

ENERGY, CLIMATE CHANGE, AND ENVIRONMENTAL JUSTICE COMMITTEE REPORT relative to proposed Amendment No. 2 to Contract No. 238 with Taylor Communications, Inc. (Taylor Communications) to extend the contract term by adding five one-year periods.

Recommendation for Council action:

CONCUR with the Board of Water and Power Commissioners' (Board) action of May 22, 2018, Resolution No. 20118, authorizing the execution of Amendment No. 2 to Contract No. 238 with Taylor Communications to extend the contract term by adding five one-year periods, expiring on June 16, 2023.

Fiscal Impact Statement: The City Administrative Officer (CAO) reports that approval of the proposed Amendment No. 2 to Contract No. 238 will impact the Los Angeles Department of Water and Power (LADWP) Water and Power Revenue Funds. There is no fiscal impact to the City General Fund.

Community Impact Statement: None submitted.

TIME LIMIT FILE - JULY 30, 2018

(LAST DAY FOR COUNCIL ACTION - JULY 3, 2018)

Summary:

On June 19, 2018, your Committee considered April 11, 2018 CAO and May 23, 2018 Board reports and Resolution No. 20118 relative to proposed Amendment No. 2 to Contract No. 238 with Taylor Communications to extend the contract term by adding five one-year periods, expiring on June 16, 2023. According to the CAO, approval of the proposed resolution, as initially submitted, authorizes Amendment 2 to Contract 238 with Taylor Communications, formerly Staples Print Solutions, for providing the LADWP with customized paper and forms utilized for customer bills and other printed forms. Specifically, Resolution No. 20118 resolution would extend the current Agreement by an additional five years resulting in a total duration of 12 years, expiring on June 16, 2023; and increase the expenditure authority by \$3.0 million, from \$10.5 million to a new expenditure authority not to exceed \$13.5 million.

During the review of this request, the CAO and LADWP identified the total expenditures to date are approximately \$4 million which results in \$6.5 million remaining unspent. The LADWP anticipates an annual expenditure amount of \$600,000 over the next five years resulting in a total expense of \$3 million. In consideration of the forecasted cost, both the CAO and LADWP agree the remaining unspent amount is sufficient for the regular anticipated expenses. As a result, the LADWP intends to revise its proposed Resolution to extend the term by an additional five years; however, the Resolution will not request additional funding. The current expenditure authority which is not to exceed \$10.5 million will continue for the duration of the Agreement. The CAO recommendations support the revised version of the resolution as described in this report. After further consideration and having provided an opportunity for public comment, the Committee moved to recommend that Council concur with the Board's actions as detailed in the

above recommendation. This matter is now submitted to Council for its consideration.

Respectfully Submitted,

ENERGY, CLIMATE CHANGE, AND ENVIRONMENTAL JUSTICE COMMITTEE



<u>MEMBER</u>	<u>VOTE</u>
MARTINEZ:	YES
KORETZ:	YES
KREKORIAN:	YES
CEDILLO:	YES
O'FARRELL:	YES

ARL
6/19/18

-NOT OFFICIAL UNTIL COUNCIL ACTS-