HEALTH, EDUCATION AND NEIGHBORHOOD COUNCILS COMMITTEE REPORT
cache to the proposed reforms to the Neighborhood Council (NC) System.

Recommendations for Council action, as initiated by Motion (Ryu - Blumenfield - et al.):

1. INSTRUCT the Department of Neighborhood Empowerment (DONE) to:
   
a. Begin phasing out the use of the term EmpowerLA in any and all print and/or online
   messaging and branding, and report back to the Health, Education and Neighborhood
   Councils (HENC) Committee in 120 days with a status update and methods to more
   cohesively brand the NC System.

b. Develop formal rules, guidelines and a process for NC selections, including minimum
   requirements for outreach and allowable seat criteria, and report back to the HENC
   Committee in 120 days with a strategy and timeline for implementation.

c. Implement a system-wide minimum voting age and board member age of 16 years,
   with the exception of up to one youth seat per NC in which the minimum age to vote or
   hold the seat can be as low as 14 years old.

d. Develop an ongoing compendium of best practices for community engagement,
   policy making, legislative processes and financial management, among others,
   generated in collaboration with the NC, and develop a working how to manual to be
   periodically disseminated to NC's, and report back to the HENC Committee with a
   status update in 120 days.

e. Develop a departmental points of contact list for all City departments, bureaus or
   agencies, including but not limited to the Departments of Aging; Animal Services;
   Cannabis Regulation; Bureau of Contract Administration; Disability; Economic and
   Workforce Development; Emergency Management; Office of Finance; Los Angeles
   Fire Department; Housing and Community Investment; City Planning; Los Angeles
   Police Department; Port of LA; Recreation and Parks; Transportation; Water and
   Power; Los Angeles World Airports; the Zoo and City sanctioned Business
   Improvement Districts, with the assistance of the aforementioned entities, and share
   the contact lists with the entire board of the NC, facilitate trainings for departmental
   points of contact on best practices for assisting NC's, and coordinate with NC's to
   appoint designated points of contact between the NC membership and each
   department, creating a single, responsible point of communication flowing in both
   directions. If no NC contact is appointed, the NC President or Chair shall be the
   default contact.

2. INSTRUCT the DONE, with the assistance of the City Clerk, to report back to the HENC
   Committee in 120 days with suggestions on how to deliver demographic and neighborhood
data to NC's that would point out areas where current seat allocations, when compared to
the data, may not be equitable and provide written suggestions for ways each NC could
amend their bylaws to create a more equitable allocation of seats if the data shows potential
inequities.
3. INSTRUCT the DONE, with the assistance of the City Attorney, to report back on establishing rules and guidelines stipulating that after each decennial census, NC’s will evaluate any seats tied to residency and allocate those seats proportionally based on population.

4. INSTRUCT the DONE and the Department of City Planning to design and implement a mandatory planning and land use management training, required of both current and future Chairs and Vice Chairs of the NC planning and land use committees, and report back to the HENC Committee in 120 days with a status update on the roll out of the training.

5. INSTRUCT the DONE, with the assistance of the Department of General Services, to assist NC’s with accessing shared space in City facilities, as envisioned in Council file No. 16-0298, and report back to the HENC Committee in 120 days with a status update on the implementation of the program and a process to notify the NC’s.

6. INSTRUCT the City Clerk and the DONE to implement a process by May 1, 2019 for NC’s to roll over a non-cumulative maximum of $10,000 in any given fiscal year.

7. INSTRUCT the City Clerk, with the assistance of the DONE, to report back to the HENC Committee in 120 days on the feasibility of holding all NC elections on the same day in order to provide for uniform Citywide outreach and advertising and increase voter turnout.

8. REQUEST the City Attorney, with the assistance of the DONE and City Clerk to prepare and present an Ordinance by January 14, 2019 to amend the Los Angeles Administrative Code to define community interest stakeholder as any individual who lives, works, or owns real property in the neighborhood and also to those who participate in, or are a member of a community organization, defined as a named entity, which has a physical street address within the boundaries of the NC for not less than one year prior to the NC election or selection which performs verifiable ongoing activities and operations that confers some benefit on the community. This may include but is not limited to, chambers of commerce, houses of worship or other faith-based organizations, educational institutions, non-profit organizations or other such community based organizations. NC’s may and are encouraged to expand this definition by amending their bylaws to include other defined groups of stakeholders that conform to the above definitions.

Fiscal Impact Statement: Neither the City Administrative Officer nor the Chief Legislative Analyst has completed a financial analysis of this report.

Community Impact Statement: Yes.

For:

Empowerment Congress North Area Neighborhood Council
Eagle Rock Neighborhood Council
Palms Neighborhood Council
Arroyo Seco Neighborhood Council
Los Feliz Neighborhood Council
Greater Wilshire Neighborhood Council
For if Amended:

Encino Neighborhood Council
Greater Valley Glen Neighborhood Council
Central Hollywood Neighborhood Council
Woodland Hills-Warner Center Neighborhood Council
Granada Hills North Neighborhood Council
Silver Lake Neighborhood Council
Coastal San Pedro Neighborhood Council
Lake Balboa Neighborhood Council
Zapata-King Neighborhood Council
Greater Valley Glen Neighborhood Council
Northwest San Pedro Neighborhood Council
Sherman Oaks Neighborhood Council
Historic Highland Park Neighborhood Council
Atwater Village Neighborhood Council
Bel Air-Beverly Crest Neighborhood Council
Westside Neighborhood Council
NoHo Neighborhood Council
Historic Cultural Neighborhood Council

Against:

Hollywood Hills West Neighborhood Council

Neutral:

Wilshire Center Koreatown Neighborhood Council

Summary:

At its regular meeting held on December 11, 2018, the HENC Committee considered Motion (Ryu - Blumenfield, et al) relative to the proposed reforms to the NC System. The City Clerk, and General Manager, DONE, provided the Committee with a brief overview of the matter, and responded to related questions.

After additional consideration, and after providing an opportunity for public comment, the Committee recommended that Council approve the recommendations as reflected above. This matter is now forwarded to the Council for its consideration.
Respectfully Submitted,

HEALTH, EDUCATION, AND NEIGHBORHOOD COUNCILS COMMITTEE

MEMBER VOTE
RYU: YES
CEDILLO: ABSENT
WEsson: YES
EV

18-0467_rpt_henc_12-11-18

-NOT OFFICIAL UNTIL COUNCIL ACTS-