



**ERIC GARCETTI**  
**MAYOR**

September 5, 2017

Honorable Members of the City Council  
c/o City Clerk  
City Hall, Room 395

Honorable Members:

Subject to your confirmation, I have appointed Ms. Heather Rozman to the West Los Angeles Area Planning Commission for the term ending June 30, 2019. Ms. Rozman will fill the vacancy created by Marian Merritt, who has resigned.

I certify that in my opinion Ms. Rozman is qualified for the work that will devolve upon her, and that I make the appointment solely in the interest of the City.

Sincerely,

A handwritten signature in blue ink, appearing to read 'E. Garcetti'.

ERIC GARCETTI  
Mayor

EG:dlg

Attachment

## COMMISSION APPOINTMENT FORM

**Name:** Heather Rozman  
**Commission:** West Los Angeles Area Planning Commission  
**End of Term:** 6/30/2019

### Appointee Information

1. **Race/ethnicity:** Caucasian
2. **Gender:** Female
3. **Council district and neighborhood of residence:** 5 - West Los Angeles
4. **Are you a registered voter?** Yes
5. **Prior commission experience:**
6. **Highest level of education completed:** B.A., University of Wisconsin, Whitewater
7. **Occupation/profession:** Director of Community Relations, Sixth Street Viaduct Replacement Project
8. **Experience(s) that qualifies person for appointment:** See attached resume
9. **Purpose of this appointment:** Replacement
10. **Current composition of the commission (excluding appointee):**

Commissioner	APC	CD	Ethnicity	Gender	Term End
Halper, Joseph	West LA	11	Caucasian	M	30-Jun-18
Margulies, Esther	West LA	11	Latina	F	30-Jun-20
Newhouse, Michael	West LA	11	Caucasian	M	30-Jun-22
Waltz Morocco, Lisa	West LA	5	Caucasian	F	30-Jun-21

## **Heather Elizabeth Rozman**

Heather Rozman is a West Los Angeles resident and Project Manager specializing in infrastructure, construction and community programs. Through her experience working with various organizations such as the LAPD Community Police Advisory Board, Bel Air Beverly Crest Neighborhood Council, and Brentwood Homeowners Association she has always strived to improve the quality of life for Angelenos.

Heather is currently working with the prime contractor on the Sixth Street Viaduct Replacement Project as the Director of Community Relations. In this role, she works directly with several city agencies including the Department of Public Works, Bureau of Engineering, Contract Administration, CalTrans and the Department of Transportation. Heather initiates creative ideas to gain public interest in capital improvement projects. A recent successful outreach campaign for the Sixth Street Viaduct Replacement Project was "Rock Day LA", where community members were provided the opportunity to take home a piece of the iconic bridge. Over 1,500 members of the public participated in this historic moment.

Additionally, Heather manages contract compliance programs on large infrastructure projects in California and New York totaling upwards of \$300M with a focus on small and minority owned business development and targeted hiring. She is committed to helping people find good paying jobs and to improve economic conditions.

Heather is from Madison, Wisconsin, and attend the University of Wisconsin - Whitewater. She served as Field Organizer for the re-election campaign of US Senator Russ Feingold. She currently lives with her husband, Jeff in the Beverly Glen community, and is a member of the local homeowner's association. In her spare time, Heather enjoys classic films, art, and hiking in the Santa Monica Mountains. She is passionate about the environment and animal welfare which is evident in her affection for her rescue dog Madison.



September 5, 2017

Ms. Heather Rozman

Dear Ms. Rozman:

I am pleased to inform you that I hereby appoint you to the West Los Angeles Area Planning Commission for the term ending June 30, 2019. In order to complete the process as quickly as possible, there are several steps that must be taken, many of which require visiting City Hall. If you require parking during these procedures, please call Claudia Luna in my office at (213) 978-0621 to make arrangements for you.

To begin the appointment process, please review, sign and return the enclosed Remuneration Form, Undated Separation Forms, Background Check Release and Information Sheet **within one week** of receiving this letter. These documents are necessary to ensuring the most efficient, open and accountable City government possible. Further, Mayor's Office policy requires you to be fingerprinted as part of the background check that is done on all potential Commissioners. To do so, please bring this letter to the Background Unit of Employment Services Division, Personnel Department Building, 700 East Temple Street, Room 235, Los Angeles, California 90012. The division phone number is (213) 473-9343. Fingerprints must be taken **within three working days** from the **receipt** of this letter.

Under separate cover you will be receiving a packet from the City Ethics Commission containing information about the City's conflict of interest laws and a copy of the State Form 700/Statement of Economic Interests. You are required to complete and return this form **within 21 days** of your nomination to the City Ethics Commission, 200 North Spring Street, City Hall, 24th Floor, Los Angeles, California 90012. Any inquiries regarding this form should be directed to Nicole Enriquez at the Ethics Commission at (213) 978-1960.

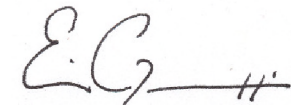
Ms. Heather Rozman  
September 5, 2017  
Page 2

As part of the City Council confirmation process, you will need to meet with Paul Koretz, your Councilmember, and Councilmember Jose Huizar, the Chair of the Planning and Land Use Management Committee, to answer any questions they may have. You will be hearing from a City Council committee clerk who will let you know when your appointment will be considered by the Planning and Land Use Management Committee. Sometime thereafter, you will be notified by the committee clerk when your appointment will be presented to the full City Council for confirmation. Once you are confirmed, you will be required to take the oath of office in the City Clerk's Office in Room 395 of City Hall. Claudia Luna will assist you during the confirmation process if you have questions.

Commissioners must be residents of the City of Los Angeles. If you move at any point during your term, have any changes in your telephone numbers, or in the future plan to resign (resignation must be put in writing), please contact my office immediately.

Congratulations and thank you for agreeing to serve the people of Los Angeles.

Sincerely,

A handwritten signature in black ink, appearing to read "E. G. Garcetti", with a horizontal line extending to the right and a small flourish at the end.

ERIC GARCETTI  
Mayor

EG:dlg

Attachment I  
Ms. Heather Rozman  
September 5, 2017

### Nominee Check List

**I. Within three days:**

- \_\_\_\_\_ **Get fingerprinted to complete a background check.**  
No appointment is necessary. Bring the Mayor's letter to:  
Background Unit of Employment Services Division, Personnel  
Department Building, 700 East Temple Street, Room 235, Los Angeles,  
California 90012. Phone: (213) 473-9343.

**II. Within seven days:**

Mail or email the following forms to: Legislative Coordinator, Office of the Mayor,  
Office, City Hall, 200 N. Spring Street, Los Angeles, CA 90012 or email:  
Claudia.Luna@lacity.org.

- \_\_\_\_\_ **Remuneration Form**
- \_\_\_\_\_ **Undated Separation Forms**
- \_\_\_\_\_ **Background Check Release**
- \_\_\_\_\_ **Commissioner Information Sheet/Voluntary Statistics**

**III. Within 21 days:**

File the following forms with the City Ethics Commission. *If you are required to file, you will receive these forms via email from that office.*

- \_\_\_\_\_ **Statement of Economic Interest ("Form 700")**  
*IMPORTANT:* The City Council will not consider your nomination until  
your completed form is reviewed by the Ethics Commission.
- \_\_\_\_\_ **CEC Form 60**

**IV. As soon as possible, the Mayor's Office will schedule a meeting with you and:**

- \_\_\_\_\_ **Your City Councilmember Paul Koretz**
- \_\_\_\_\_ **Councilmember Jose Huizar, Chair of the Council Committee  
considering your nomination**

Staff in the Mayor's Office will assist you with these arrangements.