

REPORT FROM

## OFFICE OF THE CITY ADMINISTRATIVE OFFICER

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Date: March 12, 2018

CAO File No. 0220-03790-0052

Council File No. 17-1437

Council District: --

To: The Mayor and Council

From: Richard H. Llewellyn, Jr., City Administrative Officer

Reference: Board of Police Commissioners Transmittal dated December 19, 2017

Subject: **2017 DNA CAPACITY ENHANCEMENT AND BACKLOG REDUCTION PROGRAM GRANT**

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### RECOMMENDATIONS

That the Council, subject to the approval of the Mayor:

1. Authorize the Chief of Police, or his designee, to:
  - a. Retroactively apply for and subsequently accept the grant award for the 2017 Deoxyribonucleic Acid (DNA) Capacity Enhancement and Backlog Reduction Program grant award in the amount of \$1,023,690 from the United States Department of Justice, Office of Justice Programs, National Institute of Justice (NIJ) for the period of January 1, 2018 through December 31, 2019;
  - b. Negotiate and execute the grant award agreement, subject to the approval of the City Attorney as to form;
2. Authorize the Los Angeles Police Department (LAPD) to:
  - a. Spend up to the total grant amount of \$1,023,690 in accordance with the grant award agreement;
  - b. Submit grant reimbursement requests to the grantor and deposit the grant receipts in the Police Department Grants Fund No. 339, Department No. 70;
  - c. Prepare Controller instructions for any technical adjustments, subject to the approval of the City Administrative Officer, and authorize the Controller to implement the instructions;

3. Authorize the Controller to:

- a. Establish a grant receivable and appropriate \$1,023,690 to appropriation account, account number to be determined, within Fund No. 339, Department No. 70, for the receipt and disbursement of the 2017 DNA Capacity Enhancement and Backlog Reduction Program Grant; and,
- b. Increase appropriations for the 2017 DNA Capacity Enhancement and Backlog Reduction Program Grant as needed from Appropriations Account No. to be determined, in Fund No. 339, Department No. 70, to Fund No. 100, Department No. 70, account numbers and amounts as follows:

Account No. 001090, Civilian Overtime:                      \$ 694,473

**SUMMARY**

The Los Angeles Police Department (LAPD) is seeking retroactive approval to apply for and accept a \$1,023,690 grant award for the 2017 Deoxyribonucleic Acid (DNA) Capacity Enhancement and Backlog Reduction Program from the United States Department of Justice, Office of Justice Programs, National Institute of Justice (NIJ). The grant award has a performance period of January 1, 2018 through December 31, 2019. No matching funds are required.

**BACKGROUND**

The NIJ 2017 DNA Capacity Enhancement and Backlog Reduction Program provides funding to state and local units of government with existing crime laboratories that conduct DNA analysis to process, record, screen, and analyze forensic DNA and DNA database samples. The NIJ 2017 DNA Capacity Enhancement and Backlog Reduction program will increase the capability of the LAPD to process more DNA samples, reducing the number of forensic DNA and DNA database samples awaiting analysis.

Funding from this grant will allow the LAPD’s Forensic Science Division, Serology/DNA Unit (SDU) to analyze at least 522 additional DNA cases. Funds from the grant award will be used for salaries, travel, equipment, and other related costs that will increase the LAPD’s ability to meet existing and future demand for DNA screening and testing. The program budget approved by NIJ is as follows:

Expense Category	Amount
Personnel	\$ 694,473
Travel	42,336
Equipment	267,201
Other*	19,680
<i>Source: LAPD</i>	<b>Total \$ 1,023,690</b>

\*Includes Registration and Workshop Costs

The budget provides funding for civilian Criminalists and support staff to process DNA cases on an overtime basis; travel and registration expenses for the continuing education of DNA analysts; and equipment purchase of an automated sample lysing and plate-extraction instrument.

## **FISCAL IMPACT STATEMENT**

Approval of the recommendations within this report will allow for the retroactive approval and subsequent acceptance and expenditure of the 2017 DNA Capacity Enhancement and Backlog Reduction Program grant from the United States Department of Justice, Office of Justice Programs, National Institute of Justice (NIJ) for the amount of \$1,023,690. No matching funds are required for this grant. Approval of the recommendations in this report will have no impact to the General Fund. Acceptance of the grant is in compliance with the City's Financial Policies in that grant funds are sufficient to support the grant activities.

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