

# TRANSMITTAL

To:

**THE COUNCIL**

Date: 05/09/19

From:

**THE MAYOR**

**TRANSMITTED FOR YOUR CONSIDERATION. PLEASE SEE ATTACHED.**

A handwritten signature in blue ink, appearing to be 'Eric Garcetti', written over a white background.

(Ana Guerrero) for

**ERIC GARCETTI**  
Mayor



Eric Garcetti, Mayor  
Rushmore D. Cervantes, General Manager

Community Services & Development Bureau  
1200 West 7th Street, 9th Floor, Los Angeles, CA 90017  
tel 213.928.9071 | fax 213.808.8999  
hcidla.lacity.org

May 7, 2019

Council File: 18-0600  
Council District(s): citywide  
Contact Person(s):  
Abigail Marquez (213) 808-8462  
Matthew Sharp (213) 922-9664

The Honorable Eric Garcetti  
Mayor, City of Los Angeles  
Room 303, City Hall  
200 North Spring Street  
Los Angeles, California 90012

Attention: Heleen Ramirez, Legislative Coordinator

**COUNCIL TRANSMITTAL: REQUEST FOR AUTHORIZATION TO RE-PROGRAM LOS ANGELES HOMELESS SERVICES AUTHORITY (LAHSA) FISCAL YEAR (FY) 2018-19 CITY GENERAL FUND SAVINGS TO SUPPORT VEHICLE FLEET PURCHASE AND THE WINTER SHELTER PROGRAM**

**Summary**

In accordance with Executive Directive No. 3, the General Manager of the Los Angeles Housing and Community Investment Department (HCIDLA) respectfully requests that your office review and approve this transmittal and forward it to the City Council for further consideration. Through this transmittal, HCIDLA seeks authorization to re-program \$505,000 in FY 2018-19 LAHSA General Funds from Contract C-131696 to: 1) purchase new vehicles for Homeless Engagement Teams (HET) and Homeless Outreach and Partnership Endeavor Teams (HOPE); and 2) pay for improvements to fire safety systems at winter shelter locations.

**Recommendations**

- I. That the Mayor review this transmittal and forward to City Council for further action;
- II. That the City Council, subject to the approval of the Mayor:
  - A. Authorize the HCIDLA General Manager, or designee, to amend City Contract No. C-131969 to re-program \$505,000 by reducing Homeless Engagement Teams (\$275,000),

Homeless Engagement Teams - HOPE (\$100,000) and Operation Healthy Streets (\$130,000); and

- B. Authorize the HCIDLA General Manager, or designee, to amend City Contract No. C-131969 to re-program \$505,000 by increasing Vehicle Fleet (\$425,000) and Homeless Shelter Program (\$80,000); and
- C. Authorize the City Controller to:

- 1. Decrease appropriations within Fund 10A, HCID GENERAL FUND PROGRAM, as follows:

**From**

| <b>Account No.</b> | <b>Account Name</b>              | <b>Amount</b>    |
|--------------------|----------------------------------|------------------|
| 43R686             | Homeless Engagement Teams        | \$275,000        |
| 43R687             | Homeless Engagement Teams – HOPE | \$100,000        |
| 43R238             | Operation Healthy Streets        | <u>\$130,000</u> |
|                    | <b>Total</b>                     | <b>\$505,000</b> |

- 2. Increase appropriations within Fund 10A, HCID GENERAL FUND PROGRAM, as follows:

**To**

| <b>Account</b> | <b>Account Name</b>      | <b>Amount</b>    |
|----------------|--------------------------|------------------|
| 43R695         | Vehicle Fleet            | \$425,000        |
| 43R242         | Homeless Shelter Program | <u>\$ 80,000</u> |
|                | <b>Total</b>             | <b>\$505,000</b> |

- D. Authorize the HCIDLA General Manager, or designee, to prepare Controller instructions and make any necessary technical adjustments consistent with the Mayor and City Council action on this matter, subject to the approval of the City Administrative Officer, and request the Controller to implement these instructions.

**Background**

LAHSA is a Joint Powers Authority created by the City and County of Los Angeles to act on behalf of both entities to address homelessness. The City currently provides LAHSA \$43 million to provide homeless services and programs, including \$33,153,964 in City General Funds.

**Request to Re-Program \$425,000 in Unspent FY 18-19 Funds in Contract C-131969**

The City's 2018-19 General Fund budget allocates \$6,132,882 for LAHSA's Homeless Engagement Teams and Homeless Outreach and Partnership Endeavor Teams. City Council File No. 18-0729 directed HCIDLA to amend the City's General Fund contract with LAHSA to add \$565,308 to purchase vehicles to support LAHSA's engagement and outreach programs. LAHSA has been adding new vehicles to its fleet and replacing vehicles that are currently rented at a cost of \$10,800 per car annually. The estimated

annual maintenance cost per vehicle is \$80. Purchasing vehicles represents a significant savings over annual rental and maintenance costs.

Savings are available from LAHSA's FY 2018-19 City General Fund budget to support the purchase of eleven (11) additional vehicles for the HETs, four (4) new vehicles for the HOPE HETs, and two (2) new vehicles for administrative staff.

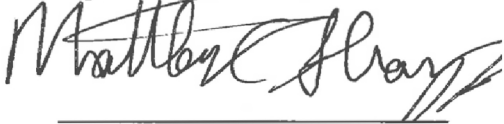
Request to Re-program \$80,000 in Unspent FY 18-19 Funds in Contract C-131969

The City's 18-19 General Fund budget allocates \$1,756,722 for LAHSA to operate the Winter Shelter Program in the City. The City also provides LAHSA \$1,264,586 in federal Emergency Solutions Grant funds for the Winter Shelter Program. LAHSA identified the need to upgrade fire safety systems at designated winter shelter facilities. Savings are available from LAHSA's FY 2018-19 City General Fund budget to pay for these improvements.

**Fiscal Impact**

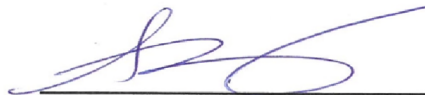
There are no additional funds requested from the City's General Fund.

Prepared By:



MATTHEW SHARP  
Manager, Homeless Services

Reviewed By:



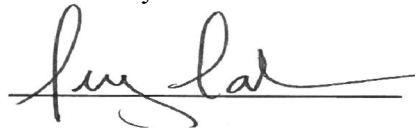
ABIGAIL R. MARQUEZ  
Assistant General Manager

Reviewed By:



LYNDON O. SALVADOR  
Director of Accounting

Reviewed By:



LUZ SANTIAGO  
AGM

Reviewed By:



LAURA K. GUGLIELMO  
Executive Officer

Approved By:



RUSHMORE D. CERVANTES  
General Manager