

HOLLY L. WOLCOTT
CITY CLERK

City of Los Angeles
CALIFORNIA

OFFICE OF THE
CITY CLERK

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ERIC GARCETTI
MAYOR

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When making inquiries relative to
this matter, please refer to the
Council File No.: [18-0324](#)

OFFICIAL ACTION OF THE LOS ANGELES CITY COUNCIL

May 11, 2018

Council File No.: [18-0324](#)

Council Meeting Date: May 09, 2018

Agenda Item No.: 15

Agenda Description: COMMUNICATION FROM THE DEPARTMENT OF AGING relative to the Fiscal Year (FY) 2018-19 Senior Community Service Employment Program (SCSEP) Budget and Standard Agreement TV-1819-25 with the State of California Department of Aging.

Council Action: COMMUNICATION FROM THE DEPARTMENT OF AGING - ADOPTED

Council Vote:

YES BLUMENFIELD
YES BONIN
YES BUSCAINO
ABSENT CEDILLO
YES ENGLANDER

YES HARRIS-DAWSON
ABSENT HUIZAR
YES KORETZ
ABSENT KREKORIAN
YES MARTINEZ

YES O'FARRELL
YES PRICE
ABSENT RODRIGUEZ
YES RYU
YES WESSON

HOLLY L. WOLCOTT
CITY CLERK

Pursuant to Charter/Los Angeles Administrative Code Section(s): 341

FILE SENT TO MAYOR:

LAST DAY FOR MAYOR TO ACT:

APPROVED

***DISAPPROVED**

***VETO**

05/14/2018

Mayor

DATE SIGNED



ERIC GARCETTI
MAYOR

C.F. No.:
Council District: Citywide
Contact Persons:
Laura Trejo: (213) 202-5645
James Don: (213) 202-5612

April 12, 2018

Honorable Eric Garcetti
Mayor, City of Los Angeles
200 N. Spring St., Room 303
Los Angeles, CA 90012

Los Angeles City Council
c/o City Clerk's Office
200 N. Spring St., Room 395
Los Angeles, CA 90012

Attention: Mandy Morales, Legislative Coordinator

**HEALTH, EDUCATION, AND NEIGHBORHOOD COUNCIL COMMITTEE
TRANSMITTAL: FISCAL YEAR 2018-2019 BUDGET AND STANDARD AGREEMENT
TV-1819-25 FOR SENIOR COMMUNITY SERVICE EMPLOYMENT PROGRAM (SCSEP)**

The Los Angeles, Department of Aging (LADOA) requests authorization to accept \$1,498,595 in FY 2018-2019 Senior Community Service Employment Program (SCSEP) grant funds from the California Department of Aging. SCSEP is an employment training program that provides classroom training to develop new work skills and on-the-job training to establish work experience.

LADOA respectfully requests approval of the following recommendations:

RECOMMENDATIONS

That the City Council, subject to the approval of the Mayor:

1. Approve the FY 2018-2019 SCSEP Budget included as an attachment to this report and the Standard Agreement No. TV-1819-25 with the State of California, Department of Aging;
2. Authorize the General Manager, Los Angeles Department of Aging (LADOA) or designee to:
 - a. Execute the FY 2018-2019 SCSEP Budget Application (attached) and the Standard Agreement No. TV-1819-25, subject to the review and approval of the City Attorney as to form and legality;
 - b. Accept from the State of California, Department of Aging \$1,498,595 in SCSEP Program funds;

3. Authorize the Controller to:

A. Establish new accounts and appropriate \$1,183,890 within the Other Programs for Aging Fund No. 410, as follows:

ACCOUNT NO.	ACCOUNT TITLE	AMOUNT
021021	Enrollee Wages	\$1,183,890
	Total	\$1,183,890

4. Authorize the General Manager of the Department of Aging, or designee, to prepare Controller's instructions for any technical adjustments, subject to the approval of the City Administrative Officer, and authorize the Controller to implement the instructions.

SUMMARY

LADOA requests approval of the Fiscal Year 2018-2019 SCSEP Budget and Standard Agreement with the State of California, Department of Aging. The SCSEP provides classroom training and part-time work experience in non-profit community service agencies to 164 City residents who are at least 55 years old, unemployed and have annual incomes that are no more than 125% of Federal Poverty Guidelines. Program participants, who are technically trainees, are paid under the City classification of Community Administrative Support Workers. The participants perform a variety of training duties that include clerical and office functions, food service, stock, and other community support work.

The FY 2018-2019 SCSEP grant award totals \$1,498,595, which reflects an increase of \$109,652 from the FY 2017-2018 SCSEP grant award of \$1,388,943 (Council File No. 17-0515). The general breakdown of expenses for FY 2018-19 is as follows:

Expense Category	FY 2018-19 Original
Department Salaries	\$314,705
SCSEP Participant Salaries	1,183,890
Grand Totals:	\$1,498,595

As a condition of the SCSEP grant award, the City provides a grant match of \$281,307 in General Funds in the adopted FY 2018-19 City Budget, as follows:

- \$143,280 in Department staff fringe benefits and indirect costs
- \$138,027 in program participant fringe benefits (Physical Exams, Social Security match, Workers' Compensation)

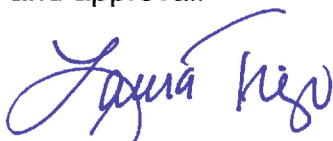
Adoption of the report recommendations will result in no additional impact on the General Fund. Since program expenses are fully funded by the SCSEP grant and appropriated General Fund dollars, the report recommendations comply with the City's Financial Policies. Both the FY 2018-2019 SCSEP Budget and Standard Agreement TV-1819-25 are included as attachments to this report.

FISCAL IMPACT STATEMENT

The LADOA's proposed action authorizes the receipt of \$1,498,595 in Federal grant dollars for the SCSEP program.

Adoption of the report recommendations result in no material impact on the General Fund and the report recommendations materially comply with the City's Financial Policies.

A copy of this transmittal with attachments is being forwarded to the City Attorney for review and approval.



LAURA TREJO, MSG, MPA
General Manager

LT:JD:MP:MFR:ss:n/Transmittal 18-03 041218

Attachments

cc: City Attorney
City Administrative Officer
Chief Legislative Analyst
President, Council on Aging