



ERIC GARCETTI
MAYOR

MEMORANDUM

To: The Honorable Members of the City Council
c/o City Clerk

From: Eric Garcetti, Mayor *EG*

Subject: Exemption of (1) Principal City Planner for the Department of City Planning

Date: February 5, 2018

The Department of City Planning has requested the exemption of one (1) position of Principal City Planner, Class Code 7946, in accordance with Charter Section 1001 (b), from civil service as management, professional, scientific, or expert services exemptions. The Charter allows for a maximum of 200 exempt positions under Section 1001(b) and Section 1001(b)(4).

Charter Section 1001(b) allows up to 150 persons to be exempt, with an additional 50 added by the City Council pursuant to Charter Section 1001(b)(4). Currently, there are 157 approved exemptions. Approval of this request will increase the count.

The Principal City Planner position will be responsible for directing professional staff in the Urban Design Division; serve as a Citywide liaison on urban design issues; and be responsible for ensuring, through extensive coordination with the Mayor's Office, Council Offices, and the management of other City departments, the establishment and implementation of urban design plans and policies that regulate the physical changes to public infrastructure and the built form of the city. The DCP's Urban Design Studio was established to implement urban design plans and policies. The work program under this Principal City Planner position will become significantly more complex as the Department continues to update the City's General Plan, implement the Comprehensive Community Plan Program, implement the new Zoning Code, and review major development projects.

The Principal City Planner position requires two years of full-time paid second-level supervisory experience responsible for directing professional personnel in an organization engaged in project design, transportation planning, and sustainability planning associated with urban design and architecture.

While the Principal City Planner position is a civil service classification for which examinations have been given in the past, the Department of City Planning (DCP) had previously been granted an exemption for a Principal City Planner position under Charter Section 1001 (b).

The exemption of this position will allow the DCP the flexibility to recruit and select the best qualified candidate who possesses the necessary experience and expertise for the position. The duties and requirements as described are appropriate to the class of Principal City Planner.

Based on my review of the Department of City Planning's request, as well as the review of the Personnel Department, I hereby approve the request for the exemption of one Principal City Planner and transmit my action to the City Council, pursuant to City Charter Section 1001(b)(1).

EG:rc

cc: Vincent Bertoni, Director of Planning, Planning Department
Ana Guerrero, Chief of Staff, Office of the Mayor
Mandy Morales, Office of the Mayor
Rich Llewellyn, Interim City Administrative Officer
Wendy Macy, General Manager, Personnel Department