

City of Los Angeles  
CALIFORNIA



ERIC GARCETTI  
MAYOR



Economic and Workforce  
Development Department  
JOHN L. REAMER, JR.  
INTERIM GENERAL MANAGER



Workforce **Development** Board  
City of *Los Angeles*

CHARLES WOO  
CHAIR

March 1, 2019

Council File No.:  
Contact Persons and Phone:  
Gerardo Ruvalcaba, (213) 744-7233  
Robert Sainz, (213) 744-7396

The Honorable Eric Garcetti  
Mayor, City of Los Angeles  
Room 303, City Hall

City Council  
c/o City Clerk  
Room 395, City Hall

Attention: Mandy Morales, Legislative Coordinator

**COMMITTEE TRANSMITTAL: APPROVAL OF RECOMMENDATIONS FROM THE ECONOMIC AND WORKFORCE DEVELOPMENT DEPARTMENT (EWDD) TO ACCEPT AND ALLOCATE COUNTY OF LOS ANGELES FUNDS AND ALLOCATE AND REDISTRIBUTE CITY GENERAL FUNDS AND LOS ANGELES COUNTY FUNDS BETWEEN YOUTH SERVICES CONTRACTORS TO PROVIDE YOUTH AT WORK EXPERIENCE ACTIVITIES**

**RECOMMENDATIONS**

The Interim General Manager of the Economic and Workforce Development Department ("EWDD" or "Department") and the Chair of the Workforce Development Board (WDB) respectfully request that the City Council, with the approval of the Mayor as required:

1. AUTHORIZE the Interim General Manager of the EWDD, or designee, to accept an additional \$2,551,000 in Los Angeles County funds to provide youth work experience activities retroactive from February 1, 2019 to June 30, 2019 (Attachment 1);
2. AUTHORIZE the Interim General Manager of EWDD to allocate a total of \$4,008,638 in Los Angeles County, Juvenile Justice Crime Prevention Act (JJCPA) Probation funds and City General Funds to provide youth work experience activities and allocate \$256,125 to EWDD to provide program oversight (see Attachment 2);

3. Authorize EWDD to enter into agreements with Summer Youth Employment Program (SYEP) providers previously approved to operate youth work experience activities (see Attachment 2);
4. AUTHORIZE the Controller to establish a new interest-bearing fund called LA County Systems Involved Youth Fund No. XXX to be administered by EWDD.
5. AUTHORIZE the Controller to:

**a. LA City Summer Youth Employment Program (SYEP):**

- i. Expend up to \$207,982 within the General Fund-Variou Programs Fund No. 551, Account No. 22R713, SYEP- City GF, for the service providers listed in Attachment 2 of this report, upon presentation of proper documentation by EWDD.

**b. LA County Youth@Work:**

- i. Increase receivable within the LA County Youth Jobs Program Fund No. 56E from the LA County by \$842,000.
- ii. Increase appropriations within the LA County Youth Jobs Program Fund No. 56E as follows:

Acct #	Title	Amount
22R122	Economic & Workforce Development	76,994
22R166	Personnel	1,962
22R299	Reimbursement of General Fund Costs	49,118
22R841	LA County Youth Jobs Program	713,926
<b>Total</b>		<b>842,000</b>

- iii. Increase appropriations within Fund 100/22 as follows:

Acct #	Title	Amount
001010	Salaries-General	63,603
001070	Salaries-As Needed	214
001090	Overtime	3
002120	Printing and Binding	6
002130	Travel	18
003040	Contractual Services	3,105
003310	Transportation	3
003340	Water and Electricity	404
006010	Office and Admin. Expense	491
006020	Operating Supplies	891
006030	Leasing	8,256
<b>Total</b>		<b>76,994</b>

- iv. Increase appropriation within Fund 100/66, Account 001010, Salaries-General by \$1,962.
- v. Transfer appropriations from Account No. 22R841, LA County Youth Jobs Program, to the following accounts within the LA County Youth Jobs Program Fund No. 56E for a total of \$842,000, upon receipt of the funding breakdown from the LA County and presentation of proper documentation by EWDD:

Acct #	Title
22R864	LA County Youth@Work-CalWORKs
22R865	LA County Youth@Work-Foster
22R866	LA County Youth@Work-Other Underserved Youth

- vi. Expend up to \$418,170 within the LA County Youth Jobs Program Fund No. 56E for participant stipends, incentives, and other supportive services allowed and/or described within the grant agreement with the LA County and the Workforce Development Board Year 19 Annual Plan, upon presentation of proper documentation by EWDD.

**c. LA County JJCPA/Probation:**

- i. Expend up to \$73,556 within the LA County Juvenile Justice Crime Prevention Act (JJCPA) Fund No. 59X, Account No. 22R858, LA County Juvenile Justice Crime Prevention Act, for the Los Angeles Brotherhood Crusade, upon presentation of proper documentation by EWDD.

**d. LA County Systems Involved Youth:**

- i. Increase receivable within the newly-established LA County Systems Involved Youth Fund No. XXX from the LA County by \$1,709,000.
- ii. Establish new accounts within the newly-established LA County Systems Involved Youth Fund No. XXX and appropriate as follows:

Acct #	Title	Amount
22R122	Economic & Workforce Development	128,169
22R166	Personnel	3,103
22R299	Reimbursement of General Fund Costs	76,108
22RXXX	LA County Systems Involved Youth	1,501,620
<b>Total</b>		<b>1,709,000</b>

iii. Increase appropriations within Fund 100/22 as follows:

Acct #	Title	Amount
001010	Salaries-General	98,488
001070	Salaries-As Needed	339
001090	Overtime	5
002120	Printing and Binding	11
002130	Travel	30
003040	Contractual Services	3,552
003310	Transportation	3
003340	Water and Electricity	321
006010	Office and Admin. Expense	861
006020	Operating Supplies	9,843
006030	Leasing	14,716
<b>Total</b>		<b>128,169</b>

iv. Increase appropriation within Fund 100/66, Account 001010, Salaries-General by \$3,103.

v. Expend up to \$101,760 within the newly-established LA County Systems Involved Youth Fund No. XXX, Account No. 22RXXX, LA County Systems Involved Youth for participant stipends, incentives, and other supportive services allowed and/or described within the grant agreement with the LA County and the Workforce Development Board Year 19 Annual Plan, upon presentation of proper documentation by EWDD.

6. AUTHORIZE the Interim General Manager of EWDD, or designee, to prepare additional Controller instructions and any necessary technical adjustments that are consistent with Mayor and Council action, subject to the approval of the City Administrative Officer (CAO), and authorize the Controller to implement the instructions.

**FISCAL IMPACT**

There is no negative impact on the General Fund as a result of these actions. Funding for all activities will flow through Los Angeles County funds and the redistribution of City General Funds. Recommendations contained herein provide full cost recovery for all related costs.

## **BACKGROUND**

On June 27, 2018 City Council approved the Year 19 Annual Plan (PY 2018-19) which included \$7.1 million in funding from the County of Los Angeles for implementation of youth work experience programs in the City of Los Angeles. Funds were granted for operation of the Youth@Work program and the JJCPA Probation program. The approval encompassed the allocation of initial County funds as well as an anticipated second allocation of county funding.

In December 2018, EWDD released its PY2018/19 Carry-In report Transmittal which revised the County of Los Angeles youth experience funding down to \$6.5 million based on actual funding received at the time of the report. Subsequent to the release of the Department's transmittal, EWDD was notified of the second allocation of youth employment funds by the County Department of Workforce Development, Aging, and Community Services (WDACS). The second allocation exceeded the City's revised projection of county funding by \$2.55 million. Attachment 1 provides a summary of anticipated revenues compared to actual revenues received.

## **DISCUSSION**

The additional LA County funds will allow the contracted agencies to provide increased work experience activities. Historically, Los Angeles County funds entail three different funding streams targeting specific youth populations: CalWORKs Youth, Foster Youth, and Other Underserved Youth. The County will be implementing a new funding category, System Involved Youth, to address youth specifically served under Other Underserved Youth (OUY) population. Additionally, County funds support the JJCPA program which serves probation youth exclusively through a referral process beginning with the County Probation Department through WDACS. In partnership with YouthSource Centers and other contracted agencies, the City's Youth Workforce Development System will provide funding to support additional work experiences for the Mayor's HIRE LA's Youth Initiative. In partnership with the Los Angeles Chamber of Commerce, the HIRE LA's Youth Initiative provides youth ages 14 -24, with subsidized work experiences. The additional funding will significantly increase the opportunities to connect young job seekers with employers and employment opportunities.

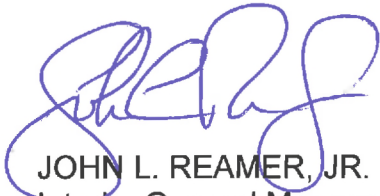
Currently, \$4.0 million in Los Angeles County and City General funds is available for distribution to HIRE LA service providers. EWDD's goal is to utilize the funds to maximize youth work experience opportunities, primarily with regards to CalWorks youth, and to bolster the funding available for the SYEP and HIRE LA Initiative. The redistribution and utilization of these funds will enable the Youth Workforce Development System to leverage the funding associated with SYEP, and will be a vital component in reaching the HIRE LA's Youth 2019 goal of providing employment opportunities for 18,500 young people.

The recommendations in this transmittal are to accept and allocate new Los Angeles County funds, and redistribute current County funds and City General funds from contractors with substantial unfilled job slots to contractors with the capacity to utilize those slots. Attachment 2 provides a summary of EWDD's recommendation for the allocation of LA County and City General Funds by contract.

**WDB ACTION**

In compliance with the City Workforce Development Board-Local Elected Official agreement (WDB-LEO), the acceptance of funds by the EWDD for any workforce development grant in excess of \$250,000 is subject to the approval of the WDB, the Mayor, and City Council.

The WDB approved the EWDD's recommendations during its February 28, 2019 meeting.



JOHN L. REAMER, JR.  
Interim General Manager



CHARLES WOO, Chair  
Workforce Development Board

RS:GR:MV

Attachment 1: HIRE LA's Initiative Funding Summary  
Attachment 2: HIRE LA's Initiative Additional Resource Allocation  
Recommendations

HIRE LA INITIATIVE  
FUNDING SUMMARY

**Redistribution of City and County Youth Funds for PY 18-19**

No.		FUNDING			EWDD COSTS			SERVICE PROVIDERS		
		Carry-In Amount	Final	Increase (Decrease)	Carry-In Budget	Final Budget	Increase (Decrease)	Previously Allocated in Carry-In Report	Revised Amount Available for Service Providers	Increase (Decrease)
1	LA City General Fund	2,823,272	2,823,272	-	284,090	284,090	-	2,331,200	2,539,182	207,982
	LA COUNTY:									
2	LA County Youth@Work	6,065,000	6,907,000	842,000	605,405	690,630	85,225	4,027,370	6,216,370	2,189,000
3	LA County JJCPA / Probation	419,000	419,000	-	41,900	41,900	-	303,544	377,100	73,556
4	LA County System Involved Youth	-	1,709,000	1,709,000	-	170,900	170,900	-	1,538,100	1,538,100
	Subtotal: LA County	6,484,000	9,035,000	2,551,000	647,305	903,430	256,125	4,330,914	8,131,570	3,800,656
5	Total	9,307,272	11,858,272	2,551,000	931,395	1,187,520	256,125	6,662,114	10,670,752	4,008,638

HIRE LA's Initiative  
Additional Resource Allocation Recommendations

No.	Contactor	City General Fund		LA County Youth @Work		LA County JJCPA/Probation		LA County System Involved Youth		Total	
		Funding	Slots	Funding	Slots	Funding	Slots	Funding	Slots	Funding	Slots
1	All Peoples Community Center	\$ -		\$ 54,000	25	\$ -		\$ -		\$ 54,000	\$ 25
2	Catholic Charities of Los Angeles	\$ -		\$ 179,280	83	\$ -		\$ 71,280	33	\$ 250,560	\$ 116
3	Chamber of Commerce - Unite LA	\$ 40,160	18	\$ -		\$ -		\$ -		\$ 40,160	\$ 18
4	*Coalition for Responsible Community Development	\$ -		\$ 86,400	40	\$ -		\$ 71,280	33	\$ 157,680	\$ 73
5	Community Career Development	\$ -		\$ 54,000	25	\$ -		\$ -		\$ 54,000	\$ 25
6	El Proyecto del Pueblo	\$ -		\$ 194,400	90	\$ -		\$ 149,040	69	\$ 343,440	\$ 159
7	Goodwill Industries	\$ -		\$ 64,800	30	\$ -		\$ 99,360	46	\$ 164,160	\$ 76
8	Holman Community Development Corp	\$ -		\$ 54,000	25	\$ -		\$ -		\$ 54,000	\$ 25
9	Housing Authority of the City of Los Angeles	\$ -		\$ 86,400	40	\$ -		\$ 190,260	88	\$ 276,660	\$ 128
10	LGBT Center	\$ 105,840	49	\$ -		\$ -		\$ -		\$ 105,840	\$ 49
11	Los Angeles Brotherhood Crusade	\$ -		\$ 64,800	30	\$ 73,556	34	\$ 71,280	33	\$ 209,636	\$ 97
12	Los Angeles Conservation Corp	\$ -		\$ 43,200	20	\$ -		\$ 69,120	32	\$ 112,320	\$ 52
13	Los Angeles Unified School District	\$ -		\$ 259,200	120	\$ -		\$ 99,360	46	\$ 358,560	\$ 166
14	Los Angeles Unified School District - PSA	\$ -		\$ 195,000		\$ -		\$ -		\$ 195,000	\$ -
15	Managed Career Solutions	\$ -		\$ 86,400	40	\$ -		\$ -		\$ 86,400	\$ 40
16	Pacific Gateway	\$ -		\$ 64,800	30	\$ -		\$ 71,280	33	\$ 136,080	\$ 63
17	Para Los Ninos - Central	\$ -		\$ -		\$ -		\$ 71,280	33	\$ 71,280	\$ 33
18	*Para Los Ninos - East	\$ -		\$ 86,400	40	\$ -		\$ 99,360	46	\$ 185,760	\$ 86
19	SALEF	\$ -		\$ 54,000	25	\$ -		\$ -		\$ 54,000	\$ 25
20	*UCLA	\$ -		\$ 194,720	90	\$ -		\$ 99,360	46	\$ 294,080	\$ 136
21	United Auto Workers - LETC	\$ -		\$ 54,000	25	\$ -		\$ -		\$ 54,000	\$ 25
22	Watts Labor Community Action Committee	\$ -		\$ 86,400	40	\$ -		\$ 99,360	46	\$ 185,760	\$ 86
23	Youth Opportunity Movement -Boyle Heights	\$ 30,991	14	\$ 54,000	25			\$ 69,120	32	\$ 154,111	\$ 71
24	Youth Opportunity Movement - Watts	\$ 30,991	14	\$ 64,800	30	\$ -		\$ 69,120	32	\$ 164,911	\$ 76
25	Youth Policy Institute - Central	\$ -		\$ -		\$ -		\$ 69,120	32	\$ 69,120	\$ 32
26	Youth Policy Institute - Valley	\$ -		\$ 108,000	50	\$ -		\$ 69,120	32	\$ 177,120	\$ 82
	<b>Total</b>	<b>\$ 207,982</b>	<b>95</b>	<b>\$ 2,189,000</b>	<b>923</b>	<b>\$ 73,556</b>	<b>34</b>	<b>\$ 1,538,100</b>	<b>712</b>	<b>\$ 4,008,638</b>	<b>1,764</b>

\*UCLA (15), PLN (15) and CRCD (10) will allocate participants to Mayor's Tech LA Initiative in partnership with Bixel Exchange