

# CITY OF LOS ANGELES

CALIFORNIA



Workforce **Development** Board  
City of *Los Angeles*

**Workforce Development Board**  
CHARLES WOO  
CHAIR



ERIC GARCETTI  
MAYOR



**Economic and Workforce  
Development Department**  
JAN PERRY  
GENERAL MANAGER

February 9, 2018

Council File No.:  
Council District Nos.: All  
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The Honorable Eric Garcetti  
Mayor, City of Los Angeles  
Room 303, City Hall

City Council  
c/o City Clerk  
Room 395, City Hall

Attention: Mandy Morales, Legislative Coordinator

**COMMITTEE TRANSMITTAL: AUTHORIZATION TO ALLOCATE \$450,000 FROM THE COUNTY OF LOS ANGELES PROBATION DEPARTMENT TO THE YOUTH POLICY INSTITUTE TO PROVIDE WORKFORCE DEVELOPMENT SERVICES UNDER THE INVEST PROGRAM TO ADULTS WHO ARE UNDER THE SUPERVISION OF THE LOS ANGELES COUNTY PROBATION DEPARTMENT**

## **RECOMMENDATIONS**

The General Manager of the Economic and Workforce Development Department ("Department" or "EWDD") and the Chair of the Workforce Development Board ("WDB") respectfully request that the Mayor and City Council:

1. AUTHORIZE the General Manager, EWDD, or designee, to negotiate and execute an agreement, and any necessary amendments thereto, with Youth Policy Institute for an amount not to exceed \$450,000 to implement the INVEST program, an employment and training program for persons comprising SB 678 Probation-connected reentry populations in Los Angeles County, for the period December 1, 2017 through November 30, 2018;
2. AUTHORIZE the Controller to:
  - a. Establish a new account and transfer appropriations within the LA County Probation/WDACS Fund No. 59P as follows:

	<b>Acct #</b>	<b>Title</b>	<b>Amount</b>
From	22P856	LA County Probation/WDACS	450,000
To	22PXXX	LA County INVEST Program	450,000

3. AUTHORIZE the General Manager, EWDD, or designee, to prepare Controller instructions for any necessary technical adjustments, subject to the approval of the CAO, and instruct the Controller to implement such instructions.

### **FISCAL IMPACT**

There is no negative financial impact on the City's General Fund inasmuch as all items are funded by County of Los Angeles Probation Department monies. Recommendations contained herein comply with City financial policies, and provide full-cost recovery of EWDD salaries, expenses and all other related costs.

### **BACKGROUND**

The Department is partnering with the Los Angeles County Probation Department, the Los Angeles County Workforce Development, Aging and Community Services ("WDACS"), the Los Angeles County Sheriff's Department, the National Institute of Corrections ("NICs"), Los Angeles County America's Job Centers of California, community-based organizations, and various public and private entities to establish and launch the INVEST program, which targets SB 678 Probation-connected reentry populations throughout Los Angeles County for rehabilitation and eventual placement into jobs.

The INVEST program is an innovative, multidisciplinary program that brings together all interested parties as partners/collaborators and leverages the resources and reentry-specific experience of its varied partners. INVEST is evidence-based, relying on successful strategies for rehabilitation and job attainment of the NICs and local and regional workforce development agencies, and provides an all encompassing array of services to program participants crucial to a successful outcome, including job placement and retention and recidivism avoidance. The program also leverages existing Countywide economic and workforce development initiatives.

INVEST partner agencies participated in the "Offender Workforce Development Specialist" (OWDS) training offered by NICs in May of 2017. Upon completion of the OWDS, these participants, including probation officers and AJCC Career Development Specialists, received certification as "Global Career Development Facilitators," with specialized knowledge for assisting reentry populations as they transition from prison to jobs and careers.

The INVEST program, focused and refined to offer the appropriate services at the appropriate time, comprises the following: skills and job assessments, soft skills training, enhanced social skills development, barriers identification, job skills development, job preparation, job training, access to education resources, employment

retention strategies, system navigation of the County's America's Job Centers of California (AJCC), peer supports, intervention, supportive services, and career path development.

Program participants will be offered support and case management, both from a participating probation officer and the Career Development Specialist at the AJCC. The probation officer and the Career Development Specialist will also serve as "rehabilitators" and job/life mentors/coaches.

## **DISCUSSION**

The Workforce Development Board Program Year 2017-18 Annual Plan included an allocation of up to \$2.0 million to the City to implement the INVEST program in City WorkSource Centers ("WSC"). In Phase I of the implementation plan, the INVEST program will be rolled out in five AJCCs, one per supervisorial district. The Northeast San Fernando Valley WSC, operated by Youth Policy Institute, was selected by WDACS to implement the INVEST program in Supervisorial District 3, for which an initial investment of \$500,000 was allocated. EWDD is working with WDACS to identify the number of participants to be served. EWDD will continue working with WDACS to expand the program to other areas in the City, including South Los Angeles and East Los Angeles, and to secure additional funding.

## **WDB ACTION**

In compliance with the City of Los Angeles WDB-Local Elected Officials ("WDB-LEO") Agreement, the acceptance by the EWDD of any workforce development grant in excess of \$250,000 is subject to the approval of the WDB, the City Council and the Mayor. WDB approval for accepting the above-described County Probation Department funds was obtained at the WDB meeting of December 12, 2017.



JAN PERRY  
General Manager

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CHARLES WOO, Chair  
Workforce Development Board