

Facility Certification Checklist



Facility Requirements	
Completed Facility Certification Application	
Facility must be fully enclosed to SCAQMD Rule 410 standards for new and modified facilities, excluding source-separated Material Recovery Facilities, composting facilities, landfills and recycling centers.	
Obtain and maintain an appropriately tiered Solid Waste Facility Permit (SWFP) or Certification issued as required by CalRecycle	
On-site certified weigh scale with data recording, printing, storing, and retrieving capabilities	
Control measures for:	
Dust (misting system)	
Odor (Negative air flow into facility)	
Litter (Weekly sweeping and other control measures as necessary)	
Noise	
Operational Requirements	
Compliance with all appropriate local, State and Federal laws, regulations, and standards applicable to collection, transfer, processing, and disposal of solid resources	
Maintain all necessary permits required by local, State and Federal regulatory agencies	
CalRecycle	
• RWQB	
AQMD	
Conditional Use Permit (as applicable)	
Illness Prevention Program (IIPP) current and on file	
Certification from the California Occupational Safety and Health Administration (Cal/OSHA) at the level of California's Safety and Health Achievement Recognition Program (CAL/SHARP) or higher	
Submit annual health and safety audit reports from a safety audit firm	
24 Complaint "hotline"	
Signs posted at all entrances to the facility	
Training program in place for safety subjects pertinent to facility operations	
All incoming and outgoing material must be weighed on a certified scale	



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Electronic Tracking and Reporting (see Table 2, Reporting Requirements)	
Weight of all incoming and outgoing material	
 Incoming solid resources tonnage by jurisdiction (zone), hauler and material type 	
Destination of all outgoing solid resources by commodity/material type	
Safety training history and records	
Load check log	
Special occurrence log	
Other Certification Requirements	
Allow LASAN to perform scheduled and unscheduled detailed audit and inspection of material processing and handling	
Allow LASAN to perform scheduled and unscheduled detailed facility inspection	
Allow LASAN to perform scheduled and unscheduled detailed audit of safety, training, and tonnage records	
Certified Processor shall perform waste characterizations of incoming and outgoing material	
Allow LASAN staff to perform or oversee/audit on-site waste characterizations	
City may suspend or revoke certification if a facility fails to comply with any of the terms and conditions specified in the certification	