

REPORT FROM

## OFFICE OF THE CITY ADMINISTRATIVE OFFICER

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Date: September 24, 2018

CAO File No. 0220-03695-0237

Council File No. 18-0783

Council District: --

To: The Mayor  
The Council

From: Richard H. Llewellyn, Jr., City Administrative Officer

Reference: Transmittal from the Mayor's Office dated August 10, 2018; referred for report August 21, 2018

Subject: **FISCAL YEAR 2017 STATE HOMELAND SECURITY PROGRAM GRANT ACCEPTANCE**

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### RECOMMENDATIONS

1. That the Council, authorize the Mayor, or designee, to:
  - a. Accept on behalf of the City, the Fiscal Year 2017 (FY 17) State Homeland Security Program (SHSP) grant award in the amount of \$587,806 for the grant performance period of September 1, 2017 through March 31, 2020 to fund approved projects within the Los Angeles Fire Department, as outlined in Attachment 3 to the Mayor's transmittal dated August 10, 2018;
  - b. Negotiate and execute an agreement with the County of Los Angeles from September 1, 2017 through March 31, 2020 for receipt of FY 17 SHSP funds, consistent with the approved grant budget and in accordance with the agreement included as Attachment 2 of the Mayor's transmittal dated August 10, 2018, subject to the approval of the City attorney as to form;
  - c. Negotiate and execute, on behalf of the City, a contract with a vendor to conduct All-Hazards Incident Management Team trainings, for up to three sessions at \$12,667 per session, for a term of up to 12 months within the grant performance period, and for an amount not to exceed \$38,000, subject to the approval of the City Attorney as to form; and,
  - d. Submit to the grantor on behalf of the City, the requests for drawdown of funds or reimbursements of City funds expended for approved grant purposes.
2. Authorize the Controller to;
  - a. Establish a new interest-bearing fund entitled FY 17 SHSP grant, and create a receivable in Fund XXX in the amount of \$587,806 for the FY 17 SHSP grant;

- b. Expend and receive funds upon presentation of documentation and proper demand by the Mayor’s Office of Public Safety to reimburse City departments;
- c. Appropriate funds within Fund XXX, Department 46 as follows:

<u>Fund</u>	<u>Account No.</u>	<u>Account Name</u>	<u>Amount</u>
XXX/46	46R138	LAFD	\$587,806

- d. Transfer appropriations in the amount of \$587,806 within the FY 17 SHSP Grant Fund XXX on an as-needed basis to reimburse for grant-related expenditures as follows:

**Transfer From:**

<u>Fund</u>	<u>Account</u>	<u>Account Name</u>	<u>Amount</u>
XXX/46	46R138	LAFD	\$587,806

**Transfer To:**

<u>Fund</u>	<u>Account</u>	<u>Account Name</u>	<u>Amount</u>
392/34	343040	Contractual Services	\$38,000
100/38	001098	Overtime, Variable Staffing	414,806
100/38	006020	Operating Supplies	<u>135,000</u>
<b>Total:</b>			<b>\$587,806</b>

- 3. Authorize the Controller to transfer cash from Fund XXX, Department 46 to reimburse the General Fund, on an as-needed basis, upon presentation of proper documentation from the Los Angeles Fire Department; and,
- 4. Authorize the Mayor, or designee, to prepare Controller instructions for any necessary technical adjustments, subject to the approval of the City Administrative Officer, and authorize the Controller to implement the instructions.

**SUMMARY**

The Mayor's Office of Public Safety (Mayor's Office) requests authority to accept the Fiscal Year 2017 State Homeland Security Program (FY 17 SHSP) grant award in the amount of \$587,806 from the United States Department of Homeland Security (DHS). The grant performance period is from September 1, 2017 to March 31, 2020. There is no matching requirement for this grant.

The FY17 SHSP provides funding for planning, equipment, training, exercises and grant administration for emergency prevention, preparedness, and response. The grant is allocated to the states and distributed to Operational Areas based on population to support first responders. The grant is provided by the United States Department of Homeland Security to the California Governor's Office of Emergency Services (Cal OES), who in turn allocates the funds to the County of Los Angeles as a sub-grantee. The County of Los Angeles administers the grant for the area and the City of Los Angeles is a sub-recipient. The Mayor's Office requests authority to

negotiate and execute the sub-recipient agreement between the City and the County of Los for the FY 17 SHSP allocation, which is provided as Attachment 2 to the Mayor's transmittal dated August 10, 2018. The City's FY 17 SHSP allocation will fund training projects within the Los Angeles Fire Department (LAFD) as indicated below:

Regional Training Center Maintenance and Sustainment - \$100,000

The LAFD will utilize FY 17 SHSP funds to purchase props, equipment, and consumables that will support the development and delivery of multi-jurisdictional and multi-disciplined chemical, biological, radiological, nuclear, and explosives (CBRNE) defense training throughout the region.

All-Hazards Incident Management Team Training - \$142,806

The LAFD will utilize FY 17 SHSP funds to cover overtime, backfill, and contractual services for the delivery of All-Hazards Incident Management Team (AHIMT) training. AHIMT training consists of three five-day sessions for up to 36 students. It is estimated that each session will cost \$12,667.

The Mayor's Office requests the authority to negotiate and execute a contract with a vendor to conduct AHIMT training to LAFD members, for up to three sessions at \$12,667 per session, for a term of up to 12 months with the grant performance period, and for a total amount not to exceed \$38,000.

CBRNE/HazMat/USAR Training - \$200,000

The LAFD will utilize FY 17 SHSP funds to sustain existing hazardous materials (HazMat) and Urban Search and Rescue (USAR) teams' response and recovery capabilities during catastrophic incidents. Grant funding will support instructor and student overtime and backfill expenses. These trainings are a continuation of regional efforts that have historically received funding in Urban Areas Security Initiative (UASI) grant cycles, but did not receive funds in the FY 17 UASI cycle due to shifting priorities within the program.

Urban Search and Rescue Training - \$10,000

The LAFD will utilize FY 17 SHSP funds to purchase training equipment and consumables that will support the USAR program throughout the region.

Joint Hazard Assessment Team - \$110,000

The Joint Hazard Assessment Team (JHAT) will ensure the ability of HazMat, USAR, Bomb Squad, and Special Weapons and Tactics (SWAT) teams safely and effectively respond together in most threat environments. The JHAT deployed by the LAFD has proven to be an effective tool for public safety agencies that are challenged by major events that draw large numbers of people to a concentrated area where egress, response times, and crowd control could become concerns.

Community Emergency Response Team Equipment - \$25,000

This project is a continuation of Community Emergency Response Team (CERT) efforts that provide federally sanctioned disaster response training to citizens of Los Angeles County that allow for communities to respond and recover in the aftermath of major emergencies. CERT training includes an overview of basic skills regarding disaster awareness, medical operations, fire suppression, and light search and rescue techniques. These trainings are a continuation of regional efforts that have historically received funding in Urban Areas Security Initiative (UASI) grant cycles, but did not receive funds in the FY 17 UASI cycle due to shifting priorities within the program.

**FISCAL IMPACT STATEMENT**

There is no impact to the General Fund. Acceptance of the Fiscal Year 2017 State Homeland Security Program (FY 17 SHSP) award in the amount of \$587,806 will provide funding for the Los Angeles Fire Department for planning, equipment, training, exercises and grant administration for emergency prevention, preparedness, and response. Acceptance of the grant and the recommendations in this report are in compliance with the City's Financial Policies in that one-time grant funds will be used for one-time expenditures.

*RHL:MFC:04190035*