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When making inquiries relative to this matter, please refer to the Council File No. 17-0933

## City of Los Angeles



ERIC GARCETTI MAYOR

## OFFICE OF THE CITY CLERK

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> BRIAN WALTERS DIVISION MANAGER

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August 23, 2017

## MEMORANDUM TO FILE

The purpose of this memo is to note for the record that the appeal submitted by Viorica Winterman, Belson Building LLC (Representative: Steve Hammond, Clark Hill LLP) pending City Council consideration involving Planning Case No. CPC-2016-2263-VZC-HD-CUBCU-ZAA-WDI-SPR for the properties located at 1715-1721 North Wilcox Avenue is RECEIVED and FILED, inasmuch as the Department of City Planning (DCP) states that the appeal was not processed as required by the DCP, including the payment of appeal fees within the appeal period which ended on August 15, 2017, whereby the appeal was transmitted to the City Council in error.

Zina H. Cheng Deputy City Clerk