

BOARD OF PUBLIC WORKS
MEMBERS

KEVIN JAMES
PRESIDENT

CECILIA CABELLO
VICE PRESIDENT

DR. MICHAEL R. DAVIS
PRESIDENT PRO TEMPORE

CECILIA CABELLO
COMMISSIONER

AURA GARCIA
COMMISSIONER

CITY OF LOS ANGELES

CALIFORNIA



ERIC GARCETTI
MAYOR

OFFICE OF THE
BOARD OF PUBLIC WORKS

DR. FERNANDO CAMPOS
EXECUTIVE OFFICER

200 NORTH SPRING STREET
ROOM 361, CITY HALL
LOS ANGELES, CA 90012

TEL: (213) 978-0261
TDD: (213) 978-2310
FAX: (213) 978-0278

<http://bpw.lacity.org>

April 24, 2019

BPW-2018-0684

Mayor Eric Garcetti
Room No. 305
City Hall
Attn: Mandy Morales

City Council
Room No. 395
City Hall

GRANT APPLICATION AND CONTRACT AMENDMENT - CALIFORNIA DEPARTMENT OF FORESTRY AND FIRE PROTECTION PROGRAM

As recommended in the accompanying report of the Director of the Bureau of Sanitation and Contract Administration, which this Board has adopted, the Board of Public Works recommends that the Mayor and Council approve and authorize the President or two members of the Board of Public Works or designee to:

1. Approve and forward this report, with its transmittal, to the Mayor and the City Council, with the recommendation that the City Council, subject to the concurrence of the Mayor, authorize the Director of the LA Sanitation and Environment (LASAN) or designee to apply for, accept, negotiate, execute, and submit all grant documents, including but not limited to applications, agreements, and amendments, subject to the approval of the City Attorney as to form, which may be necessary to receive funding, if awarded a grant from the State of California, Department of Forestry and Fire Protection (CAL FIRE) for the project "TREEmendous" not to exceed \$1,500,000;
2. Request City Council, subject to concurrence by the Mayor, to adopt the accompanying resolution authorizing the submission of the grant application to CAL FIRE and appointing the Director of LASAN, or designee, to conduct all negotiations, execute and submit all documents including, but not limited to, applications, agreements, amendments, and payment requests, which may be necessary to carry out the purpose of this Resolution in compliance with CAL FIRE requirements to complete the project and expend funds prior to December 31, 2022;
3. Authorize the Integrated Solid Waste Management Fund (ISWMF) to front-fund the Project with authorities of expenditure of approximately \$500,000 (year 1), \$900,000 (year 2) and \$100,000 (year 3);



4. Authorize reimbursement from CAL FIRE to be deposited into the ISWMF No. 556, Department 50, Departmental Revenue Source Code 336104;
5. Request the Board of Public Works to authorize the Office of Community Beautification to amend contract C-124509, or newer 2019-2020 contract, with the Los Angeles Conservation Corps (LACC) to authorize work up to \$1,500,000, increase the contract ceiling by \$1,500,000 and to extend the contract through December 31, 2022, if the grant is funded;
6. Authorize the President of two members of the Board of Public Works to execute the Contract amendment after approval as-to-form has been obtained by the City Attorney;
7. Authorize the Controller and LASAN to make technical corrections as necessary.

There is no impact to the General Fund.

Sincerely,


A handwritten signature in black ink, appearing to read "F. Campos", written in a cursive style.

DR. FERNANDO CAMPOS,
Executive Officer, Board of Public Works

FC:CH

DEPARTMENT OF PUBLIC WORKS
 BUREAU OF SANITATION
 BUREAU OF STREET SERVICES
 OFFICE OF COMMUNITY BEAUTIFICATION
 JOINT BOARD REPORT NO. 1
 APRIL 24, 2019

ADOPTED BY THE BOARD
 PUBLIC WORKS OF THE CITY
 of Los Angeles California
 AND REFERRED TO THE MAYOR
 APR 24 2019

AND REFERRED TO THE CITY COUNCIL

 Executive Officer
 Board of Public Works

CD: All

AUTHORITY TO APPLY FOR, ACCEPT, NEGOTIATE, AND EXECUTE AN AGREEMENT, AND ADOPT THE ATTACHED RESOLUTION FOR THE CALIFORNIA DEPARTMENT OF FORESTRY AND FIRE PROTECTION (CAL FIRE) PROGRAM

RECOMMENDATIONS

1. Approve and forward this report, with its transmittal, to the Mayor and the City Council, with the recommendation that the City Council, subject to the concurrence of the Mayor, authorize the Director of the LA Sanitation and Environment (LASAN) or designee to apply for, accept, negotiate, execute, and submit all grant documents, including but not limited to applications, agreements, and amendments, subject to the approval of the City Attorney as to form, which may be necessary to receive funding, if awarded a grant from the State of California, Department of Forestry and Fire Protection (CAL FIRE) for the project "TREEmendous" not to exceed \$1,500,000.
2. Request City Council, subject to concurrence by the Mayor, to adopt the accompanying resolution authorizing the submission of the grant application to CAL FIRE and appointing the Director of LASAN, or designee, to conduct all negotiations, execute and submit all documents including, but not limited to, applications, agreements, amendments, and payment requests, which may be necessary to carry out the purpose of this Resolution in compliance with CAL FIRE requirements to complete the project and expend funds prior to December 31, 2022.
3. Authorize the Integrated Solid Waste Management Fund (ISWMF) to front-fund the Project with authorities of expenditure of approximately \$500,000 (year 1), \$900,000 (year 2) and \$100,000 (year 3).
4. Authorize reimbursements from CAL FIRE to be deposited into the ISWMF No. 556, Department 50, Departmental Revenue Source Code 336104.
5. Request the Board of Public Works to authorize the Office of Community Beautification (OCB) to amend contract C-124509, or newer 2019-2020 contract, with the Los Angeles Conservation Corps (LACC) to authorize work up to \$1,500,000, increase the contract ceiling by \$1,500,000 and to extend the contract through December 31, 2022, if the grant is funded.
6. Authorize the President or two members of the Board of Public Works to execute the contract amendment after approval as-to-form has been obtained by the City Attorney.
7. Authorize the Controller and LASAN to make technical corrections as necessary.

BUREAU OF SANITATION
BUREAU OF STREET SERVICES
OFFICE OF COMMUNITY BEAUTIFICATION
JOINT BOARD REPORT NO. 1
APRIL 24, 2019

Page 2

TRANSMITTAL

1. Resolution, as required by CAL FIRE, for grant submittals to the Urban and Community Forestry Grant Program (Program).

DISCUSSION

CAL FIRE is offering grant funding from the Program for tree planting and urban greening projects. Projects that work in census tracts that are considered to be disadvantaged communities, as defined by the State, are required. LASAN has designed a project that will work in eligible areas across the City.

The Program encourages projects that produce multiple benefits (e.g., sequester greenhouse gases, manage stormwater, and clean the air) and demonstrate collaboration with local, state, and community entities.

Concept proposals were due November 29, 2018 and full application proposals will be due spring of 2019. The grant will fund tree planting labor, trees, new tree wells, tree maintenance, and outreach activities. CAL FIRE is expected to announce grant recipients for this cycle of funding by June 30, 2019.

LASAN has submitted a concept proposal to CAL FIRE in partnership with three vital partners: 1) the Bureau of Street Services (sTREEts LA), Urban Forestry Division; 2) the Office of Community Beautification; and 3) City Plants. The project "TREEmendous" will plant a minimum of 1,800 street trees in disadvantaged communities across the City.

The \$1,500,000 in grant funds will pay for the following:

SCOPE OF WORK	AMOUNT
Contracted services	\$1,315,305
LASAN as-needed part-time staff	\$170,000
Project materials	\$14,695
TOTAL	\$1,500,000

BUREAU OF SANITATION
 BUREAU OF STREET SERVICES
 OFFICE OF COMMUNITY BEAUTIFICATION
 JOINT BOARD REPORT NO. 1
 APRIL 24, 2019

Page 3

The grant requires the use of matching funds to increase the competitiveness of applications. Matching funds provided by City Plants/the Office of Community Beautification and sTREEts LA, Urban Forestry Division will provide the following:

SCOPE OF WORK	AMOUNT	AGENCY
Contracted services and in-kind services	\$320,064	City Plants/OCB
Permits, tree inspections, watering, light maintenance, planting	\$180,000	sTREEts LA
TOTAL	\$500,064	

LASAN's TREEmendous project will plant 1,800 15-gallon street trees in disadvantaged communities in the City of Los Angeles. Newly created 4' X 6' tree wells for 1,100 trees will be planted along major corridors (e.g., Victory Blvd) that have high pedestrian and vehicle traffic and currently lack trees. The remaining 700 trees will be planted in residential or commercial districts that have existing open parkways (i.e., areas between the sidewalk and the curb) that can accommodate new trees. Most trees (1,100 in cuts and 200 in parkways) will be watered and maintained using project and matching funds. The remaining 500 will be cared for and watered by residents during the establishment period, and long-term care provided by the Urban Forestry Division.

As part of the project, LASAN and City Plants will co-host a large Sustainability Fair, likely held in conjunction with Arbor Day 2020. The Sustainability Fair will include an organized street tree planting, a 5-gallon tree adoption, and offer a variety of booths/vendors to engage the public on issues related to urban forestry, sustainability, and environmental health. LACC and other non-profit subcontractors will assist with the tree planting, tree adoption, and volunteer management.

The project is categorically exempt from the California Environmental Quality Act (CEQA) under Article III, Section 1 of the City guidelines: Minor alterations to land, category 3 – new tree planting.

OCB has existing contracts with the planting partners, led by the LACC, that work with City Plants. An existing contract, C-124509, for similar work will be amended to include the grant funds, unless a new contract is developed by OCB prior to the grant award.

The contract with LACC will need to accommodate up to \$1,500,000 in grant funding and extend the term through December 31, 2022 to align with grant requirements. On-going work will be invoiced quarterly and reimbursed approximately 8 weeks later. All final program reports, invoicing, and inspections will be due by April 30, 2023 and final reimbursement to follow 8-12 weeks later.

BUREAU OF SANITATION
BUREAU OF STREET SERVICES
OFFICE OF COMMUNITY BEAUTIFICATION
JOINT BOARD REPORT NO. 1
APRIL 24, 2019

Page 4

STATUS OF FINANCING

There is no impact to the General Fund. The ISWMF will front fund the project and will be fully reimbursed by CAL FIRE. The total grant funding for this project is not to exceed \$1,500,000. If awarded the grant, \$500,000 will be available in the ISWMF No. 556 to front fund the project "TREEmendous" for 3 fiscal years as follows:

Fiscal Year	Fund	Appropriation Unit No.	Amount
2018-19	556	50RMTP	\$500,000
2019-21	556	TBD	\$1,000,000
		Total:	\$1,500,000

Funds and Appropriations for future fiscal years are not yet identified and existing appropriations may change based on available cash balances. Therefore, Funds and Appropriations will be determined by the Director of LASAN or designee. Reimbursements will be deposited into the ISWMF, No. 556, Dept 50, Departmental Revenue Source Code 336104.

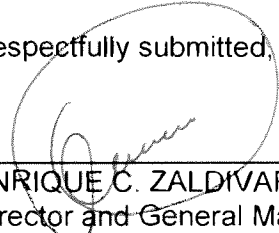
Funding as of the date of this Board Report has been verified and approved by the Director of Accounting subject to terms and conditions and cash availability described above.

The contract includes a "Financial Liability Clause," which states that the City's liability under this contract shall only be to the extent of the present appropriation to fund the Contract. However, if the City appropriates funds for any succeeding years, the City's liability shall be extended to the extent of such appropriation, subject to the terms and conditions of the contract.

BUREAU OF SANITATION
BUREAU OF STREET SERVICES
OFFICE OF COMMUNITY BEAUTIFICATION
JOINT BOARD REPORT NO. 1
APRIL 24, 2019

Page 5

Respectfully submitted,



ENRIQUE C. ZALDÍVAR, P.E.
Director and General Manager
Bureau of Sanitation




ADEL H. HAGEKHALIL, Director
Bureau of Street Services




PAUL RACS, Director
Office of Community Beautification

REVIEWED AND APPROVED BY:



LISA B. MOWERY, Chief Financial Officer
Bureau of Sanitation
Date: 4-17-19

APPROVED AS TO FUND:



VICTORIA A. SANTIAGO, Director
Office of Accounting
556/50/50RMTP \$500,000
Date: 4/15/2019

Melinda Bartlett, LASAN-RAD, (213) 485-3951
Rowena Lau, LASAN-FMD, (213) 485-2427
Paul Racs, BPW-OCB, (213) 978-0229

BPW-2019-0330

RESOLUTION

Resolution No.: Council File 18-

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOS ANGELES FOR FUNDING FROM THE URBAN AND COMMUNITY FORESTRY GRANT PROGRAM AS PROVIDED THROUGH CALIFORNIA CLIMATE INVESTMENTS (THE GREENHOUSE GAS REDUCTION FUND).

WHEREAS, the Governor of the State of California in cooperation with the California State Legislature has enacted State of California Greenhouse Gas Reduction Funding, which provides funds to the State of California and its political subdivisions for urban forestry programs; and

WHEREAS, the State Department of Forestry and Fire Protection has been delegated the responsibility for the administration of the program within the State, setting up necessary procedures governing application by local agencies and non-profit organizations under the program, and

WHEREAS, said procedures established by the State Department of Forestry and Fire Protection require the applicant to certify by resolution the approval of application before submission of said application to the State; and

WHEREAS, the applicant will enter into an agreement with the State of California to carry out an urban forestry project;

NOW, THEREFORE, BE IT RESOLVED that the **City Council of the City of Los Angeles**:

1. Approved the filing of an application for "California Climate Investments Funding" urban forestry grant program funds; and
2. Certifies that said applicant has or will have sufficient funds to operate and maintain the project; and,
3. Certifies that funds under the jurisdiction of **the City Council of the City of Los Angeles** are available to begin the project.
4. Certifies that said applicant will expend grant funds prior to **March 30, 2022**.
5. Appoints **the Director of the Bureau of Sanitation (LASAN)**, or a designee, as agent of the **City of Los Angeles** to conduct all negotiations, execute and submit all documents including, but not limited to applications, agreements, amendments, payment requests and so on, which may be necessary for the completion of the aforementioned project.

Approved and adopted the _____ day of _____, 20_____. I, the undersigned, hereby certify that the foregoing Resolution, number _____ was duly adopted by the following roll call vote:
(City Council/Board of Supervisor/Board of Directors)

Ayes: _____ Noes: _____ Absent: _____ (Clerk) Notarized Seal: