



ERIC GARCETTI
MAYOR

C.F. No.:
Council District: Citywide
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September 5, 2018

Honorable Eric Garcetti
Mayor, City of Los Angeles
200 N. Spring St., Room 303
Los Angeles, CA 90012

Los Angeles City Council
c/o City Clerk's Office
200 N. Spring St., Room 395
Los Angeles, CA 90012

Attention: Mandy Morales, Legislative Coordinator

HEALTH, EDUCATION, AND NEIGHBORHOOD COMMITTEE TRANSMITTAL: FISCAL YEAR 2018-2019 BUDGET AND STANDARD AGREEMENT TV-1819-25-AMENDMENT #1 FOR SENIOR COMMUNITY SERVICE EMPLOYMENT PROGRAM

The Los Angeles, Department of Aging (LADOA) respectfully requests approval of Fiscal Year 2018-2019 Senior Community Service Employment Program (SCSEP) Budget and Standard Agreement TV-18-19-25 Amendment #1. The grant award total of \$1,502,651 reflects a net increase of \$4,056 from the FY 2018-2019 original SCSEP grant award of \$1,498,595 approved by City Council on May 9, 2018 (C.F. # 18-0324). General breakdown of expenses is as follows:

Expense Category	FY 2018-19 Original Award	FY 2018-19 Amendment #1	Difference
Departmental Salaries	\$314,705	\$314,705	0
SCSEP Participant Salaries	\$1,183,890	\$1,187,946	\$4,056
	\$1,498,595	\$1,502,651	\$4,056

RECOMMENDATIONS

That the City Council, subject to the approval of the Mayor:

1. Approve the FY 2018-2019 Amendment #1 SCSEP Budget included as an attachment to this report and the Standard Agreement No. TV-1819-25-Amendment #1 with the State of California, Department of Aging;



2. Authorize the General Manager, Los Angeles Department of Aging (LADOA) or designee to:
 - a. Execute the FY 2018-2019 Amendment #1 SCSEP Budget Application (attached) and the Standard Agreement No. TV-1819-25-Amendment #1, subject to the review and approval of the City Attorney as to form and legality;
 - b. Implement revised funding levels from the State of California, Department of Aging \$1,502,651 in SCSEP Program funds;
3. Authorize the Controller to:
 - a. Adjust the appropriation within the Other Programs for Aging Fund Number 410 as follows:

ACCOUNT NO.	ACCOUNT TITLE	AMOUNT
021021	Enrollee Wages	4,056
	Total	\$4,056

4. Authorize the General Manager of the Department of Aging, or designee, to prepare Controller's instructions for any technical adjustments, subject to the approval of the City Administrative Officer, and authorize the Controller to implement the instructions.

SUMMARY

The SCSEP provides classroom training and part-time work experience in non-profit community service agencies to City residents who are at least 55 years old, unemployed and have annual incomes that are no more than 125% of Federal Poverty Guidelines. Program participants, who are technically trainees, are paid under the City classification of Community Administrative Support Workers. The participants perform a variety of training duties that include clerical and office functions, food service, and other community support work.

The original funding amount of \$1,498,595 supports 164 training slots for program expenditure. The modest \$4,056 increase will provide 306 additional training hours to eligible enrolled participants.

FISCAL IMPACT STATEMENT

The LADOA's proposed action authorizes the receipt of \$1,502,651 in Federal grant dollars for the SCSEP program.

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Adoption of the report recommendations result in no material impact on the General Fund, and the report's recommendations materially comply with the City's Financial Policies.

A copy of this transmittal with attachments is being forwarded to the City Attorney for review and approval.



LAURA TREJO, MSG, MPA
General Manager

LT:JD:MF:jc:n/LADOA Transmittal 18-09 FY 18-19 SCSEP Budget & Standard Agreement 090518

Attachments

cc: City Attorney
City Administrative Officer
Chief Legislative Analyst
President, Council on Aging