



CUSTOMERS FIRST

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May 23, 2018

The Honorable City Council
City of Los Angeles
Room 395, City Hall
Los Angeles, California 90012

Honorable Members:

Subject: Authorizes Amendment No. 2 to Contract No. 238 for Forms, Printed Optical Character Recognition and Other Printed Forms with Taylor Communications, Inc. The Amendment will extend the contract by adding five one-year optional periods. The contract amount remains the same.

Pursuant to Charter Section No. 373 enclosed for approval by your Honorable Body is Resolution No. 20118, adopted by the Board of Water and Power Commissioners on May 22, 2018, approved as to form and legality by the City Attorney, which authorizes Amendment No. 2 to Contract No. 238 for Forms, Printed Optical Character Recognition and Other Printed Forms with Taylor Communications, Inc. The Amendment will extend the contract by adding five one-year optional periods. The contract amount remains the same.

If additional information is required, please contact Ms. Winifred Yancy, Director of Legislative and Intergovernmental Affairs, at (213) 367-0025.

Sincerely,

A handwritten signature in blue ink that reads "Barbara E. Moschos".

Barbara E. Moschos
Board Secretary

BEM:msh

The Honorable City Council
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Enclosures: LADWP Board Letter
Procurement Summary
LADWP Resolution
CAO Report

c/enc: Mayor Eric Garcetti
Councilmember Nury Martinez, Chair, Energy, Climate Change, and Environmental
Justice Committee
Sharon Tso, Chief Legislative Analyst
Richard H. Llewellyn, City Administrative Officer
Rafael Prieto, Legislative Analyst, CLA
Sarai Bhaga, Chief Administrative Analyst, CAO
Winifred Yancy, Director of Legislative and Intergovernmental Affairs