



July 23, 2018

Honorable Members of the City Council
c/o City Clerk
Los Angeles City Hall
200 N. Spring Street, Room 395
Los Angeles, CA 90012

Re: Request for Authority to Accept a Grant Award in the amount of \$1,000,000 from the California Board of State and Community Corrections for the Fiscal Year 2017-18 California Violence Intervention and Prevention (CalVIP) Grant Program and Adoption of a Resolution

Dear Honorable Members:

Pursuant to Section 14.6(c) of the Los Angeles Administrative Code, the Mayor's Office of Gang Reduction and Youth Development (GRYD Office) hereby notifies the Los Angeles City Council of its award of funding from the California Board of State and Community Corrections (BSCC) for the Fiscal Year 2017-18 (17-18) California Violence Intervention and Prevention (CalVIP) Grant Program for programs in support of the comprehensive GRYD strategy.

Transmitted herewith for consideration by the City Council is a request to accept the funding in the amount of \$1,000,000 for a program performance period of May 1, 2018 to April 30, 2020, and approval of the proposed budget for the 17-18 CalVIP grant. There is a 100% cash or in-kind match requirement of \$1,000,000.

Background

CalVIP is a formula grant managed by the Board of State and Community Corrections ("BSCC"), and replaced the former California Gang Reduction, Intervention and Prevention (CalGRIP) Grant Program. The CalVIP grant provides funds for violence

intervention and prevention activities. The City is required to distribute at least 50 percent of the grant funds to one or more community-based organizations; provide a 100 percent in-kind match; and use evidence-based programs, practices, and techniques.

In November 2017, the BSCC approved a two year funding cycle for CalVIP grants. BSCC issued a non-competitive Request for Application to the City of Los Angeles ("City") on November 13, 2017, in the amount of \$1,000,000. The City was required to develop and submit a two-year plan for use of these funds, along with a two-year budget. An application on behalf of the City was submitted on January 19, 2018 (Attachment 1).

On April 23, 2018, the City was notified of the 17-18 CalVIP grant award in the amount of \$1,000,000 for a program performance period of May 1, 2018 to April 30, 2020. Additional time through August 15, 2020 is provided in the grant agreement for the City to submit the program's Final Evaluation to the BSCC. A copy of the Standard Agreement for this grant is attached as Attachment 2.

Additionally, the BSCC requires the submission of a Governing Body Resolution that addresses the City's approval relative to the 17-18 CalVIP Grant Program (Attachment 3).

Budget

The following is the approved budget:

LINE ITEM	GRANT FUNDS	CASH MATCH	IN-KIND MATCH	TOTAL
1. Salaries and Benefits	\$174,229	\$145,956	\$0	\$320,185
2. Services and Supplies	\$4,895	\$0	\$0	\$4,895
3. Professional Services	\$13,500	\$0	\$0	\$13,500
4. CBO Contracts	\$703,376	\$854,044	\$0	\$1,557,420
5. Indirect Costs	\$0	\$0	\$0	\$0
6. Fixed Assets / Equipment	\$0	\$0	\$0	\$0
7. Evaluation/Data Collection (min. 10% of grant funds)	\$100,000	\$0	\$0	\$100,000
8. Other (Travel, Training, etc.)	\$4,000	\$0	\$0	\$4,000
TOTAL PER YEAR	\$1,000,000	\$1,000,000	\$0	\$2,000,000

A. Program Implementation Costs (Salaries and Benefits)

Funding in the total amount of \$174,229 (Salaries: \$113,838, Fringe \$60,391) will be allocated to the following GRYD staff in order to implement the CalVIP grant:

A) Regional Program Manager (Mayoral Aide V, Step 12)	
@15%, \$6,796.44 x 20 months	\$20,389.32
B) Regional Program Coordinator (Mayoral Aide V, Step 4)	
@25%, \$5,468.82 x 20 months	\$27,344.10
C) Senior Accountant (Mayoral Aide V, Step 11)	
@15%, \$6,613.74 x 20 months	\$19,841.22
D) Accountant (Mayoral Aide V, Step 8)	
@20%, \$6,096.96 x 20 months	\$24,387.84
E) Accountant (Mayoral Aide V, Step 4)	
@20%, \$5,468.82 x 20 months	\$21,875.28

The Regional Program Manager will be responsible for grant administration and will serve as the primary point of contact with the BSCC. He or she shall also be responsible for ensuring that the project implementation plan is adhered to, project objectives are met, and reports are submitted according to the timeline determined by BSCC. The Regional Program Coordinator will oversee Prevention and Intervention initiatives, provide direct services within their respective GRYD Zone, and provide technical assistance to its assigned contractors. The Senior Accountant and Accountants are responsible for all fiscal matters, including financial reporting and contract compliance.

B. Professional Services

Funding in the amount of \$13,500 will be allocated to Andrae' L. Brown, PhD Consulting to provide training focused on capacity building for contractor staff, teaching the foundations of the GRYD case management model, utilization of data to improve service delivery, and developing strategies to address issues being faced by GRYD clients.

C. Prevention and Intervention Services (CBO Contracts)

The GRYD Office intends to use the grant to fund programs in the Hollenbeck III and Foothill GRYD Zones. These areas were chosen because these GRYD Zones consistently record high incidences of gang violence. The GRYD Office will allocate \$351,688.00 for two prevention service providers and \$351,688.00 for two intervention service providers during the City's Fiscal Year 2018-2019 in the following manner:

Prevention (2) \$175,844 x 2 contractors = \$351,688
Intervention (2) \$175,844 x 2 contractors = \$351,688

For its prevention services, the GRYD Office will contract with the following:

GRYD Zone	Prevention Services Contractor
Hollenbeck III	Alma Family Services (AFS)
Foothill	El Nido Family Centers

For its intervention services, the GRYD Office will contract with the following:

GRYD Zone	Intervention Services Contractor
Hollenbeck III	Soledad Enrichment Action (SEA)
Foothill	Communities In Schools (CIS)

These contractors will follow defined scopes of work, as set forth in the respective City contracts, which contain benchmarks and sequential action steps reflective of the GRYD model action plan.

This CalVIP grant will support services for 105 families with extensive, direct comprehensive services, and will impact over 500 parents, guardians, and youth through community education and violence prevention actions.

D. Outcome Evaluation Services

The GRYD Office will also use the CalVIP grant to contract with California State University Los Angeles and Harder + Company to obtain data collection, analysis and reports, database management and progress evaluation using the Youth Eligibility Assessment Tool (YSET) in an amount not to exceed \$50,000 for each contract in FY 18-19.

E. Match

The total cash match presented and approved by the grantor is \$1,000,000, a 100% match: \$854,044.00 of the total in-kind match will be identified using General Fund dollars in Fiscal Years 18-19 and 19-20 at approximately \$213,511.00 per prevention contract ($\$213,511.00 \times 2 = \$427,022$) and \$213,511.00 per intervention contract ($\$213,511.00 \times 2 = \$427,022$) that will be receiving grant funds; approximately \$145,956 of the total cash match will be identified using salaries. Any applicable increases to the fringe benefit line item

(i.e. increase in Cost Allocation Plan rate for City of Los Angeles) will be presented to the grantor as a request for a budget modification to ensure appropriate reimbursement of related costs.

F. Reserve Fund Loan

The GRYD Office requests a reserve fund loan in the amount of \$700,000 to front-fund program-related activities associated with the 17-18 CalVIP Grant Program. The BSCC administers the CalVIP Grant on a reimbursement basis only, requiring grant recipients to front fund expenditures prior to submitting requests for reimbursement.

RECOMMENDATIONS

IT IS THEREFORE requested that the City Council:

1. **AUTHORIZE** the Mayor, or designee, to accept the Fiscal Year 17-18 California Violence Intervention and Prevention (CalVIP) Grant Program award from the Board of State and Community Corrections (BSCC) in the amount of \$1,000,000, for a program performance period effective May 1, 2018 to April 30, 2020;
2. **AUTHORIZE** the Mayor, or designee, to negotiate and execute the Grant Award Agreement and submit any other necessary agreements and documents relative to the grant award, subject to the review and approval of the City Attorney as to form and legality;
3. **ADOPT** the attached Governing Body Resolution which endorses the grant agreements and agrees to comply with the program and funding requirements of the grant;
4. **AUTHORIZE** the Mayor, or designee, to negotiate and execute a contract with Andrae' L. Brown, PhD Consulting, to provide training focused on capacity building for contractor staff, teaching the foundations of the GRYD case management model, utilization of data to improve service delivery, and developing strategies to address issues being faced by GRYD clients, for the period of July 1, 2018 to June 30, 2019, in an amount not to exceed \$13,500, subject to the approval of the City Attorney as to form and legality and compliance with City contracting requirements;
5. **AUTHORIZE** the Mayor, or designee, to negotiate and execute contracts with Alma Family Services and El Nido Family Centers, to provide gang prevention services in the Hollenbeck III and Foothill GRYD Zones respectively, for the

period of July 1, 2018 to June 30, 2019, in an amount not to exceed \$175,844 for each contract, subject to the approval of the City Attorney as to form and legality and compliance with City contracting requirements;

6. **AUTHORIZE** the Mayor, or designee, to negotiate and execute contracts with Soledad Enrichment Action and Communities in Schools to provide gang intervention services in the Hollenbeck III and Foothill GRYD Zones respectively, for the period of July 1, 2018 to June 30, 2019, in an amount not to exceed \$175,844 for each contract, subject to the approval of the City Attorney as to form and legality and compliance with City contracting requirements;
7. **AUTHORIZE** the Mayor, or designee, to negotiate and execute a contract with California State University Los Angeles and a contract with Harder + Company to obtain data collection, analysis and reports, database management and progress evaluation using the Youth Eligibility Assessment Tool (YSET), for the period of July 1, 2018 to June 30, 2019, in an amount not to exceed \$50,000 for each contract, subject to approval of the City Attorney as to form and legality and compliance with City contracting requirements; and
8. **AUTHORIZE** the Controller to:

Establish a new fund entitled 17-18 CalVIP Grant Fund XXX, Department 46; recognize a receivable for funding in the amount of \$1,000,000; expend funds upon presentation and proper demand from the Mayor, or designee, and establish appropriation accounts as follows:

<u>ACCOUNT NO.</u>	<u>ACCOUNT TITLE</u>	<u>AMOUNT</u>
46R146	Mayor	\$113,838.00
46R299	Related Costs	\$60,391.00
46R304	Contractual Svcs	\$816,876.00
46R213	Travel	\$4,000.00
46R602	Supplies	\$4,895.00
TOTAL		\$1,000,000.00

9. **INSTRUCT** the Controller to transfer up to \$113,838 from Fund XXX, Account 46R146 to the Mayor's General Fund No. 100, Department 46, Account 001020 for reimbursement of grant-funded personnel salaries;
10. **INSTRUCT** the Controller to transfer up to \$60,391.00 from Fund XXX, Account 46R299 to the Mayor's General Fund No. 100, Department 46, Account 5346 for reimbursement of grant-funded fringe benefits;

11. **AUTHORIZE** a Reserve Fund Loan in the amount of \$700,000 to support program-related activities under the 2017-2018 CalVIP Grant Program, and authorize the Controller to transfer said amount from the Reserve Fund to the Unappropriated Balance Fund100, Department 58 and transfer therefrom to the 17-18 CalVIP Grant Fund XXX, Department 46, Account 46R304 Contractual Services to be reimbursed upon receipt of grant funds from the BSCC; and
12. **AUTHORIZE** the Mayor, or designee, to prepare Controller instructions and/or make technical adjustments that may be required to implement the actions approved by the Mayor and Council on this matter, subject to the approval of the City Administrative Officer and authorize the Controller to implement these instructions.

Sincerely,

A handwritten signature in black ink, appearing to read "Eric Garcetti", followed by a horizontal line and a small mark.

ERIC GARCETTI
Mayor

EG:rf:eci

Attachments

- 1 RFP Proposal Final
- 2 BSCC Standard Agreement
- 3 Governing Body Resolution

**California Violence Intervention and Prevention
(CalVIP) Grant**

PROPOSAL PACKAGE

COVER SHEET

Submitted by:

City of Los Angeles

Date submitted:

01/19/2018

CalVIP Proposal Checklist

A complete CalVIP Proposal package must contain the following (to be submitted in the order listed):

	Required Items:	
1	Cover Sheet <ul style="list-style-type: none"> • Insert Applicant Name and Date of Submission 	
2	CalVIP Proposal Checklist <ul style="list-style-type: none"> • <i>Signed in blue ink by the authorized signatory (original signature)</i> 	
3	Applicant Information Form <ul style="list-style-type: none"> • <i>Signed in blue ink by the authorized signatory (original signature)</i> 	
4	Proposal Narrative <ul style="list-style-type: none"> • 10 pages or less • Optional – 1-page bibliography (not counted toward 10 pages) 	
5	Budget Table <ul style="list-style-type: none"> • 1 page – use template provided 	
6	Budget Narrative <ul style="list-style-type: none"> • 3 pages or less 	
	Required Attachment for <u>All Applicants</u>:	
7	<i>Certification of Compliance with BSCC Policies on Debarment, Fraud, Theft and Embezzlement (Attachment G)</i> <ul style="list-style-type: none"> • <i>Signed in blue ink by the authorized signatory (original signature)</i> 	
8	<i>CalVIP Project Work Plan (Attachment I)</i>	
	Required Attachments for <u>City Applicants ONLY</u>:	
9	<i>Commitment to Coordinated Violence Reduction Efforts (Attachment B)</i> <ul style="list-style-type: none"> • <i>Signed in blue ink by the authorized signatory (original signature)</i> 	
10	<i>CalVIP Coordinating and Advisory Council Membership (Attachment C)</i>	
	Optional:	
11	<i>Governing Board Resolution (Attachment F)</i> <i>Note: The Governing Board Resolution is due prior to Grant Award Agreement, <u>not</u> at time of proposal submission.</i>	

I have reviewed this checklist and verified that all required items are included in this proposal packet.

X


Applicant Authorized Signature (see Applicant Information Form, Part L, next page)

*** ATTACHMENTS OTHER THAN THOSE LISTED ABOVE WILL NOT CONSIDERED. ***


Applicant Information Form: Instructions

- A. **Applicant:** Complete the required information for the city or community-based organization submitting the proposal.
- B. **Tax Identification Number:** Provide tax identification number of the Applicant.
- C. **For CBO Applicants Only:** List the names of the city or cities (not the county) in which your CBO is proposing to provide CalVIP grant-funded services.
- D. **Project Title:** Provide the title of the project.
- E. **Project Summary:** Provide a summary (100-150 words) of the proposal. Note: this information will be posted to the BSCC's website for informational purposes.
- F. **Grant Funds Requested:** Identify the amount of grant funds requested.
- G. **For City Applicants Only:** Identify the amount of grant funds that will be passed through to non-governmental, community-based organizations. City applicants must propose to pass through a minimum of 50 percent to one or more CBOs in order to be eligible for CalVIP funding.
- H. **Project Director:** Provide the name, title and contact information for the individual responsible for oversight and management of the project. This person must be an employee of the Grantee.
- I. **Financial Officer:** Provide the name, title and contact information for the individual responsible for fiscal oversight and management of the project. Typically, this is the individual that will certify and submit invoices. This person must be an employee of the Grantee.
- J. **Day-to-Day Project Contact:** Provide the name, title and contact information for the individual who serves as the primary contact person for the grant. Typically, this individual has day-to-day oversight for the project. This person must be an employee of the Grantee.
- K. **Day-to-Day Fiscal Contact:** Provide the name, title and contact information for the individual who serves as the primary contact person for fiscal matters related to the grant. This may be the individual who prepares the invoices for approval by the Financial Officer. This person must be an employee of the Grantee.
- L. **Authorized Signature:** Complete the required information for the person authorized to sign for the Applicant. This individual must read the assurances under this section, then sign and date in the appropriate fields.

CalVIP Applicant Information Form

A. APPLICANT		B. TAX IDENTIFICATION NUMBER	
NAME OF APPLICANT City of Los Angeles		TAX IDENTIFICATION #: 95-6000735	
STREET ADDRESS 200 N Spring St, Suite 303	CITY Los Angeles	STATE CA	ZIP CODE 90012-3239
MAILING ADDRESS (if different)	CITY	STATE	ZIP CODE
C. CBO APPLICANTS ONLY: List the city (or cities) in which your organization will provide CalVIP grant-funded services.			
D. PROJECT TITLE:		Gang Reduction and Youth Development (GRYD)	
E. PROJECT SUMMARY (100-150 words):			
<p>The Mayor's Office of Gang Reduction and Youth Development will utilize CalVIP funding to deliver gang intervention and prevention services in to designated areas within the city. Services will include family centered case management services for youth ages 10-15 at the risk of gang joining and young people ages 14-25 who are gang affiliated, along with violence interruption activities through street intervention. GRYD's strategy is backed by an extensive data collection system and research and evaluation conducted by a group led by California State University Los Angeles, which includes representatives from USC and UCLA. Evaluation has highlighted this strategies effective reduction of: risk of gang joining, participation in crime, and reduction of retaliatory violence.</p>			
F. GRANT FUNDS REQUESTED:		G. CITY APPLICANTS ONLY:	
\$ 1,000,000		List the amount of funds that will be passed through to Community-Based Organizations (minimum 50 percent of F):	\$ 703,376
H. PROJECT DIRECTOR:			
NAME Anne Tremblay	TITLE Director	TELEPHONE NUMBER 213-473-9794	
STREET ADDRESS 200 N Spring St, Suite 303		FAX NUMBER	
CITY Los Angeles	STATE CA	ZIP CODE 90012-3239	EMAIL ADDRESS anne.tremblay@lacity.org
I. FINANCIAL OFFICER:			
NAME Caitlin Ishigooka	TITLE Director of Grants and Finance	TELEPHONE NUMBER 213-978-0675	
STREET ADDRESS 200 N Spring St, Suite 303		FAX NUMBER	
CITY Los Angeles	STATE CA	ZIP CODE 90012-3239	EMAIL ADDRESS caitlin.ishigooka@lacity.org
PAYMENT MAILING ADDRESS (if different)	CITY	STATE	ZIP CODE
J. DAY-TO-DAY PROGRAM CONTACT:			
NAME Refugio Valle	TITLE Program Manager	TELEPHONE NUMBER 213-9722-9764	
STREET ADDRESS 200 N Spring St, Suite 303		FAX NUMBER	
CITY Los Angeles	STATE CA	ZIP CODE 90012-3239	EMAIL ADDRESS refugio.valle@lacity.org

K. DAY-TO-DAY <u>FISCAL</u> CONTACT:			
NAME	TITLE	TELEPHONE NUMBER	
Travon Moss	Senior Accountant	213-978-3343	
STREET ADDRESS		FAX NUMBER	
200 N Spring St, Suite 303			
CITY	STATE	ZIP CODE	EMAIL ADDRESS
Los Angeles	CA	90012-3239	travon.moss@lacity.org

L. AUTHORIZED SIGNATURE			
By signing this application, I hereby certify that I am vested by the Applicant with the authority to enter into contract with the BSCC, and that the grantee and any subcontractors will abide by the laws, policies and procedures governing this funding.			
NAME OF AUTHORIZED OFFICER	TITLE	TELEPHONE NUMBER	EMAIL ADDRESS
Anne C. Tremblay	Director	213-473-9794	anne.tremblay@lacity.org
STREET ADDRESS	CITY	STATE	ZIP CODE
200 N Spring St, Suite 303	Los Angeles	CA	90012-3239
APPLICANT'S SIGNATURE (Blue Ink Only)			DATE
X 			01/19/2018

CONFIDENTIALITY NOTICE:

All documents submitted as a part of the CalVIP proposal are public documents and may be subject to a request pursuant to the California Public Records Act. The BSCC cannot ensure the confidentiality of any information submitted in or with this proposal.
(Gov. Code, § § 6250 et seq.)

Proposal Narrative

Instructions: The Proposal Narrative must be submitted in Arial 12-point font with one-inch margins on all four sides. The narrative must be 1.5-line spaced and cannot exceed **10 pages** in length. For the Proposal Narrative, address each of the three sections below. Each section should be titled according to its section header (e.g., Project Need, Project Description, and Project Evaluation). Within each section, address the bulleted items in a cohesive, comprehensive narrative format. Do not include website links.

Applicants *may* include a one-page bibliography containing citations, using either the Modern Language Association (MLA) or American Psychological Association (APA) style. The bibliography will not be counted toward the 10-page limit.

These 10 pages do not include the Cover Sheet, Proposal Checklist, Applicant Information Form, One-Page Bibliography (optional), Budget Table, Budget Narrative or other required attachments (see *Proposal Checklist*).

It is up to the applicant to determine how to use the total page limit in addressing each section, however as a guide, the percent of total point value for each section is listed under each header.

1. Project Need (Percent of Total Value: 35%)

Address the following in narrative form:

- Describe the community need(s) related to violence that will be addressed by this project. Explain whether the need is driven by gaps in services.
 - Use quantitative and qualitative data to support the description of the need. Cite all data sources.
- Describe the project boundaries and/or target population related to the need. Explain why a certain project area and/or target population was selected over others.
 - Use quantitative and qualitative data to explain why a certain project area and/or target population was selected. Cite all data sources.
- Describe how you considered the needs of underserved populations in your community and disparities based on race, ethnicity, gender, sexual orientation, socioeconomic status or immigration status, etc.

Mayor Eric Garcetti's administration has focused its policy framework on the following goals and objectives: Making Los Angeles the best run big city in America, Promoting good jobs for Angelenos all across Los Angeles, Creating a more livable and sustainable city, Ensuring that our communities are the safest in the nation and increased partnerships with residents and civic groups to build a greater city. The City of Los Angeles is considered the gang capital of the world with over 450 separate gangs and an estimated 45,000 gang members¹. Gangs and gang violence are often cited as the number one problem facing underserved areas of the city, by its residents.

The Mayor's Office of Gang Reduction and Youth Development (GRYD) is the department charged with implementing a comprehensive, data-driven, inter-departmental, community-based model to reduce gang violence. An example of the magnitude is reflected by the fact that GRYD Staff responded to 554 incidents of violence during 2017 and the collection of 16,005 firearms since 2009 through the Mayor's Office Gun Buyback program. When established, the GRYD Zones were home to a 40% higher level of gang crime than other parts of the city, with concomitant population risk factors: 55% of LAUSD foster youth and 31% of probation youth attend schools in the GRYD zones, 30% of families live below the poverty line, and from 26% to 35% of children in these zones are, financially dependent on, and cared by, their grandparents².

Although gang-related crime has decreased, gang related violence and criminal conduct continue as "the norm" throughout too many Los Angeles neighborhoods and GRYD zones. The two GRYD Zones identified for CalVIP funding continue to experience significant levels of violence. In 2017, the Foothill GRYD Zone experienced 2 gang-related homicides, 75 aggravated assaults, 26 incidents of gang-related shots fired, and 18 victims of gang-related shootings. During the same time period, the Hollenbeck 3 GRYD Zone experienced 5 gang-related homicides, 46 aggravated assaults, 17 incidents of gang-related shots fired, and 13

¹ The Los Angeles Police Department (LAPD) classifies part I crimes to include gang related homicides, rape, robbery, burglary and theft from motor vehicles (BTFV), personal/other theft, auto theft, shots fired, and shooting victims.

² The Urban Institute; Y3 Final report

victims of gang-related shootings³. Residents in these communities live in fear of senseless gang violence.

Violence in communities throughout this city has an economic impact on the City of Los Angeles. Violence impacts business growth and overall economic development, increasing insurance rates, disrupting educational achievement, limiting access to employment, and requiring community-based collaborative efforts to focus on maintaining peacekeeping efforts. The Mayor's Office of Gang Reduction and Youth Development targets resources in communities where the problem of gang violence in Los Angeles is severe.

The two identified GRYD Zones have experienced different trends in gang crime between 2015 and 2017. While gang crime in Foothill has decreased, down 25.8% when comparing 2017 to 2015, the same comparison shows a 38.3% increase in Hollenbeck 3. However, the overall progress experienced by the city in preventing, intervening in and suppressing gang activity, through exemplary implementation of the GRYD model is the overriding rationale for requesting and dedicating funding from CalGRIP to implement the GRYD Model. Gang crime in Hollenbeck decreased 23.5% when comparing 2017 to 2016, showing a turn in the right direction⁴.

Much of this change can be attributed to an increased focus on building broad community coalitions, coordinating peacemaking efforts that include the Mayor's Office, GRYD contractors, LAPD, and the community. The GRYD Office and our contractors are a key in mobilizing these efforts. The same can be said in the Foothill GRYD Zone, where efforts have contributed to Foothill having some of the greatest decreases in gang crime between 2015 and 2017. Both of these Zones were funded through the 2015-2017 CalGRIP grant, and the GRYD Office believes it is important to dedicate CalVIP funding to these areas to continue to support the positive trends witnessed in 2017.

The Foothill GRYD Zone encompasses two neighborhoods in the San Fernando Valley, Pacoima and Sun Valley, with a long history of gangs and gang violence. The Hollenbeck GRYD Zone is home to some of the oldest and most influential Latino gangs in the city.

³ Crime statistics provided by LAPD

⁴ Crime statistics provided by LAPD

Both of these areas have a significant immigrant population. This has been shown to be a factor in the vulnerability of youth to gang joining. The GRYD office and GRYD contractors are actively developing strategies to better engage immigrant youth at a time when the immigrant community is particularly on edge.

The GRYD Office and GRYD contractors are in constant communication about trends on the ground. Monthly trainings focused on model fidelity and strategy building have been key to discussing the intersectionality of gangs and other important social issues, such as the LGBT community, undocumented young people, cross cultural tensions, domestic violence, human trafficking, and many other topics that arise through working with GRYD clients and the general communities in the GRYD Zones. This has led to cross collaboration between GRYD contractors, and also with other entities in the communities where the work is being done. Particularly in the Foothill GRYD Zone, we have experienced a growing recognition by service providers of the importance of working together to create a better community, beginning with coordinating services to best serve families.

The comprehensive GRYD model and strategy is successful due to the multi-level infrastructure that has been established and the continued search for growth and innovation. The Mayor's Office will use CalVIP funding and its local match to manage the office and its gang reduction strategy and support long standing proven community based organizations.

Rating Criteria for Project Need

(scored in total, on a scale of 0-12)

- 1.1 The applicant has clearly described a community need related to violence and uses qualitative and quantitative data to support that description. The applicant described gaps in services that contribute to the need. All data sources are cited.
- 1.2 The project area and/or target population are clearly identified, measurable and correlate to the need. The applicant uses qualitative and quantitative data to explain why this project area and/or target population was selected. All data sources are cited.
- 1.3 When identifying project area and/or target population, the applicant took reasonable steps to consider the needs of underserved populations in its community, including disparities based on race, ethnicity, gender, sexual orientation, socio-economic status, immigration status, etc.

2. Project Description (*Percent of Total Value: 35%*)

Address the following in narrative form:

- List and describe the program(s) to be implemented with CalVIP grant funds.
- Cite the evidence or data that has shown the program is of the type to be the most effective at reducing violence of programs available.
- Describe your plan for selecting and training the staff who will deliver the program(s). Include a description of how they reflect the community they will be serving.
- Identify all partner agencies/organizations that will be working on the grant. Describe their specific roles and responsibilities on the project.
- Explain how the project will incorporate the principles of cultural competency and trauma-informed care (see *Attachment D* for definitions of these terms).

The GRYD Office coordinates and oversees all gang prevention, intervention, juvenile re-entry, and youth development for the City of Los Angeles. The GRYD office provides direct services to the community, coordinates city-wide and interdepartmental efforts related to gang prevention and intervention, oversees evaluation contracts, coordinates capacity building training workshops for contractors, and contracts with agencies with expertise in evaluation. Over 81% of CalVIP funds are contracted out to community-based and other contractors who are instrumental in applying the GRYD model to youth at highest risk of gang involvement, their families and community partners. The GRYD Model integrates data-driven, proven strategies of (1) Cognitive Behavioral Therapy (Prevention and Intervention using structured goal setting, planning and practice), (2) Case Management (Prevention and Intervention using a case manager and team to develop a service plan and arrange services for youth and adults), (3) Mixed Counseling with Referral (Individual, group, and/or family counseling), and (4) Job-Related Interventions, particularly through the Summer Night Lights violence strategy.

GRYD funding through CalVIP at the level of \$ 1,000,000.00 will enable the City of Los Angeles to meet the following goals and measurable objectives. Grant funds will be used by GRYD to support (1) the coordination of gang prevention, intervention, and re-entry work in all of the GRYD zones, partially funding GRYD personnel; and (2) to fund comprehensive gang intervention and prevention work in up to four GRYD zones by agencies experienced in implementing the GRYD model, and who are in good fiscal standing with the city.

The GRYD Model has six interlocking approaches to gang reduction which include primary and secondary prevention carried out by community based organizations located in or extensively connected to GRYD zones.

Intervention case management, violence interruption, community engagement, and re-entry services are core intervention practices. Each of the six approaches has specific components that, when implemented across zones or regional strategies, are determinants for overall project success.

With the CalVIP grant, the Mayor's Office will contract with intervention and prevention service providers experienced in implementing the GRYD Model. The prevention component takes a family centered approach to working with youth with a high risk for gang joining within each GRYD zone. Agencies contracted under the prevention component are required to manage a mixed caseload (70% Secondary Prevention and 30% Primary Prevention). Each agency is required to use the Youth Services Eligibility Tool (YSET) to identify youth with a high risk for gang joining, develop an individualized service plan for each case, and help construct a strength-based genogram to address high risk behaviors and identify assets and resources in the family and community. They also participate in ongoing trainings coordinated by the Mayor's Office and other City departments.

The Intervention model of practice requires providers to manage a mixed client caseload (70% Family Case Management, 30% Transitional Client Services) of youth and adults between the ages of 14 and 25. The case management component utilizes the Social Embeddedness Tool (SET) which measures how deeply immersed a client is within his/her respective gang. The objective for these services is to reduce the level of gang involvement among enrolled clients. In addition, GRYD Intervention contractors also respond to gang related incidents of violence in GRYD Zones, increase pro-active peacekeeping activities, participate in the Los Angeles Violence Intervention Training Academy (LAVITA), and provide extensive referral and wrap around services to gang intervention clients and their families.

GRYD is a data-driven model, designed to a) prevent youth 10-15 years of age who are highly likely to join a gang, b) enroll youth and adults, 14-25 years of age, who are gang involved, in family case management with the goal of measuring disengagement from the gang over time, c) respond to incidents of gang related violence, d) refer families to supportive services, and e) refer clients to services to sustain commitments that decrease their involvement in gang-related activities. GRYD office staff oversee and facilitate program success by ensuring all CBOs and staff are trained to successfully implement the GRYD Model. In addition, staff support data collection and program evaluation.

GRYD operates by facilitating a prescribed sequence of steps at the administrative and community level for project implementation among all partners. Administratively, GRYD (1) analyzes suppression data from the LAPD, evaluation contractors and managers, (2) identifies and contracts with CBOs that have the capacity to prescribe to data collection protocols, fiscal oversight, staffing responsibilities, and who have access to gang and municipal decision makers. GRYD, then contracts with CBO's and agencies for prescribed services and deliverables, and assumes a leadership role collaborating with action teams, partners, and committees to advance evidence-based violence prevention strategies that impact GRYD outcomes city-wide.

CBO's implement defined scopes of work. These scopes of work contain benchmarks and sequential action steps reflective of the GRYD model action plan. Contracted prevention providers adhere to an implementation timeline and coordinate (a) the implementation of the seven phase, GRYD prevention model of practice (b) YSET assessments (an interview-response tool administered to identify youth highest at risk for joining a gang), (c) a violence prevention community education campaign at schools, parks, and family venues, (d) staff, youth, and leadership training in GRYD model systems (e) Client tracking and evaluation, (f) database management and (g) wrap around referrals. Contracted Intervention providers adhere to an implementation timeline and coordinate (a) The Intervention Deployment Plan, (b) Family Case Management including using strength-based genograms, (c) Client tracking and evaluation, (d) Wrap-around referrals, (e) incident response, and (f) database management. The Mayor's GRYD staff collaborate with Community Intervention Workers and Law Enforcement officials to respond to gang violence, enhance relations between all GRYD partners, implement the Summer Night Lights violence reduction strategy, and provide technical assistance to intervention providers. Together, this comprehensive, measured array of interventions comprise the GRYD Model, and have significantly reduced gang violence, increased neighborhood safety, and improved the quality of life of individuals in and near GRYD zones in Los Angeles.

For this funding request, prevention agencies will conduct YSET interviews with youth age 10-15 who are referred or demonstrate behaviors that can indicate a significant likelihood for gang involvement. The YSET guides the facilitator and youth through an interview. Youth whose answers place them in the threshold of "likely to join a gang" are enrolled in prevention services. In addition, CBO's provide the family and youth with guided activities and counseling that, after six months, enable the youth to graduate from case management, providing the post-intervention YSET interview indicates readiness. Intervention agencies provide young adults 14-25 with wrap-around services that include, but are not limited to, individual and family counseling, re-integration and transition services, job training and placement, educational support and services, tattoo removal, and referrals to housing, mental health, substance abuse treatment, and legal services.

The scope of work for this project is substantial. Through extensive commitment to a multi-systems approach, GRYD leadership has successfully engaged a multitude of decision-makers, to diffuse any hesitation about, or impediments to program implementation.

Funds from the State of California will fund supportive services for 400 families each year for a total of 800 at the end of the 2 year grant. The CBOs that will deliver intervention and prevention services in the Foothill and Hollenbeck GRYD Zones will be determined through an RFP process that will be completed by June of 2018.

Andrae' L. Brown, PhD Consulting will be contracted to provide ongoing training focused on capacity building for contractor staff, teaching the foundations of the GRYD case management model, utilization of data to improve service delivery, and developing strategies to address issues being faced by GRYD clients. The number of trainings will be determined during contract negotiations for Fiscal Year 2018-2019.

California State University Los Angeles and Harder + Co will provide evaluation services for the Foothill and Hollenbeck 3 GRYD Zones, including data collection, analysis, database management and progress reports relative to the Youth Services Eligibility Tool.

Rating Criteria for Project Description

(scored in total, on a scale of 0-12)

- | | |
|-----|--|
| 2.1 | The applicant has clearly identified and described the program(s) to be implemented. |
| 2.2 | The applicant has cited credible evidence or data to show that the program is of the type to be the most effective at reducing violence in the target population or target area. The selected program(s) clearly correlates to the need described in the Project Need section. |
| 2.3 | The applicant has clearly articulated a reasonable and realistic plan for selecting and training the staff (who will deliver the program(s)) and how they reflect the community which they are serving. |
| 2.4 | The applicant has clearly identified all partner agencies/organizations and described their roles and responsibilities on the project. |
| 2.5 | The applicant has a plan for incorporating the principles of cultural competency and trauma-informed care. |

3. Project Evaluation (*Percent of Total Value: 15%*)

Address the following in narrative form:

- List the goals and objectives for the proposed project (see *Attachment D* for definitions of the terms Goal and Objective).
- Identify key metrics for the project, including both process (output) and outcome measures tied to the stated goals.
 - *Examples of process measures: services implemented on time, number of participants served, number of staff hired, number of service hours provided, etc.*
 - *Examples of outcome measures: reductions in crime statistics, reduction in recidivism rates among target population, number of individuals placed in permanent housing, number of individuals employed/for how long, number of individuals completed intervention and remained arrest-free, etc.*
- Describe a preliminary plan for how you will collect and evaluate data related to the key metrics listed above.
- Describe how you plan to provide oversight and monitoring of the program(s), in order to demonstrate that the program(s) are being carried out as intended.
- Complete a 1-page CalVIP Project Work Plan (see *Attachment I*).

The GRYD office contracts with an evaluation and data management team including California State University Los Angeles (CSULA), and Harder+Company Community Research (Harder+Company). GRYD prevention and intervention contractors are responsible for ongoing data collection around service delivery. CSULA provides necessary training for all service providers to be knowledgeable regarding data expectations. GRYD Office staff works with contractors on an ongoing basis to monitor data collection and provide technical assistance to improve service delivery. CSULA also leads a team of sub-contractors in conducting evaluation of the data collected by both prevention and intervention contractors.

The overall outcomes of our gang reduction strategy are to (1) reduce the factors contributing to the number of gang-affiliated youth and young adults; (2) reduce gang-related violence and criminal behavior (i.e. shots fired, gang-related homicides, etc.); (3) increase the safety of the GRYD zones; (4) increase collaborations between gang intervention providers and law enforcement.

Each GRYD model component has an evaluation. The evaluation data is used to (a) inform the Mayor, City Council, city departments, communities, and schools about program progress, (b) enhance, amend and revise program protocols, (c) allocate resources to areas experiencing increases in gang-related violence or indicating a need to fill a service gap, (d) develop specific 'demonstration' initiatives to address specific findings, trends, or outcomes, (e) identify needed training for staff or partner agencies, (f) identify family and community support services and facilitate access to systems and services for greater outcome success, and (g) build upon overall project design and implementation.

Measures that will be included in the evaluation will include, but may not be limited to: enrollment numbers, documented program activities, levels of program requirement completion, educational attainment, gang resistance/involvement, employment data, number of incidents responded to, and proactive peacemaking activities. These measures were included as part of the final evaluation plan for the GRYD Office's 2015-2017 CalGRIP grant. They are subject to adjustment in the development of a final evaluation plan for the 2017-2019 CalVIP grant.

Rating Criteria for Project Evaluation
(scored in total, on a scale of 0-12)

- | | |
|-----|--|
| 3.1 | The applicant has developed clearly defined, measurable goals and objectives that tie directly to the need described in the Project Need section. |
| 3.2 | The applicant identified key metrics, including both process (output) and outcome measures tied to the stated goals. |
| 3.3 | The applicant has clearly described a preliminary plan for how to collect and evaluate data related to the key metrics. |
| 3.4 | The applicant has developed a plan for oversight and monitoring of the program(s), to demonstrate that the program(s) are being carried out as intended. |

4. Project Budget (Percent of Total Value: 15%)

4a. Budget Table

Instructions:

Complete the CalVIP Budget Table on the following page to show the grant funds being requested (Column A) and the match funds being committed (Columns B and C).

While some agencies or organizations may use different line items as a part of their budget processes, these are the line items that must be used when invoicing the BSCC for reimbursement of expenditures.

Note:

- Applicants should copy and paste the Budget Table into a separate document.
- Report amounts in whole dollars only. Please double-check all math.
- Applicants are not required to request funds for every line item. If you are not requesting funds for a certain line item, simply list \$0.
- All applicants must contribute a dollar-for-dollar (100 percent) match. It is not necessary to align grant dollars with match dollars in the same line item, as long as the combined total of Columns B and C matches the total of Column A.
- All funds must be used consistent with the requirements of the *BSCC Grant Administration Guide*, located on the BSCC [website](#). Applicants should reference this Guide for definitions and other guidance in preparing a budget.

CalVIP Budget Table for ____ City of Los Angeles _____
Name of Applicant

BSCC Budget Line Item	A. Grant Funds	B. Cash Match	C. In-Kind Match	D. Total (A+B+C)
1. Salaries and Benefits	\$174,229	\$145,956	\$0	\$320,185
2. Services and Supplies	\$4,895	\$0	\$0	\$4,895
3. Professional Services	\$13,500	\$0	\$0	\$13,500
4. Community-Based Organization (CBO) Subcontracts	\$703,376	\$854,044	\$0	\$1,557,420
5. Indirect Costs	\$0	\$0	\$0	\$0
6. Equipment/Fixed Assets	\$0	\$0	\$0	\$0
7. Project Evaluation	\$100,000	\$0	\$0	\$100,000
8. Other (Travel, Training, etc.)	\$4,000	\$0	\$0	\$4,000
TOTALS	\$1,000,000	\$1,000,000	\$0	\$2,000,000

What to include in each Budget Line Item:

- 1. Salaries and Benefits:** In this line, include salaries and benefits **ONLY** for staff of the Applicant. Salaries and benefits associated with partner agencies, subgrantees or subcontractors should be included in the applicable line item (e.g. Professional Services, CBO Contracts, etc.).
- 2. Services and Supplies:** In this line, include grant funds or match associated with services and supplies purchased or donated by the Applicant. Services and supplies purchased by partner agencies, subgrantees or subcontractors should be included in the applicable line item (e.g. Professional Services, CBO Contracts, etc.).
- 3. Professional Services:** In this line item, include grant funds or match associated with public agency or professional consultant subcontracts.
- 4. Community-Based Organization (CBO) Subcontracts:** In this line, include grant funds or match associated with CBO subcontracts. **IMPORTANT:** Cities must subcontract with one or more community-based organizations for a **minimum of 50 percent** of the total grant award, to be shown in Column A, Line 4. Grants management agencies, auditors and evaluators may not be counted toward the 50

percent pass-through requirement. CBO applicants may voluntarily subcontract with other CBOs, but are not required to do so and it will not impact their eligibility.

5. **Indirect Costs:** Indirect costs are shared costs that cannot be directly assigned to a particular activity, but are necessary to the operation of the organization and the performance of the project. Indirect costs must be based on either the Applicant's approved Indirect Cost Rate Plan or on a Cost Allocation Plan. Indirect cost guidelines can be found in the *BSCC Grant Administration Guide*, located on the BSCC [website](#).
6. **Equipment and Fixed Assets:** In this line, include grant funds or match associated with equipment and fixed assets purchased or donated by the Applicant. Equipment and fixed assets are defined as nonexpendable personal property having a useful life of more than one year and an acquisition cost of \$5,000 or more per unit. Items that do not meet this threshold should be included in the Services and Supplies category. Equipment and fixed assets purchased by partner agencies, subgrantees or subcontractors should be included in the applicable line item (e.g. Professional Services, CBO Contracts, etc.).
7. **Project Evaluation:** In this line, include all grant funds or match associated with evaluation efforts, even if they would otherwise fall into one of the other line items (e.g., Salaries & Benefits or Professional Services). Applicants are not required to use grant funds evaluation efforts and there is no required minimum set-aside.
8. **Other (Travel, Training, Etc.):** In this line, include ONLY training, travel or other costs encumbered by the Applicant. Training, travel or other costs encumbered by partner agencies, subgrantees or subcontractors should be included in the applicable line item (e.g. CBO Subcontracts, etc.). Note: Out-of-state travel is permissible in certain cases. The use of state funds for out-of-state travel is monitored very closely. Justification for out-of-state travel (OST) undergoes a high level of review and scrutiny and approval is granted only in limited cases. Even out-of-state travel included in a proposed budget requires separate approval by BSCC.

4b. Budget Narrative

Instructions: The purpose of the Budget Narrative is to provide support and explanation for the amounts requested (and match funds committed) in the Budget Table.

The Budget Narrative must be submitted in Arial 12-point font with one-inch margins on all four sides. The narrative must be 1.5-line spaced and cannot exceed **3 pages** in length.

Provide the information listed under each line item below with narrative to explain how the requested grant funds and match will be used to achieve project goals. If you are not requesting funds in a particular category, list \$0 on the Grant Funds Requested line and "N/A" on the Narrative Detail line.

1. Salaries and Benefits

List the classification/title, percentage of time, salary or hourly rates, and benefits (if applicable) for every staff person from the Applicant that will be funded by the grant or committed as match to the grant. Briefly describe their roles/responsibilities within the CalVIP project.

a. Grant Funds Requested: \$174,228.69

Narrative Detail:

A) Program Manager (Mayoral Aide V, Step 12)

@15%, \$6,796.44 x 20 months	\$20,389.32
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B) Regional Program Coordinator (Mayoral Aide V, Step 4)

@25%, \$5,468.82 x 20 months	\$27,344.10
------------------------------	-------------

C) Senior Accountant (Mayoral Aide V, Step 11)

@15%, \$6,613.74 x 20 months	\$19,841.22
------------------------------	-------------

D) Accountant (Mayoral Aide V, Step 8)

@20%, \$6,096.96 x 20 months	\$24,387.84
------------------------------	-------------

E) Accountant (Mayoral Aide V, Step 4)

@20%, \$5,468.82 x 20 months	\$21,875.28
------------------------------	-------------

Total GRYD Salaries	\$113,837.76
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The Program Manager will be responsible for grant administration and will serve as the primary point of contact with BSCC. Will also be responsible for ensuring that the project implementation plan is adhered to, project objectives are met, and reports are submitted according to the timeline determined by BSCC. The Regional Program Coordinator will oversee Prevention and Intervention initiatives, provide direct services within their respective GRYD Zones, and provide technical assistance to the contractors in those

Zones. The Senior Accountant is responsible for all fiscal matters and contract mandates as it relates to CalVIP and will serve as the primary fiscal point of contact with BSCC. Will be responsible for ensuring that CalVIP invoices are submitted in accordance with the timeline determined by BSCC. The Accountants are responsible for all fiscal matters and contract compliance of contracted CBOs.

Fringe Benefits

A) Program Manager	\$135,928.80 x 53.05%, @ 15%	\$10,816.53
B) Regional Program Coord.	\$63,537.84 x 53.05%, @ 25%	\$14,506.05
C) Senior Accountant	\$67,087.44 x 53.05%, @ 15%	\$10,525.77
D) Accountant	\$67,087.44 x 53.05%, @ 20%	\$12,973.75
E) Accountant	\$67,087.44 x 53.05%, @ 20%	\$11,604.84
Total Fringe Benefits		\$60,390.93

The Fringe Benefits rate of 53.05% is based on the City of Los Angeles Indirect Cost Rate Cost Allocation Plan (CAP) 38, as approved by the U.S. Department of Health and Human Services.

b. Match: \$145,956.48

Narrative Detail:

GRYD's salaries and benefits cash match is composed of staff time that is funded by the City's general fund. These staff members dedicate their time to work with the CalGRIP funded GRYD Zones. Responsibilities are as described above.

A) Program Manager (Mayoral Aide V, Step 12)		
	@5%, \$6,796.44 x 24 months	\$8,155.73
B) Regional Program Coordinator (Mayoral Aide V, Step 4)		
	@10%, \$5,468.82 x 24 months	\$13,125.17
C) Senior Accountant (Mayoral Aide V, Step 11)		
	@5%, \$6,613.74 x 24 months	\$7,936.49
D) Accountant (Mayoral Aide V, Step 4)		
	@20%, \$5,468.82 x 24 months	\$26,250.34
E) Accountant (Mayoral Aide V, Step 2)		
	@20%, \$5,179.98 x 24 months	\$24,863.90
F) Accountant (Mayoral Aide V, Step 9)		
	@10%, \$6,264.00 x 24 months	\$15,033.60
Total GRYD Salaries Match		\$95,365.22

Fringe Benefits

A) Program Manager	\$163,114.56 x 53.05%, @ 15%	\$4,326.61
B) Regional Program Coord.	\$131,251.68 x 53.05%, @ 25%	\$6,962.90
C) Senior Accountant	\$158,729.76 x 53.05%, @ 15%	\$4,210.31
D) Accountant	\$131,251.68 x 53.05%, @ 20%	\$13,925.80
E) Accountant	\$124,319.52 x 53.05%, @ 20%	\$13,190.30
E) Accountant	\$150,336.00 x 53.05%, @ 20%	\$7,975.32
Total Fringe Benefits Match		\$50,591.25

2. Services and Supplies

Itemize all services and supplies purchased by the Applicant.

a. Grant Funds Requested: \$4,895

Narrative Detail:

The GRYD Office will purchase the following for usage in program implementation:

2 desktop or laptop computers, pending cost and needs

2 computer monitors

2 projectors

b. Match: \$0

Narrative Detail: n/a

3. Professional Services

List the names of any public agencies or professional consultants that will work on the project. Show the amount of funds allocated to each and itemize the services that will be provided. List any positions to be funded, including classification/title, percentage of time, salary or hourly rates, and benefits (if applicable).

a. Grant Funds Requested: \$13,500

Narrative Detail:

Andrae' L. Brown, PhD Consulting provides training focused on capacity building for contractor staff, teaching the foundations of the GRYD case management model, utilization of data to improve service delivery, and developing strategies to address issues being faced by GRYD clients. The number of trainings will be determined during contract negotiations for Fiscal Year 2018-2019.

b. Match: \$0

Narrative Detail: N/A

4. Community-Based Organization (CBO) Subcontracts

List the names of all community-based organizations that will work on the project. Show the amount of funds allocated to each and itemize the services that will be provided. Include any positions to be funded, including classification/title, percentage of time, salary or hourly rates, and benefits (if applicable). If a community partner has not been selected as of the date of the submission of the application, identify the amount of grant funds that will be allocated and describe the services to be provided.

a. Grant Funds Requested: \$703,376

Narrative Detail:

The GRYD Office will contract with CBO's to provide gang intervention and prevention services in two identified GRYD Zones, Foothill and Hollenbeck 3. Each Zone will count with one intervention and one prevention service provider.

Intervention service providers will provide case management services young people ages 14-25, and their families in accordance with GRYD's established model of services. Intervention will also conduct violence interruption activities which include street mediation, proactive peacekeeping, and incident response.

Prevention service providers will provide case management services youth ages 10-15, and their families, in accordance with GRYD's established model of services.

The GRYD Office will be releasing an RFP for Intervention and Prevention services in the first quarter of 2018. The results of this RFP will determine the service providers that will provide the above listed services.

Intervention contract amounts: Foothill - \$175,844.00, Hollenbeck 3 - \$175,844.00

Prevention contract amounts: Foothill - \$175,844.00, Hollenbeck 3 - \$175,844.00

b. Match: \$854,044

Narrative Detail:

The GRYD Office will utilize General Fund monies to increase the capacity of the intervention and prevention services in the Foothill and Hollenbeck 3 GRYD Zones. A minimum of \$213,511.00 will be dedicated to each of the intervention and prevention contracts in these zones. This will result in a total CBO cash match of \$854,044.00.

5. Indirect Costs

Itemize all indirect costs. Indirect costs must be based on either the grantee's approved Indirect Cost Rate Plan or on a Cost Allocation Plan. Indirect cost guidelines can be found in the *BSCC Grant Administration Guide*, located on the BSCC [website](#).

a. Grant Funds Requested: \$0

Narrative Detail: N/A

- b. Match: \$0**
Narrative Detail: N/A

6. Equipment/Fixed Assets

Itemize all equipment and fixed assets to be purchased by the Grantee.

- a. Grant Funds Requested: \$0**
Narrative Detail: N/A

- b. Match: \$0**
Narrative Detail: N/A

7. Project Evaluation

Itemize all costs associated with evaluation efforts for this project.

- a. Grant Funds Requested: \$100,000**
Narrative Detail:

California State University Los Angeles and Harder + Co will provide evaluation services for the Foothill and Hollenbeck 3 GRYD Zones, including data collection, analysis, database management and progress reports relative to the Youth Services Eligibility Tool.

- b. Match: \$0**
Narrative Detail: N/A

8. Other (Travel, Training, etc.)

Itemize all costs that do not fit into the categories listed above, including travel and training. At a minimum, applicants should budget for two trips to Sacramento for grantee team meetings.

- a. Grant Funds Requested: \$4,000**
Narrative Detail:

Travel for two GRYD staff to Sacramento for grantee meetings. Additional funds will be used in support of training for staff. Training will take the form of conference or workshops, to be identified as the needs of staff come to light. All training will be directly connected to increasing the ability of staff to deliver the services outlined in the GRYD comprehensive strategy.

- b. Match: \$0**
Narrative Detail: N/A

Rating Criteria for Project Budget <i>(applied to both 4a. Budget Table and 4b. Budget Narrative and scored in total, on a scale of 0-12)</i>	
4.1	The applicant provided complete and detailed budget information in each section, including language supporting each expense.
4.2	The amount of grant funds requested is reasonable and appropriate given the proposed project's design and scope.
4.3	The applicant has clearly demonstrated how it will meet the dollar-for-dollar match requirement.

PART III: ATTACHMENTS

Attachment A
State Budget Act Language (FY 2017-18)

5227-108-0001—For local assistance, Board of State and Community Corrections
... 9,215,000

Schedule:

(1) 4945-Corrections Planning and Grant Programs 9,215,000

(a) Grants to the City of Los Angeles (1,000,000)

(b) Competitive grants to all other cities or to community-based organizations
(8,215,000)

Provisions:

1. The Board of State and Community Corrections program awarding state grant funds from Schedules (1)(a) and (1)(b) shall be named the California Violence Intervention and Prevention Grant Program (CalVIP).
2. All CalVIP grantees shall provide a dollar-for-dollar match to state grant funds awarded from Schedules (1)(a) and (1)(b).
3. The amount appropriated in Schedule (1)(b) shall be for competitive grants to cities or community-based organizations. A grant shall not exceed \$500,000, and at least two grants shall be awarded to cities with populations of 200,000 or less.
4. In awarding CalVIP grants, the Board of State and Community Corrections shall give preference to applicants in cities or regions that are disproportionately affected by violence, and shall give preference to applicants that propose to direct CalVIP funds to programs that have been shown to be the most effective at reducing violence.
5. Each city that receives a grant from Schedule (1)(a) or (1)(b) shall distribute at least 50 percent of the grant funds it receives to one or more community-based organizations pursuant to the city's application.
6. Each city that receives a grant from Schedule (1)(b) shall collaborate and coordinate with area jurisdictions and agencies, including the existing county juvenile justice coordination council, with the goal of reducing violence in the city and adjacent areas. Each city grantee shall also establish a coordinating and advisory council to prioritize the use of the funds. Membership shall include city officials, local law enforcement, local educational agencies, local community-based organizations, and local residents.
7. Applicants for CalVIP grant funds shall include clearly defined, measurable objectives for the grant in their proposal to the Board of State and Community Corrections. CalVIP grantees shall report to the Board of State and Community Corrections regarding their progress in achieving those objectives.
8. The Board of State and Community Corrections shall report to the Legislature once per funding cycle on the overall effectiveness of the California Violence Intervention and Prevention Grant Program.

Attachment B (City Applicants Only) Commitment to Coordinated Violence Reduction Efforts

To: Cities Applying for the CalVIP Grant


Assembly Bill 97 (Statutes of 2017, Chapter 14) mandates that: "Each city that receives a CalVIP grant shall collaborate and coordinate with area jurisdictions and agencies, including the existing county juvenile justice coordination council, with the goal of reducing violence in the city and adjacent areas."

In the space below, please explain how your city will fulfill this obligation if selected for CalVIP funding:

The GRYD Office works collaboratively with the Los Angeles Police Department (LAPD) through our incident response to shootings and homicides and regularly scheduled partnership meetings in each GRYD zone. Our GRYD staff is in constant communication with officers and captains in their assigned areas to address gang violence proactively and to ensure our approaches are well coordinated. LAPD Officer also refer youth and families to our gang prevention and intervention programs. Our GRYD team and contracted intervention workers participate in the monthly LAPD Gang Intervention Awareness Training. The GRYD director is in regular communication with LAPD command staff. Our community engagement efforts conducted in partnership with LAPD include Summer Night Lights, Fall Friday Nights, and our annual Gun Buy Back.

The GRYD Office also works in partnership with both the City and County Parks Departments on proactive peace keeping at parks during summer programming and with LA County Probation on our juvenile reentry program. The GRYD director is a voting member of the Los Angeles County Juvenile Justice Coordinating Council and sits on its Evaluation Advisory Committee.


A signature below is an assurance that the city will fulfill this obligation if selected for CalVIP funding:

AUTHORIZED SIGNATURE (This document must be signed by the person who is authorized to sign the Grant Agreement.)			
NAME OF AUTHORIZED OFFICER	TITLE	TELEPHONE NUMBER	EMAIL ADDRESS
Anne C. Tremblay	GRYD Director	213-473-9794	anne.tremblay@lacity.org
STREET ADDRESS	CITY	STATE	ZIP CODE
200 N Spring St, Suite 303	Los Angeles	CA	90012-3239
APPLICANT'S SIGNATURE (Blue Ink Only)			DATE
			01/19/2018

Attachment C (City Applicants Only)
CaVIP Coordinating and Advisory Council Membership

Assembly Bill 97 (Statutes of 2017, Chapter 14) mandates that: "Each city grantee shall also establish a coordinating and advisory council to prioritize the use of the funds. Membership shall include city officials, local law enforcement, local educational agencies, local community-based organizations, and residents." This can be an existing group, but they must convene separately for the purpose of prioritizing the use of CaVIP funds.

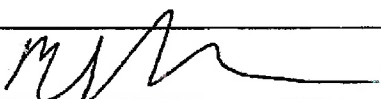
Please list the members of the coordinating and advisory council that prioritized the use of CaVIP funds as reflected in this proposal. Include name, title, organization, email address and signature. This document shall be considered public record. As such, do not include confidential information.

	Name	Title	Business Email Address	Signature
		Organization		
1	Refugio Valle	GRYD Program Manager Los Angeles Mayor's Office	refugio.valle@lacity.org	
2	Molly Kraus	GRYD Research Director CSU Los Angeles	mkraus@calstatela.edu	
3	Al Labrada	Captain III LAPD, Hollenbeck	30398@lapd.online	Unable to sign due to vacation
4	Bobby Arias	Chair San Fernando Coalition on Gangs	30398@lapd.online	
5	Denise Villamil	Program Manager Alma Family Services	dvillamil@almafamilyservices.org	
6	Dr. Andrae' Brown	President Heru Consulting	heruconsult@gmail.com	
7	Samuel Lazalde	Resident	samuel.lazalde@gmail.com	
8				
9				
10				

Attachment C (City Applicants Only)
CalVIP Coordinating and Advisory Council Membership

Assembly Bill 97 (Statutes of 2017, Chapter 14) mandates that: "Each city grantee shall also establish a coordinating and advisory council to prioritize the use of the funds. Membership shall include city officials, local law enforcement, local educational agencies, local community-based organizations, and residents." This can be an existing group, but they must convene separately for the purpose of prioritizing the use of CalVIP funds.

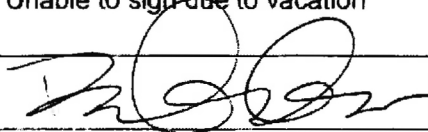
Please list the members of the coordinating and advisory council that prioritized the use of CalVIP funds as reflected in this proposal. Include name, title, organization, email address and signature. This document shall be considered public record. As such, do not include confidential information.

	Name	Title	Business Email Address	Signature
		Organization		
1	Refugio Valle	GRYD Program Manager Los Angeles Mayor's Office	refugio.valle@lacity.org	
2	Molly Kraus	GRYD Research Director CSU Los Angeles	mkraus@calstatela.edu	
3	Al Labrada	Captain III LAPD, Hollenbeck	30398@lapd.online	Unable to sign due to vacation
4	Bobby Arias	Chair San Fernando Coalition on Gangs	30398@lapd.online	
5	Denise Villamil	Program Manager Alma Family Services	dvillamil@almafamilyservices.org	
6	Dr. Andrae' Brown	President Heru Consulting	heruconsult@gmail.com	
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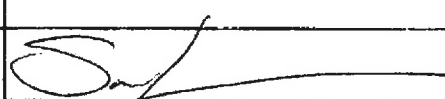
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Attachment G

Certification of Compliance with BSCC Policies Regarding Debarment, Fraud, Theft and Embezzlement

It is the policy of the BSCC to protect grant funds from unreasonable risks of fraudulent, criminal, or other improper use. As such, the Board will not enter into contracts or provide reimbursement to applicants that have been:

1. debarred by any federal, state, or local government entities during the period of debarment; or
2. convicted of fraud, theft, or embezzlement of federal, state, or local government grant funds for a period of three years following conviction.

Furthermore, the BSCC requires grant recipients to provide an assurance that there has been no applicable debarment, disqualification, suspension, or removal from a federal, state or local grant program on the part of the grantee at the time of application and that the grantee will immediately notify the BSCC should such debarment or conviction occur during the term of the Grant contract.

BSCC also requires that all grant recipients include, as a condition of award to a subgrantee or subcontractor, a requirement that the subgrantee or subcontractor will provide the same assurances to the grant recipient. If a grant recipient wishes to consider a subgrantee or subcontractor that has been debarred or convicted, the grant recipient must submit a written request for exception to the BSCC along with supporting documentation.

By checking the following boxes and signing below, applicant affirms that:

☒ I/We are not currently debarred by any federal, state, or local entity from applying for or receiving federal, state, or local grant funds.

☒ I/We have not been convicted of any crime involving theft, fraud, or embezzlement of federal, state, or local grant funds within the last three years. We will notify the BSCC should such debarment or conviction occur during the term of the Grant contract.

☒ I/We will hold subgrantees and subcontractors to these same requirements.

A grantee may make a request in writing to the Executive Director of the BSCC for an exception to the debarment policy. Any determination made by the Executive Director shall be made in writing.

AUTHORIZED SIGNATURE			
(This document must be signed by the person who is authorized to sign the Grant Agreement.)			
NAME OF AUTHORIZED OFFICER	TITLE	TELEPHONE NUMBER	EMAIL ADDRESS
Anne C. Tremblay	GRYD Director	213-473-9794	anne.tremblay@lacity.org
STREET ADDRESS	CITY	STATE	ZIP CODE
200 N Spring St, Suite 303	Los Angeles	CA	90012-3239
APPLICANT'S SIGNATURE (Blue Ink Only)			DATE
<div style="display: flex; align-items: center;"> X </div>			01/18/2018

Attachment H

CalVIP Project Work Plan

Applicants for CalVIP grant funds shall complete a 1-page Project Work Plan. This Project Work Plan identifies measurable goals and objectives, activities and services, the responsible parties and a timeline. To build the CalVIP Project Work Plan, applicants should copy and paste the following tables into a separate document. List only the top three goals of the project.

(1) Goal:	Contract intervention and prevention contractors for the identified Zones.		
Objectives (A., B., etc.):	A. Identify intervention and prevention contractors through an RFP process. B. Onboard contractors.		
Project activities that support the identified goal and objectives	Responsible staff/ partners	Timeline	
		Start Date	End Date
Training sessions on GRYD Model implementation, GRYD assessment tool administration, GRYD data collection protocols, and GRYD Fiscal Policy	GRYD Program Manager and Program Coordinator CSULA Harder + Co Andrae' L. Brown, PhD Consulting (ALBPHD)	7/1/18	Onboarding by 9/1/18 Some training will continue through end of grant
(2) Goal:	Intervention and prevention contractors to begin service delivery		
Objectives (A., B., etc.):	A. Meet enrollment goals. B. Develop effective strategies for service delivery. C. Adjust service delivery plans as needed.		
Project activities that support the identified goal and objectives	Responsible staff/ partners	Timeline	
		Start Date	End Date
Develop outreach plans during training.	CBOs, RPC, ALBPHD	8/1/18	9/1/18
Monthly technical assistance meetings.	RPC, CBOs	7/1/18	End of grant
GRYD Model training sessions and data reviews.	RPC, CBOs, CSULA, ALBPHD	7/1/18	End of grant
(3) Goal:	Utilize GRYD data to continuously evaluate and develop program design.		
Objectives (A., B., etc.):	A. Ensure regular review and analysis of data. B. Engage CBOs in discussions		
Project activities that support the identified goal and objectives	Responsible staff/ partners	Timeline	
		Start Date	End Date
Monthly technical assistance meetings.	RPC, CBOs	7/1/18	End of grant
GRYD Model training sessions and data reviews.	RPC, CBOs, CSULA, ALBPHD	7/1/18	End of grant

STATE OF CALIFORNIA

STANDARD AGREEMENT

STD 213 (Rev 06/03)

AGREEMENT NUMBER

BSCC 851-17

REGISTRATION NUMBER

1. This Agreement is entered into between the State Agency and the Contractor named below:

STATE AGENCY'S NAME

BOARD OF STATE AND COMMUNITY CORRECTIONS

CONTRACTOR'S NAME

CITY OF LOS ANGELES

2. The term of this Agreement is: **May 1, 2018 through August 15, 2020**

3. The maximum amount of this **\$ 1,000,000.00**

Agreement is: **ONE MILLION DOLLARS AND ZERO CENTS**

4. The parties agree to comply with the terms and conditions of the following exhibits and attachments which are by this reference made a part of the Agreement.

Exhibit A:	Scope of Work	3 pages
Exhibit B:	Budget Detail and Payment Provisions	3 pages
Exhibit C:	General Terms and Conditions (04/2017)	4 pages
Exhibit D:	Special Terms and Conditions	5 pages
Attachment 1:	CalVIP Request for Proposals*	
Attachment 2:	Grant Proposal/Application for Funding	40 pages
Appendix A:	CalVIP Executive Steering Committee	1 page
Appendix B:	Criteria for Non-Governmental Organizations Receiving CalVIP Funds	2 pages

* This item is incorporated by reference and can be accessed at: http://www.bscc.ca.gov/s_bscccalvip.php

IN WITNESS WHEREOF, this Agreement has been executed by the parties hereto.

CONTRACTOR

CONTRACTOR'S NAME (if other than an individual, state whether a corporation, partnership, etc.)

CITY OF LOS ANGELES

BY (Authorized Signature)



DATE SIGNED (Do not type)

PRINTED NAME AND TITLE OF PERSON SIGNING

ANNE C. TREMBLAY, Director

ADDRESS

200 N. Spring St, Suite 303, Los Angeles, CA 90012**STATE OF CALIFORNIA**

AGENCY NAME

BOARD OF STATE AND COMMUNITY CORRECTIONS

BY (Authorized Signature)



DATE SIGNED (Do not type)

PRINTED NAME AND TITLE OF PERSON SIGNING

MARY JOLLS, Deputy Director

ADDRESS

2590 Venture Oaks Way, Suite 200, Sacramento CA 95833

**California Department of
General Services Use Only**

☒ Exempt per: **SCM 1, 4.06**

EXHIBIT A

Scope of Work

1. Grant Agreement – California Violence Intervention & Prevention (CalVIP) Grant

This Grant Agreement is between the State of California, Board of State and Community Corrections (hereafter referred to as the BSCC) and City of Los Angeles (hereafter referred to as Grantee or Contractor).

2. Project Summary and Administration

- A. The Mayor's Office of Gang Reduction and Youth Development will deliver gang intervention and prevention services in designated areas within the city. Services will include family-centered case management services for youth ages 10-15 at the risk of joining a gang and young people ages 14-25 who are gang-affiliated, along with violence interruption activities through street intervention. GRYD's strategy is backed by an extensive data collection system and research and evaluation conducted by a group led by California State University, Los Angeles, which includes representatives from USC and UCLA. Evaluation has highlighted this strategy as effective in the reduction of: risk of joining a gang, participation in crime, and reduction of retaliatory violence.
- B. Grantee agrees to administer the project in accordance with Attachment 1: CalVIP Request for Proposals (incorporated by reference) and Attachment 2: Grant Proposal/Application for Funding, which are attached and hereto and made part of this agreement.

3. Project Officials

- A. The BSCC's Executive Director or designee shall be the BSCC's representative for administration of the Grant Agreement and shall have authority to make determinations relating to any controversies that may arise under or regarding the interpretation, performance, or payment for work performed under this Grant Agreement.
- B. The Grantee's project officials shall be those identified as follows:

Authorized Officer with legal authority to sign:

Name: Anne C. Tremblay

Title: Director

Address: 200 N. Sprint St., Suite 303, Los Angeles, CA 90012

Phone: 213-473-9794

Email: anne.tremblay@lacity.org

Designated Financial Officer authorized to receive warrants:

Name: Caitlin Ishigooka

Title: Director of Grants and Finance

Address: 200 N. Sprint St., Suite 303, Los Angeles, CA 90012

Phone: 213-978-0675

Email: caitlin.ishigooka@lacity.org

EXHIBIT A Scope of Work

Project Director authorized to administer the project:

Name: Anne C. Tremblay

Title: Director

Address: 200 N. Sprint St., Suite 303, Los Angeles, CA 90012

Phone: 213-473-9794

Email: anne.tremblay@lacity.org

- C. Either party may change its project representatives upon written notice to the other party.
- D. By signing this Grant Agreement, the Authorized Officer listed above warrants that he or she has full legal authority to bind the entity for which he or she signs.

4. Data Collection

Grantees will be required to comply with all data collection and reporting requirements as described in Attachment 1: CalVIP Request for Proposals and Attachment 2: Grant Proposal/Application for Funding.

5. Reporting Requirements

Grantee will submit quarterly progress reports in a format prescribed by the BSCC. These reports, which will describe progress made on program objectives and include required data, shall be submitted according to the following schedule:

- | A. Progress Report Periods | Due no later than: |
|---|---------------------------|
| 1) May 1, 2018 to September 30, 2018 | November 15, 2018 |
| 2) October 1, 2018 to December 31, 2018 | February 15, 2019 |
| 3) January 1, 2019 to March 31, 2019 | May 15, 2019 |
| 4) April 1, 2019 to June 30, 2019 | August 15, 2019 |
| 5) July 1, 2019 to September 30, 2019 | November 15, 2019 |
| 6) October 1, 2019 to December 31, 2019 | February 15, 2020 |
| 7) January 1, 2020 to March 31, 2020 | May 15, 2020 |
| 8) April 1, 2020 to April 30, 2020 | June 15, 2020 |
-
- | B. Evaluation Documents | Due no later than: |
|----------------------------------|---------------------------|
| 1) Local Evaluation Plan | August 15, 2018 |
| 2) Final Local Evaluation Report | August 15, 2020 |
-
- C. Other**

Grantees shall submit all other reports and data as required by the BSCC.

EXHIBIT A

Scope of Work

6. Project Records

- A. The Grantee shall establish an official file for the project. The file shall contain adequate documentation of all actions taken with respect to the project, including copies of this Grant Agreement, approved program/budget modifications, financial records and required reports.
- B. The Grantee shall establish separate accounting records and maintain documents and other evidence sufficient to properly reflect the amount, receipt, and disposition of all project funds, including grant funds and any matching funds by the Grantee and the total cost of the project. Source documentation includes copies of all awards, applications, approved modifications, financial records and narrative reports.
- C. Personnel and payroll records shall include the time and attendance reports for all individuals reimbursed under the grant, whether they are employed full-time or part-time. Time and effort reports are also required for all subcontractors and consultants.
- D. The grantee shall maintain documentation of donated goods and/or services, including the basis for valuation.
- E. Grantee agrees to protect records adequately from fire or other damage. When records are stored away from the Grantee's principal office, a written index of the location of records stored must be on hand and ready access must be assured.
- F. All Grantee records relevant to the project must be preserved a minimum of three (3) years after closeout of the grant project and shall be subject at all reasonable times to inspection, examination, monitoring, copying, excerpting, transcribing, and auditing by the BSCC or designees. If any litigation, claim, negotiation, audit, or other action involving the records has been started before the expiration of the three-year period, the records must be retained until the completion of the action and resolution of all issues which arise from it or until the end of the regular three-year period, whichever is later.

7. Conflict of Interest

- A. Existing law prohibits any grantee, subgrantee, partner or like party who participated on the CalVIP Executive Steering Committee (see Appendix A) from receiving funds from the CalVIP grants awarded under this RFP. Applicants who are awarded grants under this RFP are responsible for reviewing the CalVIP ESC membership roster (see Appendix A) and ensuring that no grant dollars are passed through to any entity represented by the members of the CalVIP ESC.
- B. In cases of an actual conflict of interest with an ESC member, the Board may revoke the grant award and legal consequences could exist for the parties involved, including, but not limited to, repayment of the grant award.

EXHIBIT B
Budget Detail and Payment Provisions

1. Invoicing and Payments

- A. Grantee shall be paid quarterly in arrears by submitting an invoice (Form 201) to the BSCC that outlines actual expenditures claimed for the invoicing period

Quarterly Invoice Periods:

- 1) May 1, 2018 to June 30, 2018
- 2) July 1, 2018 to September 30, 2018
- 3) October 1, 2018 to December 31, 2018
- 4) January 1, 2019 to March 31, 2019
- 5) April 1, 2019 to June 30, 2019
- 6) July 1, 2019 to September 30, 2019
- 7) October 1, 2019 to December 31, 2019
- 8) January 1, 2020 to March 31, 2020
- 9) April 1, 2020 to April 30, 2020

Due No Later Than:

- August 15, 2018
November 15, 2018
February 15, 2019
May 15, 2019
August 15, 2019
November 15, 2019
February 15, 2020
May 15, 2020
May 15, 2020

- B. An invoice is due to the BSCC even if grant funds are not expended or requested during the reporting period.
- C. Supporting documentation must be submitted for expenditures upon BSCC's request. All supporting documentation must be maintained by the grantee on site and be readily available for review during BSCC site visits.

2. Grant Amount and Limitation

- A. In no event shall the BSCC be obligated to pay any amount in excess of the grant award. Grantee waives any and all claims against the BSCC, and the State of California on account of project costs that may exceed the sum of the grant award.
- B. Under no circumstance will a budget item change be authorized that would cause the project to exceed the amount of the grant award identified in this Grant Agreement.

3. Budget Contingency Clause

- A. This grant agreement is valid through CalVIP funding generated from the General Fund. The Grantee agrees that the BSCC's obligation to pay any sum to the grantee under any provision of this agreement is contingent upon the availability of sufficient funding granted through the passage of Assembly Bill 97 (Statutes of 2017, Chapter 14), also known as the California Budget Act of 2017. If CalVIP funding is reduced or falls below estimates contained within the CalVIP Request for Proposals, the BSCC shall have the option to either cancel this Grant Agreement with no liability occurring to the BSCC or offer an amendment to this agreement to the Grantee to reflect a reduced amount.
- B. If BSCC cancels the agreement pursuant to Paragraph 3(B) or Grantee does not agree to an amendment in accordance with the option provided by Paragraph 3(B), it is mutually agreed that the Grant Agreement shall have no further force and

EXHIBIT B Budget Detail and Payment Provisions

effect. In this event, the BSCC shall have no liability to pay any funds whatsoever to Grantee or to furnish any other considerations under this Agreement and Grantee shall not be obligated to perform any provisions of this Grant Agreement except that Grantee shall be required to maintain all project records required by Paragraph 6 of Exhibit A for a period of three (3) years following the termination of this agreement.

4. Project Costs

- A. Grantee is responsible for ensuring that actual expenditures are for eligible project costs. "Eligible" and "ineligible" project costs are set forth in the July 2016 BSCC Grant Administration Guide, which can be found under Quick Links here:

http://www.bscc.ca.gov/s_correctionsplanningandprograms.php

The provisions of the BSCC Grant Administration Guide are incorporated by reference into this agreement and Grantee shall be responsible for adhering to the requirements set forth therein. To the extent any of the provisions of the BSCC Grant Administration Guide and this agreement conflict, the language in this agreement shall prevail.

- C. Grantee is responsible for ensuring that invoices submitted to the BSCC claim actual expenditures for eligible project costs.
- D. Grantee shall, upon demand, remit to the BSCC any grant funds not expended for eligible project costs or an amount equal to any grant funds expended by the Grantee in violation of the terms, provisions, conditions or commitments of this Grant Agreement.
- E. Grant funds must be used to support new program activities or to augment existing funds that expand current program activities. Grant funds shall not replace (supplant) any federal, state and/or local funds that have been appropriated for the same purpose. Violations can result in recoupment of monies provided under this grantor suspension of future program funding through BSCC grants.

5. Prompt Payment Clause

Payment will be made in accordance with, and within the time specified in, Government Code Chapter 4.5, commencing with Section 927.

6. Withholding of Grant Disbursements

- A. The BSCC may withhold all or any portion of the grant funds provided by this Grant Agreement in the event the Grantee has materially and substantially breached the terms and conditions of this Grant Agreement.
- F. At such time as the balance of state funds allocated to the Grantee reaches five percent (5%), the BSCC may withhold that amount as security, to be released to the Grantee upon compliance with all grant provisions, including:
- 1) submittal and approval of the final invoice;

EXHIBIT B
Budget Detail and Payment Provisions

- 2) submittal and approval of the final progress report; and
- 3) submittal and approval of any additional required reports.

G. The BSCC will not reimburse Grantee for costs identified as ineligible for grant funding. If grant funds have been provided for costs subsequently deemed ineligible, the BSCC may either withhold an equal amount from future payments to the Grantee or require repayment of an equal amount to the State by the Grantee.

H. In the event that grant funds are withheld from the Grantee, the BSCC's Executive Director or designee shall notify the Grantee of the reasons for withholding and advise the Grantee of the time within which the Grantee may remedy the failure or violation leading to the withholding.

7. Project Budget

BSCC Budget Line Item	A. Grant Funds	B. Cash Match	C. In-Kind Match	D. Total (A+B+C)
1. Salaries and Benefits	\$174,229	\$145,956	\$0	\$320,185
2. Services and Supplies	\$4,895	\$0	\$0	\$4,895
3. Professional Services and Public Agency Subcontracts	\$13,500	\$0	\$0	\$13,500
4. Community-Based (CBO) Subcontracts	\$703,376	\$854,044	\$0	\$1,557,420
5. Indirect Costs	\$0	\$0	\$0	\$0
6. Equipment/Fixed Assets	\$0	\$0	\$0	\$0
7. Project Evaluation	\$100,000	\$0	\$0	\$100,000
8. Other (Travel, Training, etc.)	\$4,000	\$0	\$0	\$4,000
TOTALS	\$1,000,000	\$1,000,000	\$0	\$2,000,000

EXHIBIT C
General Terms and Conditions (04/2017)

1. **Approval:** This Agreement is of no force or effect until signed by both parties and approved by the Department of General Services, if required. Contractor may not commence performance until such approval has been obtained.
2. **Amendment:** No amendment or variation of the terms of this Agreement shall be valid unless made in writing, signed by the parties and approved as required. No oral understanding or Agreement not incorporated in the Agreement is binding on any of the parties.
3. **Assignment:** This Agreement is not assignable by the Contractor, either in whole or in part, without the consent of the State in the form of a formal written amendment.
4. **Audit:** Contractor agrees that the awarding department, the Department of General Services, the Bureau of State Audits, or their designated representative shall have the right to review and to copy any records and supporting documentation pertaining to the performance of this Agreement. Contractor agrees to maintain such records for possible audit for a minimum of three (3) years after final payment, unless a longer period of records retention is stipulated. Contractor agrees to allow the auditor(s) access to such records during normal business hours and to allow interviews of any employees who might reasonably have information related to such records. Further, Contractor agrees to include a similar right of the State to audit records and interview staff in any subcontract related to performance of this Agreement. (Gov. Code §8546.7, Pub. Contract Code §10115 et seq., CCR Title 2, Section 1896).
5. **Indemnification:** Contractor agrees to indemnify, defend and save harmless the State, its officers, agents and employees from any and all claims and losses accruing or resulting to any and all contractors, subcontractors, suppliers, laborers, and any other person, firm or corporation furnishing or supplying work services, materials, or supplies in connection with the performance of this Agreement, and from any and all claims and losses accruing or resulting to any person, firm or corporation who may be injured or damaged by Contractor in the performance of this Agreement.
6. **Disputes:** Contractor shall continue with the responsibilities under this Agreement during any dispute.
7. **Termination for Cause:** The State may terminate this Agreement and be relieved of any payments should the Contractor fail to perform the requirements of this Agreement at the time and in the manner herein provided. In the event of such termination the State may proceed with the work in any manner deemed proper by the State. All costs to the State shall be deducted from any sum due the Contractor under this Agreement and the balance, if any, shall be paid to the Contractor upon demand.
8. **Independent Contractor:** Contractor, and the agents and employees of Contractor, in the performance of this Agreement, shall act in an independent capacity and not as officers or employees or agents of the State.

EXHIBIT C
General Terms and Conditions (04/2017)

- 9. Recycling Certification:** The Contractor shall certify in writing under penalty of perjury, the minimum, if not exact, percentage of post-consumer material as defined in the Public Contract Code Section 12200, in products, materials, goods, or supplies offered or sold to the State regardless of whether the product meets the requirements of Public Contract Code Section 12209. With respect to printer or duplication cartridges that comply with the requirements of Section 12156(e), the certification required by this subdivision shall specify that the cartridges so comply (Pub. Contract Code §12205).
- 10. Non-Discrimination Clause:** During the performance of this Agreement, Contractor and its subcontractors shall not deny the contract's benefits to any person on the basis of race, religious creed, color, national origin, ancestry, physical disability, mental disability, medical condition, genetic information, marital status, sex, gender, gender identity, gender expression, age, sexual orientation, or military and veteran status, nor shall they discriminate unlawfully against any employee or applicant for employment because of race, religious creed, color, national origin, ancestry, physical disability, mental disability, medical condition, genetic information, marital status, sex, gender, gender identity, gender expression, age, sexual orientation, or military and veteran status. Contractor shall insure that the evaluation and treatment of employees and applicants for employment are free of such discrimination. Contractor and subcontractors shall comply with the provisions of the Fair Employment and Housing Act (Gov. Code §12900 et seq.), the regulations promulgated thereunder (Cal. Code Regs., tit. 2, §11000 et seq.), the provisions of Article 9.5, Chapter 1, Part 1, Division 3, Title 2 of the Government Code (Gov. Code §§11135-11139.5), and the regulations or standards adopted by the awarding state agency to implement such article. Contractor shall permit access by representatives of the Department of Fair Employment and Housing and the awarding state agency upon reasonable notice at any time during the normal business hours, but in no case less than 24 hours' notice, to such of its books, records, accounts, and all other sources of information and its facilities as said Department or Agency shall require to ascertain compliance with this clause. Contractor and its subcontractors shall give written notice of their obligations under this clause to labor organizations with which they have a collective bargaining or other agreement. (See Cal. Code Regs., tit. 2, §11105.)
- Contractor shall include the nondiscrimination and compliance provisions of this clause in all subcontracts to perform work under the Agreement.
- 11. Certification Clauses:** The CONTRACTOR CERTIFICATION CLAUSES contained in the document CCC 04/2017 are hereby incorporated by reference and made a part of this Agreement by this reference as if attached hereto.
Available at: (<http://www.dgs.ca.gov/ols/Resources/StandardContractLanguage.aspx>)
- 12. Timeliness:** Time is of the essence in this Agreement.
- 13. Compensation:** The consideration to be paid Contractor, as provided herein, shall be in compensation for all of Contractor's expenses incurred in the performance hereof, including travel, per diem, and taxes, unless otherwise expressly so provided.

EXHIBIT C
General Terms and Conditions (04/2017)

14. Governing Law: This contract is governed by and shall be interpreted in accordance with the laws of the State of California.

15. Antitrust Claims: The Contractor by signing this agreement hereby certifies that if these services or goods are obtained by means of a competitive bid, the Contractor shall comply with the requirements of the Government Codes Sections set out below.

A. The Government Code Chapter on Antitrust claims contains the following definitions:

- 1) "Public purchase" means a purchase by means of competitive bids of goods, services, or materials by the State or any of its political subdivisions or public agencies on whose behalf the Attorney General may bring an action pursuant to subdivision (c) of Section 16750 of the Business and Professions Code.
- 2) "Public purchasing body" means the State or the subdivision or agency making a public purchase. Government Code Section 4550.

B. In submitting a bid to a public purchasing body, the bidder offers and agrees that if the bid is accepted, it will assign to the purchasing body all rights, title, and interest in and to all causes of action it may have under Section 4 of the Clayton Act (15 U.S.C. Sec. 15) or under the Cartwright Act (Chapter 2 (commencing with Section 16700) of Part 2 of Division 7 of the Business and Professions Code), arising from purchases of goods, materials, or services by the bidder for sale to the purchasing body pursuant to the bid. Such assignment shall be made and become effective at the time the purchasing body tenders final payment to the bidder. Government Code Section 4552.

C. If an awarding body or public purchasing body receives, either through judgment or settlement, a monetary recovery for a cause of action assigned under this chapter, the assignor shall be entitled to receive reimbursement for actual legal costs incurred and may, upon demand, recover from the public body any portion of the recovery, including treble damages, attributable to overcharges that were paid by the assignor but were not paid by the public body as part of the bid price, less the expenses incurred in obtaining that portion of the recovery. Government Code Section 4553.

D. Upon demand in writing by the assignor, the assignee shall, within one year from such demand, reassign the cause of action assigned under this part if the assignor has been or may have been injured by the violation of law for which the cause of action arose and (a) the assignee has not been injured thereby, or (b) the assignee declines to file a court action for the cause of action. See Government Code Section 4554.

16. Child Support Compliance Act: For any Agreement in excess of \$100,000, the contractor acknowledges in accordance with Public Contract Code 7110, that:

A. The contractor recognizes the importance of child and family support obligations and shall fully comply with all applicable state and federal laws relating to child and family support enforcement, including, but not limited to, disclosure of information and

EXHIBIT C
General Terms and Conditions (04/2017)

compliance with earnings assignment orders, as provided in Chapter 8 (commencing with section 5200) of Part 5 of Division 9 of the Family Code; and

- B. The contractor, to the best of its knowledge is fully complying with the earnings assignment orders of all employees and is providing the names of all new employees to the New Hire Registry maintained by the California Employment Development Department.

17. Unenforceable Provision: In the event that any provision of this Agreement is unenforceable or held to be unenforceable, then the parties agree that all other provisions of this Agreement have force and effect and shall not be affected thereby.

18. Priority Hiring Considerations: If this Contract includes services in excess of \$200,000, the Contractor shall give priority consideration in filling vacancies in positions funded by the Contract to qualified recipients of aid under Welfare and Institutions Code Section 11200 in accordance with Pub. Contract Code §10353.

19. Small Business Participation and DVBE Participation Reporting Requirements:

- A. If for this Contract Contractor made a commitment to achieve small business participation, then Contractor must within 60 days of receiving final payment under this Contract (or within such other time period as may be specified elsewhere in this Contract) report to the awarding department the actual percentage of small business participation that was achieved. (Govt. Code § 14841.)
- B. If for this Contract Contractor made a commitment to achieve disabled veteran business enterprise (DVBE) participation, then Contractor must within 60 days of receiving final payment under this Contract (or within such other time period as may be specified elsewhere in this Contract) certify in a report to the awarding department: (1) the total amount the prime Contractor received under the Contract; (2) the name and address of the DVBE(s) that participated in the performance of the Contract; (3) the amount each DVBE received from the prime Contractor; (4) that all payments under the Contract have been made to the DVBE; and (5) the actual percentage of DVBE participation that was achieved. A person or entity that knowingly provides false information shall be subject to a civil penalty for each violation. (Mil. & Vets. Code § 999.5(d); Govt. Code § 14841.)

20. Loss Leader: If this contract involves the furnishing of equipment, materials, or supplies then the following statement is incorporated: It is unlawful for any person engaged in business within this state to sell or use any article or product as a "loss leader" as defined in Section 17030 of the Business and Professions Code. (PCC 10344(e).)

EXHIBIT D

Special Terms and Conditions

1. Grantee's General Responsibility

- B. Grantee agrees to comply with all terms and conditions of this Grant Agreement. Review and approval by the BSCC is solely for the purpose of proper administration of grant funds, and shall not be deemed to relieve or restrict the Grantee's responsibility.
- C. Grantee is responsible for the performance of all project activities identified in Attachment 1: CalVIP Request for Proposals and Attachment 2: Grant Proposal/Application for Funding.
- D. Grantee shall immediately advise the BSCC of any significant problems or changes that arise during the course of the project.

2. Grantee Assurances and Commitments

- A. Compliance with Laws and Regulations
This Grant Agreement is governed by and shall be interpreted in accordance with the laws of the State of California. Grantee shall at all times comply with all applicable State laws, rules and regulations, and all applicable local ordinances.
- B. Fulfillment of Assurances and Declarations
Grantee shall fulfill all assurances, declarations, representations, and statements made by the Grantee in Attachment 1: CalVIP Request for Proposal and Attachment 2: Grant Proposal/Application for Funding, documents, amendments, approved modifications, and communications filed in support of its request for grant funds.
- C. Permits and Licenses
Grantee agrees to procure all permits and licenses necessary to complete the project, pay all charges and fees, and give all notices necessary or incidental to the due and lawful proceeding of the project work.

3. Potential Subcontractors

- A. In accordance with the provisions of this Grant Agreement, the Grantee may subcontract for services needed to implement and/or support program activities. Grantee agrees that in the event of any inconsistency between this Grant Agreement and Grantee's agreement with a subcontractor, the language of this Grant Agreement will prevail.
- B. Nothing contained in this Grant Agreement or otherwise, shall create any contractual relation between the BSCC and any subcontractors, and no subcontract shall relieve the Grantee of his responsibilities and obligations hereunder. The Grantee agrees to be as fully responsible to the BSCC for the acts and omissions of its subcontractors and of persons either directly or indirectly employed by any of them as it is for the acts and omissions of persons directly employed by the Grantee. The Grantee's obligation to pay its subcontractors is an independent obligation from the

EXHIBIT D

Special Terms and Conditions

BSCC's obligation to make payments to the Grantee. As a result, the BSCC shall have no obligation to pay or to enforce the payment of any moneys to any subcontractor.

- C. Grantee shall ensure that all subcontractors comply with the eligibility requirements stated in the CalVIP RFP and described in Appendix B.
- D. Grantee assures that for any subcontract awarded by the Grantee, such insurance and fidelity bonds, as is customary and appropriate, will be obtained.
- E. Grantee agrees to place appropriate language in all subcontracts for work on the project requiring the Grantee's subcontractors to:

- 1) Books and Records

Maintain adequate fiscal and project books, records, documents, and other evidence pertinent to the subcontractor's work on the project in accordance with generally accepted accounting principles. Adequate supporting documentation shall be maintained in such detail so as to permit tracing transactions from the invoices, to the accounting records, to the supporting documentation. These records shall be maintained for a minimum of three (3) years after the acceptance of the final grant project audit under the Grant Agreement, and shall be subject to examination and/or audit by the BSCC or designees, state government auditors or designees, or by federal government auditors or designees.

- 2) Access to Books and Records

Make such books, records, supporting documentations, and other evidence available to the BSCC or designee, the State Controller's Office, the Department of General Services, the Department of Finance, California State Auditor, and their designated representatives during the course of the project and for a minimum of three (3) years after acceptance of the final grant project audit. The Subcontractor shall provide suitable facilities for access, monitoring, inspection, and copying of books and records related to the grant-funded project.

4. Project Access

Grantee shall ensure that the BSCC, or any authorized representative, will have suitable access to project activities, sites, staff and documents at all reasonable times during the grant period including those maintained by subcontractors. Access to program records will be made available by both the grantee and the subcontractors for a period of three (3) years following the end of the grant period.

5. Accounting and Audit Requirements

- A. Grantee agrees that accounting procedures for grant funds received pursuant to this Grant Agreement shall be in accordance with generally accepted government accounting principles and practices, and adequate supporting documentation shall

EXHIBIT D

Special Terms and Conditions

be maintained in such detail as to provide an audit trail. Supporting documentation shall permit the tracing of transactions from such documents to relevant accounting records, financial reports and invoices.

- B. The BSCC reserves the right to call for a program or financial audit at any time between the execution of this Grant Agreement and three years following the end of the grant period. At any time, the BSCC may disallow all or part of the cost of the activity or action determined to not be in compliance with the terms and conditions of this Grant Agreement, or take other remedies legally available.

6. Debarment, Fraud, Theft or Embezzlement

It is the policy of the BSCC to protect grant funds from unreasonable risks of fraudulent, criminal, or other improper use. As such, the Board will not enter into contracts or provide reimbursement to grantees that have been:

- 1) debarred by any federal, state, or local government entities during the period of debarment; or
- 2) convicted of fraud, theft, or embezzlement of federal, state, or local government grant funds for a period of three years following conviction.

Furthermore, the BSCC requires grant recipients to provide an assurance that there has been no applicable debarment, disqualification, suspension, or removal from a federal, state or local grant program on the part of the grantee at the time of application and that the grantee will immediately notify the BSCC should such debarment or conviction occur during the term of the Grant contract.

BSCC also requires that all grant recipients include, as a condition of award to a subgrantee or subcontractor, a requirement that the subgrantee or subcontractor will provide the same assurances to the grant recipient. If a grant recipient wishes to consider a subgrantee or subcontractor that has been debarred or convicted, the grant recipient must submit a written request for exception to the BSCC along with supporting documentation.

All Grantees must have on file with the BSCC a completed and signed Certification of Compliance with BSCC Policies on Debarment, Fraud, Theft and Embezzlement (Required as Attachment G of the original Proposal Package).

7. Modifications

No change or modification in the project will be permitted without prior written approval from the BSCC. Changes may include modification to project scope, changes to performance measures, compliance with collection of data elements, and other significant changes in the budget or program components contained in the Application for Funding. Changes shall not be implemented by the project until authorized by the BSCC.

EXHIBIT D

Special Terms and Conditions

8. Termination

- A. This Grant Agreement may be terminated by the BSCC at any time after grant award and prior to completion of project upon action or inaction by the Grantee that constitutes a material and substantial breach of this Grant Agreement. Such action or inaction includes but is not limited to:
- 1) substantial alteration of the scope of the grant project without prior written approval of the BSCC;
 - 2) refusal or inability to complete the grant project in a manner consistent with Attachment 1: CalVIP Request for Proposal/Application for Funding, or approved modifications;
 - 3) failure to provide the required local match share of the total project costs; and
 - 4) failure to meet prescribed assurances, commitments, recording, accounting, auditing, and reporting requirements of the Grant Agreement.
- B. Prior to terminating the Grant Agreement under this provision, the BSCC shall provide the Grantee at least 30 calendar days written notice stating the reasons for termination and effective date thereof. The Grantee may appeal the termination decision in accordance with the instructions listed in Exhibit D: Special Terms and Conditions, Number 9. Settlement of Disputes.

9. Settlement of Disputes

- A. The parties shall deal in good faith and attempt to resolve potential disputes informally. If the dispute persists, the Grantee shall submit to the BSCC Corrections Planning and Grant Programs Division Deputy Director a written demand for a final decision regarding the disposition of any dispute between the parties arising under, related to, or involving this Grant Agreement. Grantee's written demand shall be fully supported by factual information. The BSCC Corrections Planning and Grant Programs Division Deputy Director shall have 30 days after receipt of Grantee's written demand invoking this Section "Disputes" to render a written decision. If a written decision is not rendered within 30 days after receipt of the Grantee's demand, it shall be deemed a decision adverse to the Grantee's contention. If the Grantee is not satisfied with the decision of the BSCC Corrections Planning and Grant Programs Division Deputy Director, the Grantee may appeal the decision, in writing, within 15 days of its issuance (or the expiration of the 30-day period in the event no decision is rendered), to the BSCC Executive Director, who shall have 45 days to render a final decision. If the Grantee does not appeal the decision of the BSCC Corrections Planning and Grant Programs Division Deputy Director, the decision shall be conclusive and binding regarding the dispute and the Contractor shall be barred from commencing an action in court, or with the Victims Compensation Government Claims Board, for failure to exhaust Grantee's administrative remedies.

EXHIBIT D
Special Terms and Conditions

- B. Pending the final resolution of any dispute arising under, related to or involving this Grant Agreement, Grantee agrees to diligently proceed with the performance of this Grant Agreement, including the providing of services in accordance with the Grant Agreement. Grantee's failure to diligently proceed in accordance with the State's instructions regarding this Grant Agreement shall be considered a material breach of this Grant Agreement.
- C. Any final decision of the State shall be expressly identified as such, shall be in writing, and shall be signed by the Executive Director, if an appeal was made. If the Executive Director fails to render a final decision within 45 days after receipt of the Grantee's appeal for a final decision, it shall be deemed a final decision adverse to the Grantee's contentions. The State's final decision shall be conclusive and binding regarding the dispute unless the Grantee commences an action in a court of competent jurisdiction to contest such decision within 90 days following the date of the final decision or one (1) year following the accrual of the cause of action, whichever is later.
- D. The dates of decision and appeal in this section may be modified by mutual consent, as applicable, excepting the time to commence an action in a court of competent jurisdiction.

10. Union Activities

For all agreements, except fixed price contracts of \$50,000 or less, the Grantee acknowledges that applicability of Government Code §§16654 through 16649 to this Grant Agreement and agrees to the following:

- A. No State funds received under the Grant Agreement will be used to assist, promote or deter union organizing.
- B. Grantee will not, for any business conducted under the Grant Agreement, use any State property to hold meetings with employees or supervisors, if the purpose of such meetings is to assist, promote or deter union organizing, unless the State property is equally available to the general public for holding meetings.
- C. If Grantee incurs costs or makes expenditures to assist, promote or deter union organizing, Grantee will maintain records sufficient to show that no reimbursement from State funds has been sought for these costs, and that Grantee shall provide those records to the Attorney General upon request.

11. Waiver

The parties hereto may waive any of their rights under this Grant Agreement unless such waiver is contrary to law, provided that any such waiver shall be in writing and signed by the party making such waiver.

APPENDIX A
CalVIP Executive Steering Committee Roster

CalVIP Executive Steering Committee
Grant Cycle: May 1, 2018 through April 30, 2020

	Name	Title	Organization
1	Michelle Scray Brown, Chair	Chief Probation Officer	San Bernardino County Probation Department & BSCC Board Member
2	Ben Beltramo	Deputy District Attorney	Alameda County District Attorney's Office
3	Rev. Charles Dorsey, Ph.D.	Executive Director	COR Community Development Corporation
4	Steven Kim	Co-Founder and Executive Director	Project Kinship
5	Sam Lewis	Director of Inside Services	Anti-Recidivism Coalition
6	Ray Lozada	Supervising Probation Officer	Sacramento County Probation Department
7	Julio Marcial	Director, Youth Justice	Liberty Hill Foundation
8	Mike McLively	Senior Staff Attorney and Urban Gun Violence Initiative Director	Giffords Law Center to Prevent Gun Violence
9	Steve Moore	Sheriff	San Joaquin County
10	John Pineda	Leadership & Learning Coordinator	Motivating Individual Leadership for Public Advancement (MILPA)
11	Fritz Reber	Captain, Support Operations Division	Chula Vista Police Department
12	Alfonso Valdez, Ph.D.	Professor	U.C. Irvine - School of Social Services
Members of the original 2016 CalGRIP ESC that were unable to participate on the CalVIP ESC:			
	Leonard Barra	Sergeant	Imperial City Police Department
	Jason Benge	Sergeant	Humboldt County Sheriff's Office
	Lynn Sharpe-Underwood	Community Advocate & Principal Lecturer	Alliant University, San Diego

APPENDIX B

Criteria for Non-Governmental Organizations Receiving CalVIP Funds

The 2017-18 CalVIP Request for Proposals (RFP) includes requirements that apply to non-governmental, community-based organizations. Grantees are responsible for ensuring that all contracted third parties continually meet these requirements as a condition of receiving any CalVIP funds. The RFP describes these requirements as follows:

Any non-governmental, community organization that receives CalVIP grant funds must:

- Have been duly organized, in existence, and in good standing as of June 1, 2018;
- Be registered with the California Secretary of State's Office, if applicable;
- Have a valid business license, Employer Identification Number (EIN), and/or Taxpayer ID (if sole proprietorship);
- Have any other state or local licenses or certifications necessary to provide the services requested (e.g., facility licensing by the Department of Health Care Services), if applicable.
- Have a physical address.

In the table below, provide the name of the Grantee and list all contracted parties.

Grantee:

Name of Contracted Party	Address	Email / Phone	Meets All Requirements
			Yes <input type="checkbox"/> No <input type="checkbox"/>
			Yes <input type="checkbox"/> No <input type="checkbox"/>
			Yes <input type="checkbox"/> No <input type="checkbox"/>
			Yes <input type="checkbox"/> No <input type="checkbox"/>

Grantees are required to update this list and submit it to BSCC any time a new third-party contract is executed after the initial assurance date. Grantees shall retain (on-site) applicable source documentation for each contracted party that verifies compliance with the requirements listed in the CalVIP RFP. These records will be subject to the records and retention language found in Appendices A and C of the Standard Agreement.

The BSCC will not reimburse for costs incurred by any third party that does not meet the requirements listed above and for which the BSCC does not have a signed grantee assurance on file.

See next page for signature block.

APPENDIX B
Criteria for Non-Governmental Organizations Receiving CalVIP Funds

(Page 2 of 2)

A signature below is an assurance that all requirements listed above have been met.

AUTHORIZED SIGNATURE (This document must be signed by the person who is authorized to sign the Grant Agreement.)			
NAME OF AUTHORIZED OFFICER	TITLE	TELEPHONE NUMBER	EMAIL ADDRESS
STREET ADDRESS	CITY	STATE	ZIP CODE
APPLICANT'S SIGNATURE (Blue Ink Only) X			DATE

RESOLUTION OF THE LOS ANGELES CITY COUNCIL

WHEREAS the City of Los Angeles desires to participate in the California Violence Prevention and Intervention (CalVIP) Grant administered by the Board of State and Community Corrections (hereafter referred to as BSCC).

NOW, THEREFORE, BE IT RESOLVED that the Mayor's Office of Public Safety be authorized on behalf of the Los Angeles City Council to submit the grant proposal for this funding and sign the Grant Agreement with the BSCC, including any amendments thereof.

BE IT FURTHER RESOLVED that grant funds received hereunder shall not be used to supplant expenditures controlled by this body.

BE IT FURTHER RESOLVED that the City of Los Angeles agrees to abide by the terms and conditions of the Grant Agreement as set forth by the BSCC.

Passed, approved, and adopted by the Los Angeles City Council in a meeting thereof held on _____ by the following:

Ayes:
Notes:
Absent:

Signature: _____ Date: _____

Typed Name and Title: _____

ATTEST: Signature: _____ Date: _____

Typed Name and Title: _____

Unit of local government's official seal or notary stamp is required below.