

PERSONNEL AND ANIMAL WELFARE COMMITTEE REPORT relative to the exemption of one Assistant General Manager (Class Code 9381) position for the Information Technology Agency (ITA) from the Civil Service pursuant to Charter Section 1001(b).

Recommendation for Council action:

APPROVE the exemption of one Assistant General Manager (Class Code 9381) position for the ITA from the Civil Service provisions of the City Charter pursuant to Charter Section 1001(b).

Fiscal Impact Statement: None submitted by the Mayor. Neither the City Administrative Officer nor the Chief Legislative Analyst has completed a financial analysis of this report.

Community Impact Statement: None submitted.

TIME LIMIT FILE - SEPTEMBER 25, 2018

(LAST DAY FOR COUNCIL ACTION - SEPTEMBER 25, 2018)

Summary:

On August 29, 2018, your Committee considered an August 17, 2018 communication from the Mayor relative to the exemption of one Assistant General Manager (Class Code 9381) for the ITA from the Civil Service pursuant to Charter Section 1001(b). According to the Mayor, the position will specifically be the Assistant General Manager for Administration and Internal Operations, which is a new position. Charter Section 1001(b) allows up to 150 persons to be exempt, with an additional 50 added by the City Council pursuant to Charter Section 1001(b)(4). Currently, there are 151 approved exemptions, with nine other pending requests. Approval of this request will increase the count.

The Assistant General Manager position will lead and manage ITA's Finance Administration and Internal Operations Bureau; and work closely with ITA's General Manager, along with senior and executive members of other City Departments, the City Council, and the Mayor's Office. This position will provide leadership and direction to the staff in the Finance and Administration Division and the Project Management Office; oversee all aspects of ITA's budgeting, revenue administration, capital project financing accounting and payroll operations, contract and facilities management, as well as the planning, implementation and monitoring of the agency's IT-related projects; and serve as the executive-level liaison and the central contact to the Personnel Department relative to all aspects of ITA's recruiting, hiring, training, and other labor relations functions. After consideration and having provided an opportunity for public comment, the Committee moved to recommend approval of the exemption as detailed in the above recommendation. This matter is now submitted to Council for its consideration.

Respectfully Submitted,

PERSONNEL AND ANIMAL WELFARE COMMITTEE



MEMBER	VOTE
KORETZ:	YES
PRICE:	YES
ENGLANDER:	ABSENT

ARL
8/29/18

-NOT OFFICIAL UNTIL COUNCIL ACTS-