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CITY CLERK

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CALIFORNIA

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this matter, please refer to the  
Council File No.: [17-1052](#)

**OFFICIAL ACTION OF THE LOS ANGELES CITY COUNCIL**

June 26, 2018

**Council File No.:** [17-1052](#)

**Council Meeting Date:** June 22, 2018

**Agenda Item No.:** 7

**Agenda Description:** HOUSING COMMITTEE REPORT relative to proposed contracts with ten non-profit agencies to provide services as part of the Domestic Violence/Human Trafficking Shelter Operations Program.

**Council Action:** HOUSING COMMITTEE REPORT - ADOPTED

**Council Vote:**

YES	BLUMENFIELD	YES	HARRIS-DAWSON	YES	O'FARRELL
YES	BONIN	YES	HUIZAR	YES	PRICE
ABSENT	BUSCAINO	YES	KORETZ	YES	RODRIGUEZ
ABSENT	CEDILLO	ABSENT	KREKORIAN	YES	RYU
ABSENT	ENGLANDER	YES	MARTINEZ	YES	WESSON

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**Pursuant to Charter/Los Angeles Administrative Code Section(s): 341**

FILE SENT TO MAYOR:

LAST DAY FOR MAYOR TO ACT:

**APPROVED**

**\*DISAPPROVED**

**\*VETO**

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
**DATE SIGNED**

HOUSING COMMITTEE REPORT relative to proposed contracts with ten non-profit agencies to provide services as part of the Domestic Violence/Human Trafficking Shelter Operations (DVHTSO) Program.

Recommendations for Council action:

1. AUTHORIZE the General Manager, Los Angeles Housing and Community Investment Department (HCIDLA), or designee, to negotiate and execute contracts with the recommended nonprofit agencies listed in Tables 1 and 2 of the May 21, 2018 HCIDLA report, attached to the Council file, for the DVHTSO Program, for a one-year contract term beginning July 1, 2018 through June 30, 2019, with four one-year options to renew, subject to review and approval by the City Attorney as to form, in compliance with all necessary City and federal requirements, and availability of grant funds and detailed below:

<u>Agency</u>	<u>Shelter Type</u>	<u>Funding- Community Development Block Grant</u>	<u>Funding- General Fund</u>	<u>Total</u>
1736 Family Crisis Center	Emergency	\$149,359	\$89,192	\$238,551
Center for the Pacific Asian Family	Emergency	\$147,136	\$87,864	\$235,000
Haven Hills, Inc.	Emergency	\$161,589	\$96,496	\$258,085
Jenesse Center, Inc.	Emergency	\$139,986	\$83,594	\$223,580
Jewish Family Services of Los Angeles	Emergency	\$112,130	\$66,960	\$179,090
Rainbow Services	Emergency	\$159,854	\$95,459	\$255,313
Southern California Alcohol and Drug Programs, Inc.	Emergency	\$152,981	\$91,355	\$244,336
1736 Family Crisis Center	Transitional	\$200,361	\$119,649	\$320,010
Center for the Pacific Asian Family	Transitional	\$162,788	\$97,212	\$260,000
Good Shepherd Shelter of Los Angeles	Transitional	\$91,520	\$54,653	\$146,173
Haven Hills, Inc.	Transitional	\$354,260	\$211,551	\$565,811
Jennessee Center, Innc.	Transitional	\$319,316	\$190,684	\$510,000
Jewish Family Services of Los Angeles	Transitional	\$145,121	\$86,662	\$231,783
Ocean Park Community Center (The People Concern)	Transitional	\$152,039	\$90,793	\$242,832
Rainbow Services, Ltd.	Transitional	\$198,672	\$118,639	\$317,311
Coalition to Abolish Slavery and Trafficking	Transitional	\$0	\$438,000	\$438,000
Coalition to Abolish Slavery and Trafficking	Emergency	\$0	\$362,000	\$362,000

2. AUTHORIZE, the General Manager, HCIDLA, or designee, to prepare and Controller's instructions needed to implement actions approved by Council and and Mayor on matters presented in or deriving from the May 31, 2018 HCIDLA report, attached to the Council file.

Fiscal Impact Statement: The City Administrative Officer (CAO) reports that there is no additional impact to the General Fund. The proposed contracts with the ten nonprofit agencies selected by the HCIDLA through a Request for Proposal process to provide services as part of the City's Domestic Violence/Human Trafficking Shelter Operations Program will be paid for by the Community Development Trust Fund (\$2,647,112) and General Fund (\$2,380,763). The recommendation contained in the June 8, 2018 CAO report is in compliance with the City's Financial Policies in that funding for the proposed contracts is available within budgeted funds.

Community Impact Statement: None submitted.

Summary:

On June 13, 2018, your Committee considered June 8, 2018 CAO and May 31, 2018 HCIDLA reports relative to proposed contracts with ten non-profit agencies to provide services as part of the DVHTSO Program. According to the CAO, the HCIDLA is requesting authority to negotiate and execute contracts with ten nonprofit agencies listed in HCIDLA's May 31, 2018 report to provide services as part of the City's VHTSO Program. The proposed contracts would have a one year term from July 1, 2018 through June 30, 2019, with four one-year renewal options, and compensation in amounts not to exceed those listed in Table 1 and 2 of the HCIDLA Report.

Total funding for the ten contracts would not exceed \$5,027,875 consisting of \$2,647,112 from the Community Development Trust Fund and \$2,380,763 from the General Fund for the first year of the contract. On October 30, 2017, HCIDLA released a Request for Proposal (RFP) to solicit proposals from qualified nonprofit agencies to provide or facilitate emergency shelter and/or transitional housing beds and services to survivors of domestic violence or human trafficking and their children. The ten nonprofits listed in Tables 1 and 2 of the HCIDLA report were qualified based on their project feasibility and program performance capability, program design, and resource allocation and development. Additional information regarding the RFP process and results can be found in the HCIDLA Report.

The Los Angeles Administrative Code (LAAC) Section 10.5(b) requires Council to approve of any amendment to a contract involving the same party or parties with no new competitive process having been utilized with a resulting cumulative period of more than three years and is anticipated that the estimated or actual annual payments shall exceed \$149,111. The HCIDLA Report requests an exemption from this requirement and authority to exercise options to renew the contracts up to the proposed annual amounts in Tables 1 and 2, provided funds are available, without returning for additional Mayor and Council approval, but did not include this request in their recommendations. The HCIDLA states that the exemption request has been discussed in a City work group for streamlining efforts regarding grant contracts. However, if an exemption to LAAC Section 10.5(b) for the domestic violence contracts is granted, then Council would not have the ability to review any change in funding allocation per contractor if the Community Development Block Grant and/or General Fund allocation is reduced in a subsequent Consolidated Plan or Fiscal Year, or if there is a change in sources of funds or contractors during that five year period.

Additionally, the Mayor's Office Chief Procurement Officer is currently in the process of evaluating the City's contracting process and will deliver Citywide recommendations to both the Mayor and the Council for strategic procurement, including reducing the contracting timeline to improve City operations (C. F. 15-0850-S3). While this Office supports the concept of grants contract streamlining, a change to the process for one department in advance of potentially Citywide contracting process improvements may result in inconsistencies. Therefore, this Office recommends that the Council not grant an exemption to LAAC Section 10.5(b) for HCID until the Chief Procurement Officer provides Citywide recommendations for streamlining personal service agreements that are grant funded . The CAO concurs with the original recommendations of the HCIDLA, which are consistent with the City's current contracting requirements. The Personnel Department completed a Charter Section 1022 determination on September 5, 2017, and determined that City employees currently do not have the expertise necessary to perform emergency shelter and services to survivors of domestic violence or human trafficking and their children as outlined in the draft Contract attached to the HCIDLA Report.

After consideration and having provided an opportunity for public comment, the Committee moved to recommend approval of the recommendations contained in the May 31, 2018 HCIDLA report and detailed in the above recommendations. This matter is now submitted to Council for its consideration.

Respectfully Submitted,

HOUSING COMMITTEE

<u>MEMBER</u>	<u>VOTE</u>
CEDILLO:	YES
KREKORIAN:	YES
HARRIS-DAWSON:	YES

ARL

6/13/18

**-NOT OFFICIAL UNTIL COUNCIL ACTS-**