

INFORMATION, TECHNOLOGY, AND GENERAL SERVICES COMMITTEE REPORT  
relative to declaring City-owned property located on Runnymede Street as surplus and  
evaluating the feasibility of a direct sale of the property.

Recommendations for Council action, pursuant to Motion (Krekorian – O'Farrell):

1. DECLARE the City-owned parcel located on Runnymede Street between Tyrone and Hazeltine Avenues (Assessor's Parcel No. 2215019901) as a surplus asset.
2. INSTRUCT the Department of General Services (GSD) to immediately initiate the surplus property process and conduct a Class A appraisal.
3. INSTRUCT the City Administrative Officer (CAO) to evaluate the feasibility of a direct sale of the property at fair market value.
4. DIRECT the GSD, with the assistance of the CAO and the City Attorney, to take all necessary steps and prepare all required documents to effectuate the potential direct sale of the parcel.

Fiscal Impact Statement: Neither the CAO nor the Chief Legislative Analyst has completed a financial analysis of this report.

Community Impact Statement: None submitted.

#### SUMMARY

On September 1, 2018, Council considered Motion (Krekorian – O'Farrell) relative to the sale of surplus City-owned property located on Runnymede Street. Motion states that the property is vacant and is not being used by the City. Motion movers believe that since the City has no immediate or future plans for this site, the community may be better served and benefit from the sale of this property to a private individual. Motion recommends that the property should be declared surplus, and that the CAO, with the assistance of GSD and the City Attorney, should evaluate the feasibility of a direct sale to the adjacent property owner for fair market value. Council referred Motion to the Information, Technology, and General Services Committee for consideration.

At its meeting held February 13, 2018, the Information, Technology, and General Services Committee recommended that Council approve Motion.

Respectfully Submitted,

INFORMATION, TECHNOLOGY, AND GENERAL SERVICES COMMITTEE

A handwritten signature in blue ink, reading "Monica Rodriguez". The signature is fluid and cursive, with the first name "Monica" being more prominent than the last name "Rodriguez".

<u>MEMBER</u>	<u>VOTE</u>
RODRIGUEZ:	YES
BLUMENFIELD:	YES
O'FARRELL:	YES

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**-NOT OFFICIAL UNTIL COUNCIL ACTS-**