

**REPORT FROM**

## **OFFICE OF THE CITY ADMINISTRATIVE OFFICER**

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Date: December 5, 2017

CAO File No. 0220-05418-0000

Council File No. 17-1228

Council District: All

To: The Mayor  
The Council

From: Richard H. Llewellyn, Jr., Interim City Administrative Officer

Reference: Transmittal from the Mayor dated October 25, 2017; referred for report October 26, 2017

Subject: **FISCAL YEAR 2016 COUNTERING VIOLENT EXTREMISM GRANT APPLICATION**

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### **RECOMMENDATIONS**

That the Council:

1. Authorize the Mayor's Office of Public Safety to:

- a. Accept the Fiscal Year 2016 Countering Violent Extremism (FY16 CVE) grant award in the amount of \$425,000 for a grant performance period of August 1, 2017 through July 31, 2019;
- b. Execute FY16 CVE grant award Agreements on behalf of the City of Los Angeles and submit any other necessary Agreements and documents relative to the FY16 CVE grant award, subject to the approval of the City Attorney as to form;
- c. Negotiate and execute a contract between the City of Los Angeles and a vendor to work as a program coordinator for a term of up to 24 months within the grant performance period, for a total not to exceed \$62,020, subject to approval of the City Attorney as to form;
- d. Negotiate and execute a contract between the City of Los Angeles and the Cross Cultural Expressions Community Counseling Center for the operation of the Safe Spaces Program, for a term of up to 24 months within the grant performance period, for a total not to exceed \$75,000, subject to the approval of the City Attorney as to form;
- e. Negotiate and execute a contract between the City of Los Angeles and the Intellect, Love, and Mercy (ILM) Foundation to conduct youth leadership and capacity building services, for a term of up to 24 months within the grant

performance period, for a total not to exceed \$26,000, subject to the approval of the City Attorney as to form;

- f. Negotiate and execute a contract between the City of Los Angeles and the Tiyya Foundation to conduct integration services to support families and youth, for a term of up to 24 months within the grant performance period, for a total not to exceed \$45,000, subject to the approval of the City Attorney as to form;
- g. Negotiate and execute a contract between the City of Los Angeles and Not In Our Town to provide tools that address hate, bias and promote inclusive communities through workshops and community events, for a term of up to 24 months within the grant period, for a total not to exceed \$30,000, subject to the approval of the City Attorney as to form;
- h. Negotiate and execute a contract between the City of Los Angeles and 211 LA County to provide continued, Phase III, development of the Building Healthy Communities website and functionality, for a term of up to 24 months within the grant performance period, for a total not to exceed \$40,000, subject to the approval of the City Attorney as to form;
- i. Negotiate and execute a contract between the City of Los Angeles and RAND Corporation to develop content categories for the Building Healthy Communities website to include resources, materials, and other items relevant to the network of community-based organizations (CBOs) , for a term of up to 24 months within the grant performance period, for a total not to exceed \$48,959, subject to the approval of the City Attorney as to form;
- j. Negotiate and execute a contract between the City of Los Angeles and one to three vendors, to be identified and approved by the Grantor, to provide subject matter expert-led training at workshops and conferences, for a term of up to 24 months within the grant performance period, for a total not to exceed \$15,000 cumulatively, subject to the approval of the City Attorney as to form;
- k. Negotiate and execute a contract between the City of Los Angeles and a vendor, to promote access and connect with resources, for a term of up to 24 months within the grant performance period, for a total not to exceed \$18,000, subject to the approval of the City Attorney as to form; and,
- l. Submit to the Grantor, on behalf of the City, requests for drawdown of funds or reimbursements of City of Los Angeles funds expended for eligible grant purposes.

2. Authorize the Controller to:

- a. Establish a new interest-bearing fund entitled FY16 CVE Grant, and create a receivable in the Fund in the amount of \$425,000 for the FY16 CVE Grant;

- b. Expand and receive funds upon presentation of documentation and proper demand by the Mayor's Office of Public Safety to reimburse City of Los Angeles Departments;
- c. Appropriate funds within the new Fund XXX, Department 46 as follows:

<u>Fund/Dept</u>	<u>Account</u>	<u>Account Title</u>	<u>Amount</u>
XXX/46	46P304	Contractual Services	\$359,979
XXX/46	46P213	Travel	3,000
XXX/46	46P146	Mayor	40,523
XXX/46	46P299	Reimbursement of General Fund Costs	<u>21,498</u>
<b>Total:</b>			<b>\$425,000</b>

- d. Transfer appropriations from Fund XXX, Department 46, FY16 CVE Grant, to the General Fund to reimburse CVE-related expenditures as follows:

**FROM:**

<u>Fund/Dept</u>	<u>Account</u>	<u>Account Title</u>	<u>Amount</u>
XXX/46	46P146	Mayor	\$40,523

**TO:**

<u>Fund/Dept</u>	<u>Account</u>	<u>Account Title</u>	<u>Amount</u>
100/46	001020	Grant Reimbursed	\$40,523

- e. Transfer up to \$21,498 from Fund XXX, Account 46P299 to the General Fund, Department 46, Revenue Source 5346, for reimbursement of grant-funded fringe benefits; and,
  - f. Transfer cash from Fund XXX, Department 46 to reimburse the General Fund, on an as-needed basis, upon presentation of proper documentation from City Departments.
3. Authorize the Mayor, or designee, to prepare Controller instructions for any technical accounting adjustments, subject to the approval of the City Administrative Officer, and authorize the Controller to implement the instructions.

**SUMMARY**

The Mayor's Office of Public Safety (Mayor's Office) is providing notification to the City Council of the submission of a competitive grant application and subsequent award of the Fiscal Year 2016 Countering Violent Extremism (FY16 CVE) grant. The Mayor's Office requests the authority to accept the FY16 CVE grant award of \$425,000 with a grant performance period of August 31, 2017 through July 31, 2019. No matching funds are required.

## Background

On July 3, 2017 the Department of Homeland Security (DHS) awarded the FY 16 CVE Grant to the City of Los Angeles in the amount of \$425,000 with grant performance period of August 31, 2017 through July 31, 2019. This competitive grant does not have a matching funds requirement.

The FY16 CVE grant is awarded by the DHS to organizations that work to improve the security of our communities and prevent terrorism. The Mayor's Office received a grant award on behalf of the City of Los Angeles to develop proactive measures to build resilience and strengthen civil society-led preventions of factors that contribute to violent extremism.

Under the direction of the Mayor's Office, the Building Healthy Communities Program will leverage this grant to support community-led social services as well as integration and social cohesion activities to reduce factors that contribute to hate, bias, and violence in the social domain, outside of the law enforcement space. Funding will be utilized to conduct workshops and discussions incorporating private partners, government and academia. Funding will also support an on-line platform to connect a network of community-based organizations (CBOs) and provide operational referral tools, case management capabilities, and initiate services coordination.

The Building Healthy Communities program is a case management and community outreach component of an overall effective, coordinated, and comprehensive citywide and regional strategy to build resilience, prevention, and intervention. The City has developed a wide range of regional partners within government, academia as well as civil society to ensure multidisciplinary subject matter expertise.

## Program Budget

### *Personnel and Fringe Benefits*

Funding in the amount of \$62,021 is allocated for a Program Coordinator within the Mayor's Office to assist with programmatic activities, including providing case management support to CBO partners, organizing outreach, providing logistical planning, and executing overall program goals. Funding in the amount of \$40,523 will be utilized for direct costs and \$21,498 will be allocated to fringe benefits based on CAP 38 rates.

### *Travel*

A total of \$3,000 has been allocated to cover the cost of travel for City of Los Angeles staff and/or contractors in accordance with program guidelines.

### *CBO Activities Support and Contractual Services*

A total of \$359,979 will be utilized for consultant or contractual services including \$175,000 that will be allocated directly to capacity building of CBOs within the network to deliver a range of

preventative social services and activities. Per the City Attorney, the City may enter into contracts with grant sub-awardees if the organization was named in the grantor-approved application.

The funds will assist the CBOs through the planning process and building of referral pipelines. The sub-awardees listed below are designated and approved by the Grantor, unless otherwise noted, to receive funding under the City's grant award:

- **Cross Cultural Expressions Community Counseling Center** (\$75,000): Funding will be provided to administer the Safe Spaces Program, which provides preventative and intervention services through proactive efforts to build healthy communities. Activities include community-relevant social programs that offer healthy outlets and guidance, ranging from increasing civic engagement training, parenting education and support, as well as a place to discuss difficult topics. Intervention efforts include mental health experts that address troubled individuals, potentially harmful behaviors, and violence through education, outreach, assessment, treatment, and referrals.
- **Intellect, Love, and Mercy (ILM) Foundation** (\$26,000) – Funding will be provided for youth leadership and capacity building based services in South Los Angeles. These services are developed to increase civic engagement and access to resources to disadvantaged youth.
- **Tiyya Foundation** (\$45,000) - Funding will be provided to support integration services for families and youth to cultivate more inclusive and supportive communities.
- **Not In Our Town** (\$30,000) – Funding will be provided for tools in the creation of an appropriate environment that enables communities to address White Supremacists extremism, hate, bias, and to strengthen narratives of cohesion and promote positive social responses.
- **Online Resource Platform** (\$40,000) – Funding will be allocated to 211 LA County to expand a web-based operational platform, which will contain information on relevant services available through government and private entities, as well as tools on how to access them. Expansion will provide operational referral tools and service coordination.
- **Online Resource Content Support** (\$48,959) – Funding will be allocated to RAND Corporation to assist with identifying appropriate and relevant content material and resources to be accessed by the network of service providers via the online resource platform.
- **Training Development** (\$15,000) – Funding will be allocated to one or more subject matter experts, to be identified and approved by the Grantor, to provide support via training workshops and conferences. Training will be conducted on a range of topics, including social media safety, propaganda and recruitment vulnerabilities, and cultural implications for interventions. Activities may also include development of training curriculum, conducting training workshops, training delivery, and providing training

materials and supplies. Vendors to provide technical support will be identified based on program needs and subject to Grantor approval.

- **Messaging and Branding** (\$18,000) – Funding will be provided to a marketing firm to build messaging to promote Building Healthy Communities community-led social services and raise awareness through social media outreach. Procurement is being conducted by the Mayor's Office to identify and select a firm to provide this service.
- **Program Coordinator** (\$62,020) – Funding will be allocated to hire a coordinator to assist with programmatic activities, including case management support to CBO partners, organizing outreach, logistics planning, and executing overall program goals. Authority is requested to identify and select a vendor to provide this service.

## **FISCAL IMPACT STATEMENT**

There is no impact to the General Fund as a result of these actions. Approval of the recommendations within the report will allow for the expenditure of the Fiscal Year 2016 Countering Violent Extremism grant. These actions are in compliance with the City's Financial Policies in that grant funds are sufficient to support grant activities. No matching funds are required by this grant.

*RHL:MFC:04180053*