; and 3) launch a new grant program designed to increase the number and ability of organizations in the County to provide comprehensive housing supports.

**2. Contra Costa County Health Services Department**

Project Title: Contra Costa LEAD Plus (CoCo LEAD+)

Grant Funds Requested: \$5,984,047

Summary: Building on and enhancing the LEAD framework developed in Seattle, WA, Contra Costa LEAD Plus" (CoCo LEAD+) will provide pre-arrest, at-arrest and post-arrest pre-booking diversion opportunities and coordinated services for people with behavioral health issues who have been repeatedly arrested by the Antioch Police Department for a broad array of low-level, non-violent misdemeanor and "wobbler" charges. Founded on trauma-informed, restorative, culturally competent, gender-responsive principles, and deploying a harm-reduction approach, CoCo LEAD+ will create individualized pathways of community-based treatment and peer-supported services for program participants. CoCo LEAD+ will implement a year-round schedule of cognitive-behavioral groups and restorative justice circles in community settings; open and operate two dedicated transitional housing residences; and dedicate fifty Section 8 1-3 bedroom vouchers for CoCo LEAD+ participants.

**3. City of Corning**

Project Title: Tehama County Restore Program

Grant Funds Requested: \$1,000,000

Summary: The Tehama County RESTORE Program is an adolescent diversion program that is in its first full year of implementation. RESTORE is a tripartite diversion program that links: a) Michigan State's Adolescent Diversion Program (ADP); b) mental health treatment; and c) substance use disorder treatment through coordinated case management services that connects youth and their families to housing, education, and employment services. RESTORE leverages federal, state, regional, and local resources to target arrested, charged with, and/or convicted adolescents with criminal offenses and a history of mental health issues and/or substance use disorders.

**4. El Rancho Unified School District**

Project Title: Promote Change Through Action (PCTA)

Grant Funds Requested: \$997,436

Summary: Partnering with several community-based organizations, El Rancho Unified School District's Prop. 47 grant program will expand and enhance existing restorative justice and diversion programs to effectively meet the needs of juveniles and young adults (up to age 22) in the criminal justice system by providing therapeutic mental health services, substance use disorder treatment and diversion programs, such as job skills training, legal consultations and housing-related assistance. The target population will include youth who are referred through probation, the juvenile courts or Teen Court. Housing assistance will include Standardized Assessment & Interventions for Rapid Re-Housing and/or Prevention and Coordinated Individual Service Plans for Supportive Housing.

**5. City of Los Angeles, City Attorney's Office**

Project Title: LA Door (Diversion Outreach & Opportunities for Recovery)

Grant Funds Requested: \$6,000,000

Summary: The Los Angeles City Attorney's Office and other cross-sector partners seek to launch LA Door (Diversion Outreach and Opportunities for Recovery), a comprehensive health-focused drug

intervention program emphasizing field-based services, pre-booking diversion, community engagement, and financial leveraging to address substance abuse afflicting local communities. LA DOOR will implement intervention strategies uniquely tailored to five South Los Angeles (South LA) “hotspot” locations – areas with a high density of misdemeanor drug arrests and homeless encampments – to connect high needs/high risk individuals with specialized substance use treatment, mental health care, and other wraparound services tailored to support recovery and minimize relapse.

**6. City of Los Angeles, Mayor’s Office of Reentry**

Project Title: Project impact

Grant Funds Requested: \$5,998,383

Summary: Project impACT is a year-long program that serves justice-affected individuals seeking employment. While enrolled in the program, program fellows will receive a personalized risk/needs assessment, cohort-based cognitive-behavioral therapy curriculum, ongoing support provided by a peer mentor (“Peer Navigator”), access to legal services provided by a lawyer (“Attorney”), and ongoing behavioral therapy by a licensed therapist (“Counselor”). A client’s “PACTeam,” which consists of his/her Peer Navigator, Attorney, and Counselor, will work together to stabilize the participant, eliminate barriers, and increase his/her ability to obtain and retain employment.

**7. Los Angeles County Department of Health Services, Office of Diversion and Reentry**

Project Title: Proposition 47- Mental Health Services, Substance Use Disorder Treatment and Diversion Programs for People in the Criminal Justice System

Grant Funds Requested: \$20,000,000

Summary: The Los Angeles County Department of Health Services, Office of Diversion and Reentry will expand substance use disorder (SUD) treatment housing, enhance access to mental health services, and develop new reentry-focused intensive case management, housing, and wraparound services to improve health and employment outcomes and reduce recidivism among justice involved individuals with mild to moderate substance use and mental health disorders. Services will include SUD treatment services administered by the Department of Public Health, mental health services provided by the Department of Mental Health, and workforce development services provided by Workforce Development, Aging, and Community Services. The County will leverage federal and state funding under Drug Medi-Cal, the Mental Health Services Act, Whole Person Care, Workforce Innovation and Opportunity 6 Act, and Housing and Urban Development funding so that Proposition 47 funding can be used to fund costs that are not reimbursable or to expand needed services. Referrals will come from: community based organizations, Proposition 47 mailers, Diversion and Collaborative Courts, the Sheriff’s Department, Jail In-reach Providers, the Probation Department, and the Homeless Services Coordinated Entry System. All clients will be assessed for risk and needs based on a tool agreed upon by stakeholders.

**8. Marin County Health and Human Services**

Project Title: The Marin Count JCC Program

Grant Funds Requested: \$998,504

Summary: Marin County will develop services for a conditional sentence diversion program – to add care coordination services for adults who are court-ordered to complete certain activities and need help to do so. Funds will support two (2) Justice Care Coordinators and an enrollment specialist to facilitate enrollment in available public benefits. Grant funds will also cover co-pays for access to mental health and substance use disorder treatment providers; and housing for women in this group who are homeless and precariously housed. Leveraged funding and in-kind resources will be provided by the county’s system of care and by community-based organizations on contract with the county. Leveraged services include mental health and substance use disorder assessments, employment training and connections, housing supports and housing placements, social services, primary care services, and other ancillary services.

**9. Merced County Probation Department**

Project Title: Los Banos Community Service Network

Grant Funds Requested: \$960,667

Summary: The goal of this project is to provide community-based, culturally competent mental health and substance use disorder treatment for youth and young adults in the Los Banos region. The project will

bring the Substance Abuse and Mental Health Services Administration (SAMSHA)-designated evidence-based *El Joven Noble* program to the Los Banos region in community settings and also the Community School and the Juvenile Justice Correctional Complex as part of preparation for reentry. In addition, the project will provide training in Cognitive Behavioral Therapy for substance use and mental health, along with supplemental trainings in trauma-informed practices to all Los Banos frontline probation, police, community health and middle and high school teachers and administrators working with system-involved youth. The County will collaborate with community-based organizations to create a Youth and Family Safety Hub (The Hub) in Los Banos, offering new or expanded community-based services, with a focus on young men up to age 18 and transitioning young adults ages 18-24.

**10. Monterey County Health Department, Behavioral Health Bureau**

Project Title: No Zip Code Left Behind: Addressing Inequities through Collaborative Partnerships

Grant Funds Requested: \$6,000,000

Summary: Monterey County will dedicate Prop 47 funds to implement new Substance Use Disorder Treatment services, and expand existing mental health services in a culturally relevant manner using evidence-based interventions in underserved South Monterey County. The County will establish two new service sites in King City, South County's largest city, to provide substance use disorder treatment to a minimum of 100 individuals yearly. Also funded will be a centrally located Sobering Center, job training, civil legal services, restorative justice, and case management. These programs will dovetail well with activities of the BSCC-funded Strengthening Law Enforcement Grant, awarded in 2016 to four South County cities.

**11. Oceanside Unified School District**

Project Title: Second Chances for Our Children

Grant Funds Requested: \$998,300

Summary: Oceanside Unified School District (OUSD), located in the City of Oceanside in North San Diego County, will expand capacity to effectively meet the needs of juveniles and young adults in the criminal justice system. OUSD will use grant funds to support mental health services; substance use disorder treatment; diversion programs including mentors, case management and community service; housing assistance; legal consultation; job skills training, certification, and placement; and evidence-based curricula including *Seeking Safety* and *Aggression Replacement Training*. Diversion programs, provided by community-based organization partner Lifeline, include: 1) an early intervention program designed to keep youth from entering or re-entering the juvenile justice system through assessment, counseling, and community service; 2) a continuation of detention alternatives to low-risk juvenile offenders, including case management, therapy, and short-term out-of-home placement when appropriate; and 3) interventions to youth who have been arrested and adjudicated and are at risk of continued involvement with the justice system.

**12. Orange County Health Care Agency**

Project Title: Orange County Community Supported Re-Entry Program

Grant Funds Requested: \$6,000,000

Summary: The Orange County Health Care Agency, as the Lead Agency, will implement this project as a collaboration between community and County partners. To address needs identified by the community, this project will address four primary initiatives: 1) expand jail in-reach and re-entry planning for those released from booking or custody; 2) develop a Community Support and Resource Center; 3) expand the Community Counseling & Supportive Services (CCSS) program; and 4) increase access to and availability of housing. This innovative program will provide a wide array of needed services including intensive case management, transportation, and access to a continuum of housing, for underserved populations in our community.

**13. Pasadena Police Department**

Project Title: Pasadena/Altadena "Vision 20/20" Reintegration Project

Grant Funds Requested: \$2,511,537

Summary: The proposed Vision 20/20 Reintegration Project will provide new and expanded comprehensive reentry services to individuals in Pasadena and Altadena. Services will include substance use and mental health disorder treatment and supportive services to include housing, education, job

skills/career preparation, case management, and more. Services will be provided in three phases over 12 months with Phase One focused on stabilizing substance use and mental health disorders and providing critical services like housing. Phases Two and Three will incrementally add other services as needed, while continuing treatment. The Pasadena Police Department will provide organizational oversight. Flintridge Center, the community leader on reentry in Pasadena/Altadena will serve a project management role. Flintridge Center and nine other community-based providers will provide comprehensive services that are trauma-informed and client-focused.

**14. Placer County Health and Human Services**

Project Title: Action Team: Promoting Community Health and Safety

Grant Funds Requested: \$990,000

Summary: The Placer County Proposition 47 Action Team will deliver strengths-based, youth and family-driven, wraparound services to address mental health, substance use, and diversion needs of young adults, ages 18-32. This program will deliver mental health and/or substance use treatment as well as provide support in finding safe and stable housing, developing vocational or educational skills, and creating positive social communities to support healthy choices. Services will be tailored to the individual's needs, culturally competent, and trauma-informed, with an overall goal to divert individuals and prevent recidivism from the criminal justice system and to promote safe and healthy communities.

**15. Plumas County District Attorney**

Project Title: Plumas County Proposition 47 Project

Grant Funds Requested: \$1,000,000

Summary: This project is the result of a collaboration between the Alternative Sentencing Program (ASP), Plumas County Superior Court, Plumas County Sheriff, Plumas County Public Health, Plumas County Behavioral Health, Plumas Crisis Intervention & Resource Center (PCIRC) and other community-based mental health and substance use disorder partners to expand the Plumas County Pretrial Release Program to create a full Pretrial Diversion Program and expand the ASP Bridges Program for offenders transitioning from incarceration. Specifically, the project will address service gaps by providing a comprehensive array of pretrial diversion and reentry services for transitioning offenders including mental health and alcohol and drug services, housing and related supports, intensive case management and job skills training through community partnerships that work to compliment and leverage existing resources, promote a regional approach and are trauma-informed and recidivism reduction minded.

**16. City of Rialto**

Project Title: Juvenile TEAM Program

Grant Funds Requested: \$996,975

Summary: The Training, Education, Alcohol/Drug, Mental Health Treatment (T.E.A.M.) project will service youth in the cities of Rialto, Colton, and San Bernardino. TEAM will use a wraparound service model to reduce recidivism by providing community-based interdisciplinary services to 65 youth between the ages of 14 and 17 who are on probation or who have been arrested, charged with, or convicted of a misdemeanor criminal offense and have a history of mental health issues and/or a substance use disorder. To address the gap in services addressing these needs in the project area, the T.E.A.M. project will focus on: a) Limited access to pro-social experiences, b) Disparities in education, and c) Behaviors impacted by substance use disorder and mental health issues.

**17. Riverside University Health System-Behavioral Health (RUHS-BH)**

Project Title: Integrated Care Behavioral Health Full Service Partnership Program

Grant Funds Requested: \$6,000,000

Summary: RUHS-BH proposes to fund two Integrated Care Behavioral Health Full Services Partnership (FSP) programs that will provide integrated mental health, substance use and primary care services. Service locations will be established in the Coachella Valley (Desert Region) and in the area of Perris/Moreno Valley in order to serve Western/Mid-County residents. Drawing from the model first adopted by the Mental Health Services Agency (MHSA), FSPs provide intensive, wraparound mental health and case management support. FSPs will also provide integrated behavioral health services by leveraging both Specialty Mental Health and Drug Medi-Cal services. The model will include integrated and closely coordinated physical health care and a recovery-based care plan, using a trauma-informed

approach. Diversion services will be included for Veteran and Homeless court defendants as well as post-conviction informal probationers who are at risk for re-offending. Restorative justice activities and vocational services will also be provided along with comprehensive housing support.

**18. San Bernardino County Department of Public Health**

Project Title: San Bernardino County SAFE-T Net (Support and Advocacy For Re-Entry and Transition)

Grant Funds Requested: \$6,000,000 (recommended for a partial award)

Summary: SAFE-T Net will provide voluntary, comprehensive, client-focused, and culturally-competent services to 300 unduplicated clients over 38 months including post-incarcerated and at-risk adults in San Bernardino County. 100% of SAFE-T Net clients will receive substance use and/or mental health services plus other services, as needed, and peer-driven case management/service navigation services. A multi-disciplinary and culturally-diverse subcommittee of the San Bernardino County Reentry Collaborative will serve as the Local Advisory Committee. SAFE-T Net addresses: 1) needs outlined in a recent county-wide reentry strategic plan; and 2) recommendations from a recent pilot project funded by the U.S. Department of Justice. The project will be led by the County Department of Public Health, and 70% of grant funds will be devoted to community-based service providers.

**19. San Diego County**

Project Title: Community Based Service and Recidivism Reduction (CoSRR) with San Diego Misdemeanants At-Risk Track (SMART)

Grant Funds: \$6,000,000

Summary: The County of San Diego will collaborate with the San Diego City Attorney's Office to oversee implementation and integration of two projects: the expansion of the City's San Diego Misdemeanant At-Risk Track (SMART) Diversion program, and a new County program for Community Based Services and Recidivism Reduction (CoSRR). All direct services will be provided by community-based organizations (CBOs). It is anticipated that this project will change the lives of participants by identifying and addressing complex needs at the root of criminogenic behavior, by advancing wellness and healing, building skills for self-sufficiency and strengthening connections for participants to individuals and organizations to support recovery, rehabilitation and success of those participants in the community.

**20. San Francisco Department of Public Health**

Project Title: Promoting Recovery and Services for the Prevention of Recidivism (PRSPR)

Grant Funds Requested: \$6,000,000

Summary: The San Francisco Department of Public Health proposes to interrupt the cycle of substance abuse, unaddressed mental health issues, homelessness, and incarceration by increasing the availability of residential substance use disorder (SUD) treatment for criminal justice system-involved adults who may also have co-occurring mental health (MH) issues. In addition, the project layers peer outreach and developmentally-appropriate programming specific to transitional age youth on top of the residential treatment. Over the three year grant period, the project will serve 192 potentially duplicated participants. All participants, under the guidance of case managers or Peer Navigators, will have access to the city's system of care including behavioral health services (SUD and MH treatment), physical health services, employment, and the newly formed Department of Homelessness and Supportive Housing, which coordinates all of the city's housing resources (bridge housing, support hotels, sober living environments, coops) through one agency.

**21. San Joaquin County Behavioral Health Services (BHS)**

Project Title: Homeward Bound

Grant Funds Requested: \$6,000,000

Summary: *Homeward Bound* is a comprehensive initiative to restore non-serious, non-violent offenders back into the community and reduce recidivism. The initiative will address critical system gaps that contribute to: a revolving door, whereby individuals released from jail are soon re-arrested for similar offenses; and hopelessness, whereby those seeking support are "not eligible" for services intended for higher-acuity/risk populations. Specifically, *Homeward Bound* will create a Behavioral Health Assessment, Respite and Treatment Center offering MAT (medication assisted treatment), medically-monitored withdrawal management services, and primary health care services – along with case management and housing support services for individuals enrolled in program activities. BHS anticipates

that as many as 1,000 individuals will be served annually through the WPC (Whole Person Care) homeless outreach and engagement components; coordination with law enforcement to deflect public inebriates away from the jail and into program services; and partnership agreements with local community-based organizations to help direct clients to assessments and evidence-based treatment services.

**22. Solano County Health & Social Services**

Project Title: Prop 47: Expanding Service Continuum for Drug Treatment and Continued Supports for Improved Outcomes

Grant Funds Requested: \$6,000,000

Summary: This project is intended to deepen the capacity to provide residential drug treatment and the many services necessary throughout the continuum of recovery in order to sustain treatment achievements. A lack of residential treatment beds in Solano County makes it difficult for someone engaged in treatment to also transition seamlessly to their community, support system, or even a job opportunity. Creating in-County resources will improve the ability for our residents to sustain the gains they make when they are in residential treatment. For others who do not need or will not accept residential treatment, it is critical that they are in a safe and supportive living environment while engaged in outpatient services; for this reason the project also emphasizes transitional housing and sober living environments. This continuum of service and housing will be supported by a robust case management program that will assist the clients transitioning through the service continuum and help to address barriers toward their success. In addition, an attorney will be dedicated to the program to assist with legal advocacy.

**23. Yolo County Health & Human Services Agency**

Project Title: Steps to Success

Grant Funds Requested: \$5,968,215

Summary: This project proposes to use Proposition 47 grant funds to expand Yolo County's existing continuum of criminal justice diversion programs. Specifically, the proposed project will apply the principles of restorative justice and trauma-informed care to provide wraparound services to individuals who are eligible for a diversion program, but are unlikely to succeed without intensive supports due to their history of mental health issues and/or substance use disorders. In an effort to address the gaps in its current criminal justice continuum, HHSA's Steps to Success project will use the following five-step process to provide participants with a range of diversion as well as mental health, substance use disorder, and supportive service assistance: Step 1-Outreach and Assessment; Step 2-Diversion Program; Step 3-Intensive Case Management and Treatment; Step 4-Civil Legal Services; and Step 5-Permanent Housing Assistance.

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