



ERIC GARCETTI  
MAYOR

February 6, 2020

Honorable Members of the City Council  
c/o City Clerk  
Room 395, City Hall

Re: Fiscal Year (FY) 2016 Program to Prepare Communities for Complex Coordinated Terrorist Attacks (CCTA) Reappropriation (Council File No. 18-0151)

Dear Honorable Members:

Transmitted herewith for City Council consideration is the reappropriation of funds for FY 2016 Program to Prepare Communities for Complex Coordinated Terrorist Attacks (CCTA) Grant from the U.S. Department of Homeland Security (DHS) Federal Emergency Management Agency (FEMA). The CCTA projects outlined in this report were approved previously and this request is to continue to fund these projects through the end of the grant performance period.

On June 8, 2018, the City Council accepted the FY 2016 CCTA grant in the amount of \$1,223,225 with a grant performance period from September 1, 2017 to August 31, 2020 (Council File No. 18-0151).

*Los Angeles Fire Department*

The Mayor's Office is requesting a total of \$50,000 to be reappropriated to the Los Angeles Fire Department (LAFD) for approved CCTA projects for the Fiscal Year 2019-20. The LAFD will provide Subject Matter Expert (SME) support on grant objectives and planning material development on an overtime basis.

*Los Angeles Police Department*

The Mayor's Office is requesting a total of \$12,426.88 to be reappropriated to the Los Angeles Police Department (LAPD) for approved CCTA projects for the Fiscal Year 2019-20. LAPD. With these funds, the LAPD will provide SME support on grant objectives and exercise planning and implementation on an overtime basis.

Authority is being requested to transfer and create new appropriations, as noted above.  
Mayor's Office

The federal grant guidelines allow up to 5% of the CCTA grant for salary and fringe benefit costs for grant and financial management staff. As the administrator and fiscal agent of the CCTA grant, the Mayor's Office funds grant and financial management staff with the allowable 5% of management and administration (M&A) funds. These costs were approved previously and the request is to continue to fund M&A until the grant deadline. The total amount being reappropriated for M&A is \$17,563.78.

Authority is being requested to transfer and create new appropriations, as noted above.

**Recommendations**

It is therefore requested that the City Council:

1. **Authorize** the Mayor, or his designee, to:
  - a. Transfer and create new appropriations within **Fund 60H, FY16 CCTA** (Council File No. 18-0151) as follows:
2. **Authorize** the Controller to:
  - a. **Transfer** appropriations within Fund 60H, FY16 CCTA, as follows:

TRANSFER FROM:

<u>Fund/Dept.</u>	<u>Account</u>	<u>Account Name</u>	<u>Amount</u>
60H/46	46R138	LAFD	\$50,000.00
60H/46	46R170	LAPD	\$12,426.88
60H/46	46R299	Reimbursement of General Fund Costs	<u>\$17,563.78</u>
		<b>Total</b>	<b>\$79,990.66</b>

TRANSFER TO:

<u>Fund/Dept.</u>	<u>Account</u>	<u>Account Name</u>	<u>Amount</u>
60H/46	46S138	LAFD	\$50,000.00
60H/46	46S170	LAPD	\$12,426.88
60H/46	46S299	Reimbursement of General Fund Costs	<u>\$17,563.78</u>
		<b>Total</b>	<b>\$79,990.66</b>

- b. Transfer appropriations from Fund 60H, Department 46, FY16 CCTA Grant, to the General Fund to reimburse CCTA-related expenditures as follows:

TRANSFER FROM:

<u>Fund/Dept.</u>	<u>Account</u>	<u>Account Name</u>	<u>Amount</u>
60H/46	46S138	LAFD	\$50,000.00
60H/46	46S170	LAPD	<u>\$12,426.88</u>
		<b>Total</b>	<b>\$62,426.88</b>

TRANSFER TO:

<u>Fund/Dept.</u>	<u>Account</u>	<u>Account Name</u>	<u>Amount</u>
100/38	001098	Sworn Overtime	\$50,000.00
100/70	001092	Sworn Overtime	<u>\$12,426.88</u>
		<b>Total</b>	<b>\$62,426.88</b>

3. **Authorize** the Controller to transfer up to \$17,563.78 from Fund 60H, Account 46S299 to the General Fund 100/46, Revenue Source 5346, for reimbursement of grant-funded fringe benefits;
4. **Authorize** the Controller to transfer cash from Fund 60H/46 to reimburse the General Fund, on an as-needed basis, upon presentation of proper documentation from City Departments; and
5. **Authorize** the Mayor, or his designee, to prepare Controller instructions for any technical accounting adjustments, subject to approval of the City Administrative Officer, and, authorize the Controller to implement the instructions.

Sincerely,



ERIC GARCETTI  
Mayor

EG:lf.lh.gvj