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July 23, 2018

BPW-2018-0581

City Council
Room No. 395
City Hall

SUBJECT: PERSONAL SERVICES CONTRACT (EXTENSION- BATHROOM ATTENDANT AND MONITORING SERVICES)

As recommended in the accompanying report which this Board has adopted, the Board of Public Works recommends that the Mayor and City Council:

1. FIND that it is in the City's and public's best interest to continue the Mobile Pit Stop Program for one additional year (through July 31, 2019) based on the data supporting the effectiveness of the Pilot as presented in this report;
2. AUTHORIZE the Board of Public Works to transfer \$2,183,379 from the Unappropriated Balance, Fund No. 100/58, Account 580244 (Public Bathroom Access) to the Board of Public Works, Fund No. 100/74, Account 003040 (Contractual Services) to continue implementation of this program;
3. AUTHORIZE the Board of Public Works to reappropriate up to \$37,587.80 from the Affordable Housing Trust Fund, Fund No. 44G/43, Account 43M345 (Rapid Rehousing) to the Board of Public Works, Fund No. 100/74, Account 003040 (Contractual Services);
4. AUTHORIZE the City Controller to revert Fiscal Year 2017-18 unencumbered balances up to \$80,000 in the Board of Public Works, Fund No. 100/74, Account 003040 (Contractual Services) to the Affordable Housing Trust Fund, Fund No. 44G/43, and reappropriate therefrom to the Board of Public Works, Fund No. 100/74, Account 003040 (Contractual Services);
5. FIND, pursuant to the City Charter Section 371(e)(2), (5), and (10), that it is in the City's best interest to sole source this contract amendment for bathroom attendant and monitoring services because (a) it is not practical to competitively bid based on the timeframe created by the inherent nature of the evaluation of the Pilot and (b) it is of urgent necessity to continue the program in order to prevent stoppage of work and continue to address public health issues in the public right-of-way as described in an approved Council motion (C.F. 17-1092);



6. APPROVE the proposed contract amendment to extend the existing contract with Hunters Point Family, in substantial form, for an additional amount of \$1,592,500 through July 31, 2019 for bathroom attendant and monitoring services;
7. AUTHORIZE the President or two members of the Board of Public Works to execute the contract amendment after approval as-to-form has been obtained from the City Attorney;
8. AUTHORIZE the Executive Officer of the Board of Public Works to exercise the options available in the proposed contract amendment including a \$69,000 option for an additional attendant or \$140,000 for an additional location, subject to funding availability;
9. INSTRUCT the Board of Public Works to submit a budget request as part of its 2019-20 proposed budget for any resources needed to continue this program beyond the 2018-19 Fiscal Year; and
10. AUTHORIZE the Board of Public Works and the Office of the City Administrative Officer to make technical corrections, as necessary, to the transactions included in this report to implement Mayor and Council intentions.

This report has been transmitted concurrently to the City Council for Approval.

FISCAL IMPACT

Funding for this program was included in the Unappropriated Balance as part of the 2018-19 Adopted Budget. There is no additional impact to the General Fund.

Sincerely,



DR. FERNANDO CAMPOS,
Executive Officer, Board of Public Works