

INFORMATION, TECHNOLOGY, AND GENERAL SERVICES COMMITTEE REPORT relative to instructing the Department of General Services (GSD) to negotiate a lease for office space at 1901 West 6th Street.

Recommendation for Council action, as initiated by Motion (Cedillo - Bonin):

AUTHORIZE the GSD, on behalf of Council District One, to negotiate and execute a lease with Retirement Housing Foundation for office space located at 1901 West 6th Street. The lease will run concurrent with the Council term for approximately four years ending on June 30, 2022 with one four-year option to renew. The property owner has agreed to provide the space to the City at no cost; however, the City will be responsible for other costs such as custodial, maintenance and utilities.

Fiscal Impact Statement: The Municipal Facilities Committee reports that there is no additional General Fund impact for current year expenses that include tenant improvements, communication installation, furniture and moving expenses, as monies within the GSD's Leasing Account are sufficient to fully fund these one-time costs totaling \$107,063. There is an annual cost for utilities and custodial expense that would be addressed through the City Budget process.

Community Impact Statement: None submitted.

**TIME LIMIT FILE - MARCH 8, 2019**

**(LAST DAY FOR COUNCIL ACTION - MARCH 8, 2019)**

SUMMARY

At its regular meeting held on January 22, 2019, the Information, Technology, and General Services Committee considered a MFC report dated January 7, 2019, in response to Motion (Cedillo - Bonin), relative to instructing the GSD to negotiate a lease for office space located at 1901 West 6th Street, on behalf of CD One.

After providing an opportunity for public comment, the Committee moved to approve the recommendation contained in the MFC report, as detailed above. This matter is now transmitted to the Council for its consideration.

Respectfully Submitted,

INFORMATION, TECHNOLOGY AND GENERAL SERVICES COMMITTEE



<u>MEMBER</u>	<u>VOTE</u>
SMITH:	YES
BLUMENFIELD:	YES
RODRIGUEZ:	YES

LC 01/22/19

**-NOT OFFICIAL UNTIL COUNCIL ACTS-**