

BUDGET SUMMARY

BUDGET PERIOD: 7/1/2018 - 6/30/2019 DIRECT SUBCONTRACTED ORIGINAL REVISION NO.: 1 RFP CONTRACT NO.: TV 1819-25 SLOTS: 164 DATE: 8/31/2018

| COST CATEGORIES | CONTRACTOR ADMIN | | SUBCONTRACTOR ADMIN | | PROGRAM/PWFB | | | | TOTAL | | | | |
|---|------------------|---------------------------|---------------------|---------------------------|------------------|-----------|---------------------------|--------------------|------------------|-----------|---------------------------|--------------------|------------------|
| | (a) Federal | (b) Recipient Local Share | (c) Federal | (d) Recipient Local Share | (e) Federal | (f) State | (g) Recipient Local Share | (h) Program Income | (i) Federal | (j) State | (k) Recipient Local Share | (l) Program Income | (m) Total |
| PERSONNEL COSTS | | | | | | | | | | | | | |
| Personnel | 120,212 | | | | 1,187,946 | | | | 1,308,158 | | 0 | 0 | 1,308,158 |
| Fringe Benefits | | 55,646 | | | | | 138,822 | | 0 | | 194,468 | 0 | 194,468 |
| Total Personnel Costs | 120,212 | 55,646 | 0 | 0 | 1,187,946 | | 138,822 | 0 | 1,308,158 | | 194,468 | 0 | 1,502,626 |
| OPERATING COSTS | | | | | | | | | | | | | |
| | | | | | | | | | | | | | |
| Travel | | | | | | | | | 0 | | 0 | 0 | 0 |
| Equipment | | | | | | | | | 0 | | 0 | 0 | 0 |
| Supplies | | | | | | | | | 0 | | 0 | 0 | 0 |
| Consultant | | | | | | | | | 0 | | 0 | 0 | 0 |
| One-Stop Shared Infrastructure | | | | | | | | | 0 | | 0 | 0 | 0 |
| Orientation | | | | | 72,813 | | 33,705 | | 72,813 | | 33,705 | 0 | 106,518 |
| Assessment | | | | | 50,104 | | 23,193 | | 50,104 | | 23,193 | 0 | 73,297 |
| Training | | | | | 35,788 | | 16,566 | | 35,788 | | 16,566 | 0 | 52,354 |
| Supportive Service | | | | | | | | | 0 | | 0 | 0 | 0 |
| Job Development | | | | | 35,788 | | 16,566 | | 35,788 | | 16,566 | 0 | 52,354 |
| Transportation | | | | | | | | | 0 | | 0 | 0 | 0 |
| Other | | | | | | | | | 0 | | 0 | 0 | 0 |
| Total Operating Costs | 0 | 0 | 0 | 0 | 194,493 | | 90,031 | 0 | 194,493 | | 90,031 | 0 | 284,524 |
| Indirect Costs | | | | | | | | | 0 | | 0 | 0 | 0 |
| Total Operating and Indirect Costs | 0 | 0 | 0 | 0 | 194,493 | | 90,031 | 0 | 194,493 | | 90,031 | 0 | 284,524 |
| TOTAL COSTS | 120,212 | 55,646 | 0 | 0 | 1,382,439 | | 228,853 | 0 | 1,502,651 | | 284,499 | 0 | 1,787,150 |

| SECTION B | (a) Federal | (b) State | (c) Recipient Local Share | (d) Program Income | (e) Total |
|---------------------------|------------------|-----------|---------------------------|--------------------|------------------|
| TOTAL ADMINISTRATION | 120,212 | | 55,646 | | 175,858 |
| TOTAL SUBCONTRACTOR ADMIN | 0 | | 0 | | 0 |
| TOTAL PROGRAM/PWFB | 1,187,946 | | 138,822 | 0 | 1,326,768 |
| TOTAL PROGRAM/OTHER | 194,493 | | 90,031 | 0 | 284,524 |
| TOTAL COSTS | 1,502,651 | | 284,499 | 0 | 1,787,150 |

| SECTION C | | % |
|---|--|--------|
| Contractor Administration (no more than 8%) | | 8.00% |
| PWFB (at least 79%) | | 79.06% |
| Recipient Local Share | | 18.93% |

SECTION D
 Payment Method: Reimbursement Advance
Approved Indirect Cost Rate(s):

FOR STATE USE ONLY

| | | | |
|------------------------------|-------|------------------------------|-------|
| Program Fiscal Team Analyst: | Date: | Program Fiscal Team Manager: | Date: |
|------------------------------|-------|------------------------------|-------|



CONTRACTOR ADMINISTRATION*

| | | | | | |
|-------------------------------------|------------------------------|--|--------------------------|------------|-----------------|
| BUDGET PERIOD: 7/1/2018 - 6/30/2019 | [X] DIRECT [] SUBCONTRACTED | [] ORIGINAL [X] REVISION NO.: 1 [] RFP | CONTRACT NO.: TV 1819-25 | SLOTS: 164 | DATE: 8/31/2018 |
|-------------------------------------|------------------------------|--|--------------------------|------------|-----------------|

SECTION A: PERSONNEL COSTS

| | (a) Annual Wage Rate | (b) % of Time Devoted | (c) Total |
|------------------------------|----------------------------|-----------------------------|----------------|
| Position Classification: | | | |
| Senior Management Analyst I | \$117,909 | 55.00% | 64,850 |
| Senior Management Analyst II | \$150,127 | 25.00% | 37,532 |
| Accounting Clerk I | \$51,720 | 34.48% | 17,830 |
| | | | 0 |
| | | | 0 |
| | | | 0 |
| TOTAL PERSONNEL | | | 120,212 |
| FRINGE BENEFITS | | | 55,646 |
| TOTAL PERSONNEL COSTS | | | 175,858 |

SECTION B: OPERATING COSTS

| | | | |
|--------------------------------------|----------|------------|----------------|
| Travel: | | | Total |
| | | | |
| Equipment** (List below): | Quantity | Unit Price | |
| | | | 0 |
| | | | 0 |
| Supplies: | | | |
| | | | |
| Consultant: | | | |
| | | | |
| One-Stop Shared Infrastructure costs | | | |
| Other (List): | | | |
| | | | |
| | | | |
| | | | |
| TOTAL OPERATING COSTS | | | 0 |
| INDIRECT COSTS | | | |
| TOTAL COSTS - ADMINISTRATION | | | 175,858 |

* Complete this page if contractor retains federal funds for administrative costs.

** Complete Equipment Page

For questions or accessibility assistance with this financial document, please contact CDAFiscalTeam@aging.ca.gov.

SUBCONTRACTOR ADMINISTRATION*

| | | | | | |
|-------------------------------------|---|--|--------------------------|------------|-----------------|
| BUDGET PERIOD: 7/1/2018 - 6/30/2019 | <input checked="" type="checkbox"/> DIRECT <input type="checkbox"/> SUBCONTRACTED | <input type="checkbox"/> ORIGINAL <input checked="" type="checkbox"/> REVISION NO.: 1 <input type="checkbox"/> RFP | CONTRACT NO.: TV 1819-25 | SLOTS: 164 | DATE: 8/31/2018 |
|-------------------------------------|---|--|--------------------------|------------|-----------------|

SECTION A: PERSONNEL COSTS

| Position Classification: | (a) Annual Wage Rate | (b) % of Time Devoted | (c) Total |
|------------------------------|----------------------------|-----------------------------|---------------------|
| | | | 0 |
| | | | 0 |
| | | | 0 |
| | | | 0 |
| | | | 0 |
| | | | 0 |
| TOTAL PERSONNEL | | | 0 |
| FRINGE BENEFITS | | | |
| TOTAL PERSONNEL COSTS | | | 0 |

SECTION B: OPERATING COSTS

| | | | |
|---------------------------|---|------------|--------------|
| Travel: | | | Total |
| | | | |
| Equipment** (List below): | Quantity | Unit Price | |
| | | | 0 |
| | | | 0 |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| Subcontractor Name: | TOTAL OPERATING COSTS | | 0 |
| Subcontractor Address: | INDIRECT COSTS | | |
| Telephone Number: | SUBCONTRACTOR ADMINISTRATION TOTAL | | 0 |

* Do not include contractor's administrative costs.

** Complete Equipment Page

PROGRAM COSTS

| | | | | | |
|-------------------------------------|------------------------------|--|--------------------------|------------|-----------------|
| BUDGET PERIOD: 7/1/2018 - 6/30/2019 | [X] DIRECT [] SUBCONTRACTED | [] ORIGINAL [X] REVISION NO.: 1 [] RFP | CONTRACT NO.: TV 1819-25 | SLOTS: 164 | DATE: 8/31/2018 |
|-------------------------------------|------------------------------|--|--------------------------|------------|-----------------|

PROGRAM PARTICIPANT WAGES AND FRINGE BENEFITS (PWFB)

SECTION A: PERSONNEL

| Participant Classification | (a) Number of Participants | (b) Wage per Hour | (c) Average Work Week Hours | (d) Average Number of Weeks | (e) Total |
|---|----------------------------------|----------------------|-----------------------------------|-----------------------------------|--------------|
| Community Administration Support Worker I | 89 | \$13.25 | 18 | 52 | 1,103,778 |
| Community Administration Support Worker I - Monitor | 6 | \$15.25 | 18 | 52 | 84,168 |
| | | | | | 0 |
| | | | | | 0 |
| | | | | | 0 |
| TOTAL PERSONNEL | | | | | 1,187,946 |

SECTION B: FRINGE BENEFITS

| Categories | Number of Participants | Total |
|---|------------------------|-----------|
| Physicals | 95 | 3,515 |
| FICA | | 74,365 |
| Workers Compensation | | 60,942 |
| Other: | | |
| TOTAL FRINGE BENEFITS | | 138,822 |
| TOTAL PERSONNEL COSTS - PROGRAM/PWFB | | 1,326,768 |

PROGRAM/OTHER

SECTION C: OPERATING COSTS

| Categories | Staff Costs | Other | Total |
|---|-------------|-------|---------|
| Travel | | | 0 |
| Equipment** (List) | | | 0 |
| Supplies | | | 0 |
| Consultant | | | 0 |
| Orientation * | 106,518 | | 106,518 |
| Assessment * | 73,297 | | 73,297 |
| Training * | 52,354 | | 52,354 |
| Supportive Services * | | | 0 |
| Job Development * | 52,354 | | 52,354 |
| Transportation * | | | 0 |
| One-Stop Shared Infrastructure costs | | | 0 |
| Other (List): | | | 0 |
| | | | 0 |
| | | | 0 |
| TOTAL OPERATING COSTS | | | 284,524 |
| INDIRECT COSTS | | | |
| TOTAL OPERATING AND INDIRECT COSTS - PROGRAM/OTHER | | | 284,524 |

* List Program Staff: (Optional)

** Complete Equipment Page

PROPERTY/EQUIPMENT*

BUDGET PERIOD: 7/1/2018 - 6/30/2019 DIRECT SUBCONTRACTED ORIGINAL REVISION NO.: 1 RFP CONTRACT NO.: TV 1819-25 SLOTS: 164 DATE: 8/31/2018

LIST ALL PROPERTY/EQUIPMENT WITH A PER UNIT PRICE OF \$500 or MORE

| ITEM DESCRIPTION | CONTRACTOR NAME | PURPOSE/JUSTIFICATION/ALLOCATION | UNIT PRICE | QTY | TOTAL COST | TITLE V SCSEP % | TITLE V SCSEP COST |
|---|-----------------|----------------------------------|------------|-----|------------|-----------------|--------------------|
| CONTRACTOR ADMINISTRATION EQUIPMENT | | | | | | | |
| | | | | | | | 0 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| CONTRACTOR ADMINISTRATION EQUIPMENT PURCHASES TOTAL | | | | | | | 0 |
| SUBCONTRACTOR ADMINISTRATION EQUIPMENT | | | | | | | |
| | | | | | | | 0 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| SUBCONTRACTOR ADMINISTRATION EQUIPMENT PURCHASES TOTAL | | | | | | | 0 |
| PROGRAM EQUIPMENT | | | | | | | |
| | | | | | | | 0 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| PROGRAM EQUIPMENT PURCHASES TOTAL | | | | | | | 0 |

*All SCSEP Equipment with a per unit price of \$5,000 or more must receive prior approval by Department of Labor.

PROGRAM / OTHER OPERATING COSTS (Including Fringe Costs--> CAP 40 = 46.29%)

| | <u>Federal</u> |
|---|----------------|
| <u>TRANSPORTATION</u> | |
| Mileage for Monitors | \$ - |
| <u>EQUIPMENT</u> | |
| Equipment with useful life greater than 1 year | \$ - |
| <u>SUPPLIES</u> | |
| Office supplies and other consumables, printing costs for brochures | - |
| <u>CONTRACTUAL</u> | |
| Copiers and copy paper | |
| Validations and parking passes | |
| | \$ - |
| <u>SUPPORTIVE SERVICE</u> | |
| Items used by Trainees; not salary | \$ - |

| | Annual Salary | % time devoted | % Salary for Category | Fringe % | Central Services | CTO | <u>Fed. Match</u> <u>Total</u> | Total Staff Cost |
|--|-----------------------|----------------|-----------------------|----------|------------------|------------------------------|-----------------------------------|------------------|
| | | | | | | | <u>Indirect</u> <u>Costs</u> | |
| <u>ORIENTATION</u> | | | | | | | | |
| MANAGEMENT ANALYST | \$70,157 | 15.00% | 10,524 | 46.29% | | | 4,871 | 15,395 |
| MANAGEMENT ASSISTANT | \$72,996 | 15.00% | 10,949 | 46.29% | | | 5,069 | 16,018 |
| SENIOR MGMT ANALYST | \$117,909 | 43.54% | 51,340 | 46.29% | | | 23,765 | 75,105 |
| | | | 72,813 | | | | 33,705 | 106,518 |
| <u>ASSESSMENT</u> | | | | | | | | |
| MANAGEMENT ANALYST | \$70,157 | 35.00% | 24,555 | 46.29% | | | 11,366 | 35,921 |
| MANAGEMENT ASSISTANT | \$72,996 | 35.00% | 25,549 | 46.29% | | | 11,827 | 37,375 |
| | | | 50,104 | | | | 23,193 | 73,297 |
| <u>TRAINING</u> | | | | | | | | |
| MANAGEMENT ANALYST | \$70,157 | 25.00% | 17,539 | 46.29% | | | 8,119 | 25,658 |
| MANAGEMENT ASSISTANT | \$72,996 | 25.00% | 18,249 | 46.29% | | | 8,448 | 26,697 |
| | | | 35,788 | | | | 16,566 | 52,354 |
| <u>JOB DEVELOPMENT</u> | | | | | | | | |
| MANAGEMENT ANALYST I | \$70,157 | 25.00% | 17,539 | 46.29% | | | 8,119 | 25,658 |
| MANAGEMENT ASSISTANT | \$72,996 | 25.00% | 18,249 | 46.29% | | | 8,448 | 26,697 |
| | | | 35,788 | | | | 16,566 | 52,354 |
| TOTALS: Staff Salaries & Fringe Benefits | | | 194,493 | | | | 90,031 | |
| | Staff Salaries | | | | | Total Fringe Benefits | | |

NOTE: Difference on first page due to rounding

CAP 40

| | Fringe Benefits | Central Services |
|-----------------------|------------------------|-------------------------|
| Balance of Department | 46.29% | 37.28% |
| Title V* | 25.68% | 8.77% |

| | | |
|--------------------------------------|-----------------------------|----------|
| Fringe Benefits for Trainees: | Workers Compensation: | 5.13% |
| | Medicare | 1.17% |
| | Social Security | 5.09% |
| | Cost of Physical [Per Hour] | \$ 37.00 |