

PUBLIC WORKS AND GANG REDUCTION COMMITTEE REPORT relative to retroactively accepting the 2017-18 California Violence Intervention and Prevention (17-18 CalVIP) Program Grant.

Recommendations for Council action, SUBJECT TO THE APPROVAL OF THE MAYOR:

1. AUTHORIZE the Mayor, or designee, to retroactively accept the 17-18 CalVIP Program Grant award in the amount of \$1,000,000 from the California Board of State and Community Corrections (BSCC) to support prevention and intervention services in the Hollenbeck III and Foothill Gang Reduction and Youth Development (GRYD) Zones, for a two-year performance period retroactive from May 1, 2018 through April 30, 2020.
2. AUTHORIZE the Mayor, or designee, to negotiate and execute the Grant Award Agreement and submit any other necessary agreements and documents relative to the grant award, subject to the review and approval of the City Attorney as to form.
3. ADOPT the Governing Body Resolution, Attachment 3 of the Mayor Transmittal dated July 23, 218, attached to the Council file, as requested by the grantor, which endorses the grant agreement and agrees to comply with the program and funding requirements of the 17-18 CalVIP Program Grant.
4. AUTHORIZE the Mayor, or designee, to negotiate and execute a First Amendment (C-131934) with Alma Family Services to provide gang prevention services to the Hollenbeck III GRYD Zone in conformance with the pro forma contract attached to City Administrative Officer (CAO) report dated September 26, 2018, attached to the Council file, for a one-year performance period retroactive from July 1, 2018 through June 30, 2019, in an amount not to exceed \$175,844, subject to the approval of the City Attorney as to form, availability of funds, and compliance with City contracting requirements.
5. AUTHORIZE the Mayor, or designee, to negotiate and execute a First Amendment (C-131937) with El Nido Family Centers to provide gang prevention services to the Foothill GRYD Zone in conformance with the pro forma contract attached to the said CAO report, for a one-year performance period retroactive from July 1, 2018 through June 30, 2019, in an amount not to exceed \$175,844, subject to the approval of the City Attorney as to form, availability of funds, and compliance with City contracting requirements.
6. AUTHORIZE the Mayor, or designee, to negotiate and execute a First Amendment (C-131709) with Soledad Enrichment Action to provide gang intervention services to the Hollenbeck III GRYD Zone in accordance with the pro forma contract attached to the said CAO report, for a one-year performance period retroactive from July 1, 2018 through June 30, 2019, in an amount not to exceed \$175,844, subject to the approval of the City Attorney as to form, availability of funds, and compliance with City contracting requirements.
7. AUTHORIZE the Mayor, or designee, to negotiate and execute a First Amendment (C-131834) with Communities in Schools to provide gang intervention services to the Foothill GRYD Zone in conformance with the pro forma contract attached to the said CAO report, for a one-year performance period retroactive from July 1, 2018 through June 30, 2019, in

an amount not to exceed \$175,844, subject to the approval of the City Attorney as to form, availability of funds, and compliance with City contracting requirements.

8. AUTHORIZE the Mayor, or designee, to negotiate and execute a sole source contract with California State University, Los Angeles in an amount not to exceed \$50,000, subject to City Attorney approval of sole source procurement, to provide data collection, analysis, reporting, database management and progress evaluation of the Hollenbeck III and Foothill GRYD Zone implementation utilizing the Youth Eligibility Assessment Tool (YSET) in conformance with the pro forma contract attached to the said CAO report, for a one-year performance period retroactive from July 1, 2018 through June 30, 2019, subject to the approval of the City Attorney as to form, availability of funds and compliance with City contracting requirements.
9. AUTHORIZE the Mayor, or designee, to negotiate and execute a sole source contract with Harder and Company in an amount not to exceed \$50,000, subject to City Attorney approval of sole source procurement, to provide data collection, analysis, reporting, data base management and progress evaluation of the Hollenbeck III and Foothill GRYD Zone implementation utilizing the YSET in conformance with the pro forma contract attached to the said CAO report, for the one-year performance period retroactive from July 1, 2018 through June 30, 2019, subject to the approval of the City Attorney as to form, availability of funds and compliance with City contracting requirements.
10. AUTHORIZE the Mayor, or designee, to negotiate and execute a sole source contract with Andrae' L. Brown, Ph.D. Consulting in an amount not to exceed \$13,500, subject to City Attorney approval of sole source procurement, to provide training, instruction and coaching on best practice utilization on capacity building strategies, GRYD case management modeling, data analysis to inform and improve service delivery outcomes and strategies to assist GRYD clients in addressing issues in conformance with the pro forma contract attached to the said CAO report, for a one-year performance period retroactive from July 1, 2018 through June 30, 2019, subject to the approval of the City Attorney as to form, availability of funds and compliance with City contracting requirements.
11. AUTHORIZE the Controller to:
 - a. Establish an interest-bearing fund entitled 17-18 CalVIP Grant Fund No. XXX/46; recognize a receivable in the amount of \$1,000,000; expend funds upon presentation and proper demand from the Mayor, or designee, and establish appropriation accounts as follows:

<u>Fund/Dept</u>	<u>Account</u>	<u>Title</u>	<u>Amount</u>
XXX/46	46R146	Mayor Salaries	\$113,838
XXX/46	46R299	Related Costs	60,391
XXX/46	46R304	Contractual Services	816,876
XXX/46	46R213	Travel	4,000
XXX/46	46R602	Supplies	<u>4,895</u>
			Total: \$1,000,000

- b. Transfer up to \$113,838 from the 17-18 CalVIP Grant Fund No. XXX/46, Account

No. 46R146 Mayor Salaries account to the Mayor Fund No. 100/46, Account No. 001020 Salaries Grant Reimbursed for reimbursement of Mayor grant-related salary costs.

c. Transfer up to \$60,391 from the 17-18 CalVIP Grant Fund No. XXX/46, Account No. 46R299 Related Costs account to the Mayor Fund No. 100/46, Revenue Source Code Account No. 5346 Reimbursement of the General Fund to reimburse the General Fund for grant-related fringe benefit costs.

12. APPROVE a Reserve Fund advance in the amount of \$350,000 to support gang intervention and prevention services-related activities under the 17-18 CalVIP Grant, which is to be repaid by the Mayor's Office upon receipt of reimbursement from the BSCC on the CalVIP award; and, AUTHORIZE the Controller to transfer \$350,000 from the Reserve Fund to the Unappropriated Balance Fund No. 100/58 and appropriate therefrom to the 17-18 CalVIP Grant Fund No. XXX/46, Account No. 46R304 Contractual Services.
13. REQUEST that the Mayor, or designee, submit invoices to BSCC on a quarterly basis to ensure timely repayment of the Reserve Fund advance.
14. REQUEST that the Mayor, or designee, provide a repayment status report on the Reserve Fund advance prior to consideration of any subsequent requests for Reserve Fund advances associated with the 17-18 CalVIP Grant.
15. AUTHORIZE the Mayor, or designee, to prepare Controller instructions or make technical adjustments consistent with the Mayor and Council actions on this matter, subject to the approval of the CAO, and, AUTHORIZE the Controller to implement these instructions.

Fiscal Impact Statement: The CAO reports that acceptance of the 17-18 CalVIP Grant in the amount of \$1,000,000 and approval of grant-related actions will result in the implementation of essential gang prevention and intervention services in the Hollenbeck III and Foothill GRYD Zones. The required match of \$1,000,000 is to be met with a combination of salary and fringe benefit costs and contractual services. The proposed Reserve Fund advance of \$350,000 per program year (\$700,000 total) will be used to address a cash flow issue for service providers and is to be repaid at the end of each program year upon reimbursement of CalVIP grant funds.

The CAO further states that the City's Financial Policies require that the City pursue federal, state and private grants but strictly limit financial support of these programs to avoid commitments that continue beyond available funding. Although the majority of program costs are fully reimbursed by the grant, any substantial delay in the repayment of the Reserve Fund advance may result in a negative impact to the General Fund. In order to mitigate the financial burden to the City, the CAO recommends that the Mayor's Office request reimbursement on a quarterly basis to ensure repayment of the Reserve Fund advance in a timely manner. The above recommendations comply with City Financial Policies in that the proposed funding is balanced against established revenue approved by Council actions and from Federal and State grant receipts. All funding is subject to the availability of grant funds and determinations by Mayor and Council.

Community Impact Statement: None submitted.

SUMMARY

At the meeting held on October 3, 2018, your Public Works and Gang Reduction Committee considered a report from the CAO and communication from the Mayor relative to retroactively accepting the 17-18 CalVIP Program Grant. After an opportunity for public comment was held, the Committee moved to approve the CAO's recommendations, as detailed above. This matter is now forwarded to the Council for its consideration.

Respectfully Submitted,

PUBLIC WORKS AND GANG REDUCTION COMMITTEE

<u>MEMBER</u>	<u>VOTE</u>
BLUMENFIELD:	YES
BUSCAINO:	ABSENT
MARTINEZ:	YES
RYU:	YES
RODRIGUEZ:	YES

A handwritten signature in blue ink, appearing to read 'Blumenfeld', is written over the table of votes.

ME 10/3/18

-NOT OFFICIAL UNTIL COUNCIL ACTS-