

**CITY OF LOS ANGELES**  
**INTER-DEPARTMENTAL CORRESPONDENCE**

**DATE:** December 20, 2017

**TO:** Condition Compliance Unit  
Planning Department  
City Hall, 5th Floor, Mail Stop No. 395

**FROM:** Sharon Dickinson, Deputy City Clerk  
Office of the City Clerk  
Room 395, City Hall, Mail Stop No. 160

**SUBJECT:** **Public Convenience or Necessity (Caldera) Application**  
**Council File No. 17-1418; CD 10**

An application requesting that the City Council make a finding of Public Convenience or Necessity for the sale of alcoholic beverages at Target, located at 620 South Virgil Avenue has been filed with the Office of the City Clerk. Inasmuch as Council has directed that involved City Departments be informed of this process, you are asked to review the application.

The Council file and application can be reviewed on the City Clerk website at:  
**<http://www.lacouncilfile.com>**

Written comments or reports may be addressed to the City Clerk, Room 395, City Hall, 200 North Spring Street, Los Angeles, CA 90012, Attention: Sharon Dickinson, Deputy City Clerk. Please reference the Council file number in your correspondence.

Please be advised that this matter will be scheduled for Council consideration before January 16, 2018, based on Office of the City Clerk procedures. Please contact me to confirm the date of the Council hearing. Your report should be submitted prior to the Council hearing date.

My contact information:  
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Deputy City Clerk  
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