

CITY OF LOS ANGELES

CALIFORNIA



ERIC GARCETTI
MAYOR



Economic and Workforce
Development Department
JAN PERRY
GENERAL MANAGER



Workforce Development Board
City of Los Angeles

Workforce Development Board
CHARLES WOO
CHAIR

June 11, 2018

Council File Number:
Council Districts: All
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The Honorable Eric Garcetti
Mayor, City of Los Angeles
Room 303, City Hall

City Council
c/o City Clerk
Room 395, City Hall

Attention: Mandy Morales, Legislative Coordinator

COMMITTEE TRANSMITTAL: APPROVAL OF THE CITY OF LOS ANGELES YEAR 19 WORKFORCE DEVELOPMENT BOARD ANNUAL PLAN FOR PROGRAM YEAR JUNE 30, 2018 THROUGH JUNE 30, 2019, TO PROVIDE EMPLOYMENT SERVICES TO BUSINESSES AND JOB SEEKERS

DEADLINE FOR ACTION

The General Manager of the Economic and Workforce Development Department (EWDD or Department) and the Chair of the Workforce Development Board (WDB) respectfully submit this transmittal for your review and approval. Approval of this item is requested no later than June 30, 2018 to ensure an uninterrupted provision of services to City residents.

BACKGROUND

On April 17, 2018, the draft Year 19 WDB Annual Plan (Annual Plan) for Program Year (PY) 2018-19 was released for the statutory thirty-day public comment period (April 17, 2018 – May 17, 2018). During this period the Department received public comments¹ and WDB recommendations. The Annual Plan as approved by the WDB is attached hereto.

The Annual Plan establishes the priorities, policies and budget for the City's Workforce Development System (WDS). It also outlines WDS strategies for achieving an equitable

¹ Written public comments are contained in Appendix (Tab 6) to the Annual Plan.

labor market that provides opportunities for all Angelenos. In developing the Annual Plan, the WDB took into consideration the priorities established by the Mayor and the California Workforce Development Board (CWDB), its own established priorities, the state of the city's economy, the employment needs of its major industry sector employers, the educational situation of its job seekers, and its available resources.

The Annual Plan is developed by the Economic and Workforce Development Department under the oversight of the City of Los Angeles Workforce Development Board, City Council, and Mayor.

Last year, the WDS, through a comprehensive network of workforce service providers, educators, employers, and other strategic partners, served 67,215 Angelenos and assisted an additional 30,500 in finding employment². The WDS also engaged more than 16,000 youth into education and/or employment.

LONG TERM STRATEGIC GOALS

Building an equitable labor market that provides economic opportunities for all Angelenos, and meeting the growing demand for trained workers by our region's employers are challenges that the WDS prioritizes in this Annual Plan. The WDS is committed to developing goals and strategies that embrace the principles of a high-road economy that is competitive, innovative, of high quality, and that builds high skills rather than an economy of low wages, contingent employment, and low or no benefits.

The WDS will continue to improve its delivery of workforce services to individuals who lack economic opportunity by setting out long-term strategic initiatives and specific annual objectives with the following goals:

1. Address homelessness with more employment opportunities.
2. Strengthen connections with major economic drivers in the region.
3. Strengthen Industry Sector Strategies.
4. Target vulnerable populations with a geographic focus.
5. Ensure Gender Equity
6. Focus on the reentry population.
7. Focus on disconnected youth.
8. Alignment of City and Regional Planning efforts (Los Angeles Regional Plan, Local Plan, WDS Annual Plan, and Performance Partnership Pilot Strategic Plan (P3)).

² (Source: CalJOBSSM)

FUNDING RESOURCES

Proposed WDS service strategies, activities, and budget set forth in the Annual Plan are based on funding allocations from various sources -- federal, State formula, competitive grants, other workforce allocations (Adult, Dislocated Worker, Youth, Rapid Response), and also projected prior-year carryovers of WIOA funds.

Prior-Year Carryover Funds

Each year the Department develops and presents a report relative to carryover monies (allocated, but unexpended prior-year WIOA and other workforce development-related program funds). For PY 2018-19, the City anticipates a WIOA carryover of \$3.3 million.

Funding Allocations as of June 5, 2018

On June 5, 2018, the State Employment Development Department, issued its revised WIOA Formula allocations to Local Workforce Development Areas. The revised allocations included a net decrease of \$1.5 million for the City for PY 2018-19. This decrease in the formula allocation is in addition to the anticipated \$3.3 million decrease in WIOA anticipated carryover funds for PY2018-19. As summarized in the table below, the City projects a total reduction of \$4.7 million WIOA formula and carryover funding for PY 2018-19.

Table 1: Workforce Innovation and Opportunity Act Formula Funding

	PY 2017-18 WIOA Funds	PY 2018-19 WIOA Funds	Difference
Adult	12,811,563	12,356,409	(455,154)
Dislocated Worker	8,424,625	8,535,377	110,752
Youth	14,304,252	13,105,934	(1,198,318)
Rapid Response	1,200,920	1,200,920	0
Carryover	6,439,710	3,290,857	(3,148,853)
Total	43,181,070	38,489,497	(4,691,573)

**This table does not include funding from other grants, WIOA or non-WIOA. PY 18-19 column reflects additional PY 17-18 allocation of \$301,599, final PY 18-19 allocation of \$33.2 million, and \$500,000 from PY 19-20 Youth formula allocation. Rapid Response for PY 18-19 is a projected amount.*

New Revenues

In order to continue supporting critical workforce programs despite the WIOA formula funding reductions of the past few years, the Department intensified its efforts at raising new revenue streams. Critically important programs such as Los Angeles Regional Initiative for Social Enterprise (LA:RISE), Summer Youth Employment programs (SYEP), Performance Partnership Pilot (P3), and the various Reentry programs have all been sustained by outside revenues secured by the Department.

Table 4 below sets forth new revenues that have been confirmed by the Department since the release of the draft PY 2018-19 Annual Plan and will be available for programming in the new program year.

Table 2: New Revenues

Program	Funder	Service Providers	Program Oversight / Administration	Total Allocation
Project INVEST (Will fund 3 additional WSCs)	Los Angeles County	1,350,000	150,000	1,500,000
Disability Employment Initiative	Managed Career Solutions	0	35,000	35,000
RELAY Institute	Los Angeles County	45,000	5,000	50,000
Retail Initiative	Chicago / Cook County	0	10,000	10,000
Regional Planning Grant	CA EDD	TBD	TBD	120,000
Total		1,395,000*	200,000*	1,715,000

*Does not include additional Regional Planning Allocation.

Lastly, the Workforce Development System's focus on building systemic approaches to the region's workforce development challenges, an approach that emphasizes the leveraging of strategic partnerships and programs to provide more comprehensive services to the City's high barrier populations, has provided our system's service providers a strong foundation to compete for competitive grants at state and national level. Recent examples of competitive grants secured directly by our system providers are listed in Table 3 below:

Table 3: WDS Competitive Grants

Service Provider	Grant	Funding Amount
Hollywood WSC / MCS	Disability Employment Initiative	350,000
West LA WSC / JVS	Veteran's Employment-Related Assistance Grant	500,000
West Adams WSC / AADAP	Veteran's Employment-Related Assistance Grant	500,000
Wilshire Metro WSC / CCD	Veteran's Employment-Related Assistance Grant	500,000

DISCUSSION

The Annual Plan offers a balanced budget for PY 2018-19. The balanced budget was achieved by introducing extensive cuts to the Department's oversight and administration activities, to its service providers, and to supporting program activities. The table below sets forth EWDD's proposed funding reductions.

Table 4: Proposed Funding Reductions

Activity	PY 17-18	PY 18-19	Reduction	%
EWDD Program & Admin	9,795,415	8,919,620	(875,795)	(9%)
Workforce Development Board	1,434,430	1,414,072	(\$20,358)	(1%)
WorkSource Centers	16,331,480	14,446,682	(1,884,798)	(12%)
YouthSource Centers	9,639,668	9,013,560	(626,108)	(7%)
WorkSource Center Portals	626,000	126,000	(500,000)	(80%)
EWDD Direct Service (YOM)	1,426,108	1,330,090	(\$96,018)	(7%)
Hospitality Training Academy	25,000	0	(25,000)	(100%)
Rapid Response	1,093,781	899,793	(193,988)	(18%)
Layoff Aversion / LAEDC	601,612	401,612	(200,000)	(33%)
WDB Innovation Fund	427,171	250,000	(177,171)	(42%)
Customer Satisfaction Surveys	200,000	150,000	(50,000)	(25%)
Certification Requirements & Technical Assistance	63,000	25,000	(38,000)	(60%)

Vulnerable Populations

During the 30-day comment period, significant concerns were raised by the public regarding the impact of the proposed cuts contained in the draft Year 19 Annual Plan, specifically with respect to the City's ongoing funding commitment for programs that serve Vulnerable Populations. These concerns were raised due to the proposed reduction of \$427,171 in funding for the WDB Innovation Fund.

Recommendation

Based on public input received during the 30-day public comment period, EWDD is recommending adjustments to the WDB Supporting Program Activities. The following table includes recommended funding adjustments:

Table 5: Recommended Funding Adjustments

Activity	Original Allocation	Adjustment	New Total
JobsLA Online Portal	80,000	(80,000)	0
Promotion & Outreach	50,000	(30,000)	20,000
LAUSD / PSA	1,083,020	(50,000)	1,033,020
Crossroads Policy Conference	40,000	(20,000)	20,000
WDB Innovation Fund	0	250,000	250,000
Total	1,253,020	70,000	1,323,020

Procurements Underway

The draft Annual Plan also anticipated the completion of procurements for three critical programs prior to June 30th. However, the additional time will be required to complete the three procurements listed below.

Table 6: Ongoing and Planned Procurements

Procurement	Service	Status	Anticipated Completion Date
Youth and Young Adult Support Services	<ul style="list-style-type: none"> Youth Work Experience Services Employer Engagement Services Career Assessment Services 	Underway	August 2018
WorkSource Center	Boyle Heights Region	Released June 2018	September 2018
Layoff Aversion	Layoff Aversion Services	Release July 2018	September 2018

Recommendation

In order to avoid disruption of services to these programs, the Department recommends extending the following contracts for a 90-day period to allow the Department to complete these procurements.

Table 7: 90-Day Contract Extensions

Program	Contractor(s)	Amount
Summer Youth Employment	Various	See 2018 SYEP Allocation Plan
WorkSource Center / Boyle Heights	Arbor E&T Rescare Workforce Services	\$245,072
Layoff Aversion	Los Angeles County Economic Development Corporation	\$100,000

Workforce Development Board Priorities

Difficult choices were made in developing a balanced PY 2018-19 Annual Plan. In developing its funding recommendations, the Department weighed the need for appropriate oversight of public resources with the City's overwhelming need for employment services. The Department also had to consider its own stated goal of maintaining services for high barrier populations.

Recommendation

Because of the various constraints set forth above, the Department recommends that a WDB Priority List be established in the event that additional revenues are realized. Table 8 sets out, based on public input, the Department's recommendations for future funding priorities.

Table 8 : Schedule of Future Funding Priorities

No.	Program / Strategy	Description	Amount
1.	WDB Innovation Fund	Provides funding for the development of innovative workforce development activities throughout the program year, including services for Underrepresented Populations.	Up to \$750,000
2.	EWDD Program Oversight / Administration	Provides funding to EWDD for program oversight and administration activities related to the implementation of workforce programs.	Up to \$500,000
3.	WorkSource Center System	Restore funding for WorkSource Centers.	Up to \$2.0 million
4.	Layoff Aversion	Restore funding to layoff aversion activities.	Up to \$200,000

The table below represents PY 2018-19 Annual Plan funding, strategies, outcomes and strategic goal highlights, which will provide employment services to over 40,000 Angelenos, among them persons left out of the region's economic recovery – the homeless, disconnected youth, and reentry populations.

Table 9: Year 19 Annual Plan Funding Highlights:

No.	Funding	Strategy	Outcome	Strategic Goal(s)
1.	\$14,446,682	Fund WorkSource Centers to provide employment training and placement services to high-barrier adults and dislocated workers, and employers.	Serve 24,000	Strengthen connections with major economic drivers in the region. Target vulnerable populations with a geographic focus.
2.	\$10,343,650	Fund 14 YouthSource Centers and LAUSD Pupil Services Counselors	7,000	Focus on disconnected youth.
3.	\$8,878,733	Year-Round Youth Employment Program	17,500	Focus on disconnected youth.
4.	\$6,750,000	Los Angeles Reconnections Academy	750	Target vulnerable populations with a

(LARCA 2.0)				geographic focus.
5.	\$4,500,000	Los Angeles Regional Initiative for Social Enterprise (LA-RISE) 2.0	750	Address homelessness with added employment opportunities.
6.	\$1,800,000	LA County Probation / WDACS - Project INVEST	TBD	Focus on the reentry population.
7.	\$1,337,010	LA County Probation / WDACS - JJCPA	TBD	Focus on disconnected youth.
8.	\$401,612	Layoff Aversion	TBD Employers	Strengthen connections with major economic drivers in the region.
9.	\$899,793	Rapid Response Activities	As needed	Strengthen connections with major economic drivers in the region.

WDB ACTION

In accordance with the WDB-LEO Agreement, the WDB Executive Committee approved the Year 19 WDB Annual Plan on June 7, 2018 with the following changes:

Table 10: WDB Funding Adjustments

Activity	Adjustment	New Total
I-Train	(50,000)	0
WDB Innovation Fund	50,000	300,000
Total	0	

FISCAL IMPACT

The recommendations contained in this report involve the allocation of approximately \$72.5 million to the Workforce Development Board Year 19 Annual Plan (Fiscal Year 2018-19) from various federal and State formula and competitive grants (including Workforce Innovation and Opportunity Act Title I funds) and from local sources (including City and County sources). The budget reflects the City's preliminary CAP 40 rates for related costs (fringe benefits and central services) applicable for FY 2017-18, which are still pending approval from the City's federal cognizant agency.

This report complies with City financial policies that allow reimbursement up to grant limitations. This report provides for reimbursement of Related Costs to the General Fund, save for the administrative component of the Related Costs under the WIOA fund that is in excess of the WIOA administrative cap limitation of 10%, currently estimated to

be approximately \$1.5 million. The WIOA funds will reimburse the general funds for its Related Costs as allowed by federal grant. Subject to WIOA grant limitations, the recommendations contained herein comply with City Financial Policies in that federal, State, and local grant sources and the PY 2018-19 Adopted Budget support budgeted costs in the Annual Plan.

RECOMMENDATIONS

The General Manager of the EWDD, or designee, and the Chair of the WDB request that the Mayor and the City Council:

1. ADOPT the Year 19 WDB Annual Plan for Program Year 2018-19 and its supporting budget, approve and implement all policies contained in the Annual Plan as approved by the WDB, and authorize the General Manager, EWDD, or designee, to implement the Annual Plan consistent with the recommendations contained herein.
2. AUTHORIZE the General Manager, EWDD, or designee to:
 - a. Negotiate and execute agreements and amendments to agreements with public, private, non-profit and/or governmental entities with funds awarded as described in the Annual Plan, subject to the WDB-LEO agreement. Per the WDB-LEO, any agreements and amendments to agreements identified and previously approved in the Annual Plan require no further action from the LEO or WDB.³ Any amendments to agreements resulting in a policy change or in the purpose of the agreement, or a change in funding in excess of \$250,000 (in one year), requires approval of the LEO and WDB. Any amendment in an amount from \$25,000 to \$250,000 requires approval only from the WDB. All amendments are subject to approval of the City Attorney as to form and legality.⁴

With respect to Workforce Innovation and Opportunity Act (WIOA) Authorities:

- b. Accept U.S. Department of Labor (DOL) WIOA grant funds, assist the Controller in depositing and transferring WIOA funds as appropriate within established WIOA trust funds, and expend such funds upon proper demand in accordance with the directions in the Annual Plan.
- c. Accept funds and execute Subgrant Agreements and any unilateral agreements to Subgrant Agreements, including amendments thereto, between the State of California and the City of Los Angeles, between the DOL and the City of Los

³ WDB-LEO Agreement, Section 4.D. "Therefore, upon approval of the Local Annual Plan, the WIOA Administrative Entity shall take all steps necessary to implement the Local Annual Plan. No further LEO or WDB approval shall be required to execute contracts, amendments to contracts, leases or other commitments described in, authorized by and consistent with the Local Annual Plan."

⁴ WDB-LEO Agreement, Section 4.D.4. "Negotiate and execute amendments to the agreements mentioned above, provided that no amendment to a program agreement shall change the policy or purpose of the agreement or increase or decrease the funding level of any agreement in an amount in excess of two hundred and fifty thousand dollars (\$250,000) in one year, without the approval of the LEO and the WDB, or in an amount from twenty-five thousand dollars to two hundred fifty thousand dollars (\$25,000 to \$250,000) without the approval of the WDB and subject to the approval of the City Attorney as to form and legality."

Angeles for WIOA funds (including federal and State Discretionary awards, and other WIOA competitive grants), between the County of Los Angeles and the City of Los Angeles for WIOA funds, and between other Local Workforce Development Areas (LWDA) and the City of Los Angeles for WIOA, subject to review and approval of the City Attorney as to form and legality, and in compliance with Los Angeles Administrative Code §14.8 *et seq.* (City grant regulations). The receipt of such funds shall be reported to the WDB within 30 days.

With respect to solicitation authorities:

- d. Develop and submit proposals and applications to secure additional WIOA funds and available non-WIOA funds to any public, private, nonprofit, or governmental entity for workforce development-related activities in accordance with City grant regulations. All applications and their status shall be reported to the WDB within 30 days after submission.
- e. Develop and submit proposals or applications representing the WDB, subject to approval of the WDB, to any public, private, nonprofit, or governmental entity for workforce development-related activities. If the application period is less than 60 days from the notice of the Request for Proposals (RFP), then the EWDD may submit proposals concurrently to the funding source and to the WDB. Approval of the WDB is required before acceptance of an award.
- f. Accept funds and execute grant award agreements, subject to the review and approval of the City Attorney as to form and legality, in the event any proposals and/or applications are selected by any public, private, nonprofit, or governmental entity for funding (in accordance with City grant regulations). In accordance with the WDB-LEO agreement, Mayor, Council, and WDB approval is required prior to acceptance of and/or expenditure of any awards in excess of \$250,000. Award amounts between \$25,000 and \$250,000 are subject to approval by the WDB only.
- g. Negotiate and execute agreements and amendments to agreements with funds awarded, as described in the Annual Plan, subject to approval as authorized in the WDB-LEO.

With respect to procurement authorities:

- h. Issue Small Bid Purchases, Requests for Proposals (RFPs) or Requests for Qualifications (RFQs) in accordance with City procurement and Charter Section 1022 requirements (where applicable), subject to the approval of the City Attorney as to form and legality. Anticipated service procurements related to items that are listed in the Service Strategies and Activities section of the Annual Plan include, but are not limited to:
 - Assessment services for youth, adult and dislocated workers.
 - Customer Satisfaction Survey; Evaluation Service Providers; and Certification and Performance Improvement Services.
 - Capacity Building and Training Academy initiatives (including Fiscal and Integrated Services Delivery training providers).
 - Consulting Services for the WDB.

- Crossroads policy symposium.
- Gang Injunction Curfew Settlement.
- Labor Market Analysis.
- Layoff Aversion Services
- Los Angeles Regional Initiative for Social Enterprise (LA:RISE).
- Program Evaluations.
- Promotion and Outreach Services, including marketing plan activities, communications, and publication services.
- Rapid Response enhancement and expansion, including lay-off aversion and business retention.
- Services provided through the WDB Innovation Fund.
- Services related to the implementation of the Los Angeles YouthSource Program, including the Los Angeles Youth Opportunity Movement program.
- Services to, and assessments of, vulnerable populations (e.g., returning veterans, individual with disabilities, English Language Learners, individuals experiencing homelessness, mature/older workers, ex-offenders, and non-custodial parents).
- Summer Youth Employment Program.
- WorkSource System Enhancements.
- WorkSource Integrated Service Delivery System providers.
- Youth and Young Adult System Support Service providers.

With respect to contracting authorities:

- i. Negotiate and execute agreements and amendments to agreements with public, private, nonprofit, and/or governmental entities with funds awarded as a result of a Small Bid Purchase, RFP, or RFQ, related to activities listed in Recommendation No. 2(h), subject to the approval of the City Attorney as to form and legality, and in compliance with the WDB-LEO, City grant regulations, and City contracting requirements.
- j. Negotiate and execute agreements and amendments to agreements, where appropriate, with entities on a sole source basis, subject to the approval of the City Attorney as to form and legality, and in compliance with the WDB-LEO, City grant regulations, and City contracting requirements. Anticipated service providers, as listed in the Service Strategies and Activities section of the Annual Plan include, but are not limited to, the following:
 - FutureWork Systems LLC for the LA Performs online performance management system.
 - Los Angeles Area Chamber of Commerce for Cash for College.
 - Los Angeles Unified School District.
 - Managed Career Solutions for the Disability Employment Accelerator.
 - Service providers for Hire LA's Youth and Cash for College programs.
 - South Bay WDB for management of Eligible Training Provider List (ETPL) services.
- k. Negotiate and execute agreements, and amendments to agreements, subject to City Attorney approval as to form and legality, with service providers and other organizations, in accordance with the City Procurement Policy and Charter

Section 1022 (where applicable), and in compliance with the City's contracting requirements. Anticipated service providers and/or activities, as listed in the Service Strategies and Activities section of the Annual Plan, include, but are not limited to:

- Qui Accountancy and Macey Prince for Audit, Fiscal review services and technical assistance.
- Employment services at the Los Angeles Public Library (Pacific Asian Consortium in Employment).
- California State University Northridge (The University Corporation) for performance evaluation, customer satisfaction, and program evaluation.
- Certification requirements for WorkSource and YouthSource Centers.
- Federal and State discretionary awards.
- FutureWork Systems LLC, for access and support to the LA Performs website.
- Gang Injunction Curfew Settlement contractors.
- Grant Funds for WorkSource Center operators.
- Hire LA's Youth providers, including UNITE-LA.
- InnerSight LLC for the provision of assessments.
- Intensive Transitions service providers.
- Labor market information/analysis providers.
- Launchpad for IT services relative to layoff aversion.
- Leadership training, mentoring, and systems support to youth and young adults providers.
- Los Angeles Area Chamber of Commerce Foundation.
- Los Angeles Community College District.
- Los Angeles County Economic Development Corporation (LAEDC) for services to businesses relative to layoff aversion.
- Los Angeles Unified School District.
- Los Angeles Youth Opportunity Movement contractors.
- Manuel R. Bagaoisan, for technical support in the continued implementation of the CalJOBSsm data collection and reporting system.
- Performance Partnership Pilot (P3) contractors.
- Regional Plan Development and Training Coordination.
- Rapid Response enhancement and expansion, including lay-off aversion and business retention providers.
- Services provided through the WDB Innovation Fund.
- Services provided through the City General Fund for the LARCA 2.0 Gang Injunction Curfew Settlement.
- Services provided through the City General Fund for expansion of the LA:RISE model.
- South Bay Workforce Development Board for ETPL services.
- LA:RISE program service providers.
- Special/Underrepresented Population fund contractors.
- Summer Youth Employment Program (SYEP) providers, including those funded through City, county, state, federal, and private funds
- WorkSource Center One-Stop operators.
- YouthSource System contractors and related subcontractors (e.g., New Regal Health Career; Los Angeles Conservation Corps, Inc.; Los Angeles

Community College District; Coalition for Responsible Community Development, Youth Policy Institute, Inc.; and El Centro de Ayuda).

- Youth assessment service providers.
- Youth and Young Adult System Support Services providers.
- YouthSource Center One-Stop operators.

- I. Negotiate and execute agreements and amendments to agreements with bidders successful in responding to any RFP or RFQ released by the EWDD, subject to the approval of the City Attorney as to form and legality, and in compliance with the WDB-LEO, City grant regulations, and City contracting requirements.
- m. Make payments of stipends and supportive services to City-operated YouthSource Center participants from WIOA Youth Formula, City of Los Angeles General Funds, County of Los Angeles General Funds, County of Los Angeles Temporary Assistance to Needy Families (TANF) funds, and other grant and private funds.

With respect to non-WIOA authorities:

- n. Authorize the accrual and payment of program and administrative expenses, which are directly related to the operation and oversight of the Summer Youth Employment Program (SYEP) funded by City of Los Angeles General Funds, the County of Los Angeles General Funds, and County of Los Angeles TANF monies.
- o. Negotiate and execute Memorandum of Understanding (MOUs) and amendments to MOUs with the City-operated YouthSource Centers to provide services to youth.
- p. Accept a donation in the amount of \$121,000 from Bank of America for the Summer Youth Employment Program, and deposit such funds into the EWDD account. Prepare necessary Controller instructions relative to the deposit, transfer, and expenditure of such funds; authorize the negotiation and execution of contracts for such services with contractors listed in the attached EWDD SYEP 2018 Allocation Plan and Recommendation 2(x) below, subject to the approval of the City Attorney as to form and legality, and in compliance with the WDB-LEO, City grant regulations, and City contracting requirements.
- q. Accept up to \$5.565 million in funding from, and execute grant agreements and/or unilateral amendments with, the County of Los Angeles for the operation of the Summer Youth Employment Program. Prepare necessary Controller instructions regarding the deposit, transfer, and expenditure of such funds; authorize the negotiation and execution of contracts for such services in the attached EWDD SYEP 2018 Allocation Plan and Recommendation 2(x) below, subject to the approval of the City Attorney as to form and legality, and in compliance with the WDB-LEO, City grant regulations, and City contracting requirements.
- r. Accept up to \$1.550 million in funding from, and execute grant agreements and/or unilateral amendments with, the County of Los Angeles for the operation of the JJCPA Program. Prepare necessary Controller instructions regarding the deposit, transfer, and expenditure of such funds; authorize the negotiation and

execution of contracts for such services in the attached EWDD SYEP 2018 Allocation Plan and Recommendation 2(x) below, subject to the approval of the City Attorney as to form and legality, and in compliance with the WDB-LEO, City grant regulations, and City Contracting requirements.

- s. Accept funds from, and execute grant agreements and/or unilateral amendments with, Local Workforce Development Areas and private funding sources (including for the operation of the Summer Youth Employment Program) into the WDB account. Prepare necessary Controller instructions regarding the deposit, transfer, and expenditure of such funds; authorize the negotiation and execution of contracts for such services with contractors listed in the attached EWDD SYEP 2018 Allocation Plan subject to the approval of the City Attorney as to form and legality, and in compliance with the WDB-LEO, City grant regulations, and City contracting requirements.
- t. Accept up to \$232,698 from the County of Los Angeles Probation Department for the High Risk/High Need program, and execute grant agreements and/or unilateral amendments with the County of Los Angeles, and authorize the negotiation and execution of contracts for such services with contractors listed in the Annual Plan, subject to the approval of the City Attorney as to form and legality, and in compliance with the WDB-LEO, City grant regulations, and City contracting requirements.
- u. Accept up to \$2.0 million from the County of Los Angeles Probation Department/Workforce Development, Aging and Community Services for the INVEST program, and execute grant agreements and/or unilateral amendments with the County of Los Angeles, and authorize the negotiation and execution of contracts for such services with contractors listed in the Annual Plan, subject to the approval of the City Attorney as to form and legality, and in compliance with the WDB-LEO, City grant regulations, and City contracting requirements.
- v. Accept up to \$3.0 million in Measure H funds from the County of Los Angeles Workforce Development, Aging and Community Services for the LA:RISE program, and execute grant agreements and/or unilateral amendments with the County of Los Angeles, and authorize the negotiation and execution of contracts for such services with contractors listed in the Annual Plan, subject to the approval of the City Attorney as to form and legality, and in compliance with the WDB-LEO, City grant regulations, and City contracting requirements.

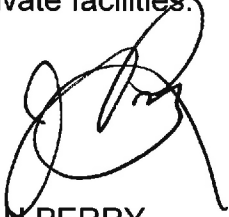
With respect to Administrative Authorities:

- w. Negotiate and execute agreements and amendments to the Workforce Development System (One-Stop) Memorandum of Understanding (MOU) between the partners of the City of Los Angeles Workforce Development System.
- x. Negotiate and execute amendments to agreements with SYEP providers for a term effective July 1, 2018 through September 30, 2018, subject to the approval of the City Attorney as to form and legality, and in compliance with the WDB-LEO, City grant regulations, and City contracting requirements. Eligible SYEP providers are pursuant to the 2015 Request for Qualifications for Youth and Young Adult System Support Services.

- y. Negotiate and execute agreement with Day Laborer Center funded by the City General Fund providers for a term effective July 1, 2018 through June 30, 2019, subject to the approval of the City Attorney as to form and legality, and in compliance with the WDB-LEO, City grant regulations, and City contracting requirements.
 - z. Negotiate and execute amendments to agreements with LA:RISE providers for a term effective July 1, 2018 through June 30, 2019, subject to the approval of the City Attorney as to form and legality, and in compliance with the WDB-LEO, City grant regulations, and City contracting requirements
 - aa. Negotiate and execute amendments to agreements with LARCA 2.0 providers for a term effective July 1, 2018 through June 30, 2019, subject to the approval of the City Attorney as to form and legality, and in compliance with the WDB-LEO, City grant regulations, and City contracting requirements
 - bb. If deemed appropriate, transfer monies up to the maximum amount of the total PY 2018-19 allotments allowed by WIOA statute or by other governmental administrative instructions between the Dislocated Worker and Adult programs.
 - cc. Prepare a report to the WDB and City Council by October 31, 2018, which identifies all carry-in funds and any changes to the federal funding allocations, including those already identified herein, and prepares recommendations, subject to WDB and City Council approval, regarding proposed use of such funds.
- 3. CONTINUE funding for existing regular and resolution position authorities as approved in the Annual Plan budget.
 - 4. FIND that it is beneficial to the City, and, therefore more feasible, for the EWDD to execute contracts with the service providers listed in the Annual plan, effective June 30, 2018, to June 30, 2019, subject to the City Attorney review and approval as to form and legality, and in compliance with City contracting requirements.
 - 5. AUTHORIZE EWDD to transfer expenditures from the WIOA Fund No. 57W to the WIA Fund No. 44A if unexpended savings materialize within the WIA Fund No. 44A from EWDD and service providers as a result of unresolved audit and fiscal review findings and final cash reconciliation of WIA Fund No. 44A accounts.
 - 6. AUTHORIZE the Controller to implement the attached Controller Instructions and to implement the Annual Plan budget.
 - 7. AUTHORIZE the General Manager, EWDD, or designee to prepare additional Controller instructions and any necessary technical adjustments that are consistent with Mayor and Council action required to implement the Annual Plan, subject to the approval of the City Administrative Officer (CAO), and authorize the Controller to implement the instructions.

CALIFORNIA ENVIRONMENTAL QUALITY ACT OF 1970

A Notice of Exemption has been filed in compliance with City Environmental Guidelines and the California Environmental Quality Act of 1970. The Notice will exempt the Year 19 WDB Annual Plan, and covers services only. The project exemption is justified as a federally funded program for the provision of public services that result in no impact on the physical environment and that do not involve the construction of new public or private facilities.



JAN PERRY
General Manager



CHARLES WOO, Chair
Workforce Development Board

RS:GR:BB:cg

Attachments: 1a. Tab 2: Draft-Plan Overview
1b. Tab 3: Draft Strategies and Activities
1c. Tab 4: Budget Schedules
1d. Tab 6: Appendix – Public Comments
2. Controller Instructions

cc: Mike Feuer, City Attorney