

## RFP Changes

### **Routine Changes to the RFPs:**

- ❖ Changed the dates to reflect the July 1, 2019 commencement of the contract.
- ❖ Proposers are asked to submit three (3) proposal copies instead of five (5) copies.
- ❖ Proposers are asked to submit a copy of their proposal on a USB Drive instead of a flash drive.
- ❖ For the MPC Contract only, Proposer is asked to submit certification that they are not contracting with Iran.

In the Proposal Instructions Section at the end of the RFP the following language has been added to all contracts, with the exception of Regional Nutritionist:

#### ❖ **Existing Contractors**

Provide Advisory Committee membership roster complete with the name, address and telephone number of Advisory Committee members. Provide the minutes from the first Advisory Committee meeting conducted in Fiscal Year 2018-2019.

#### ❖ **Standards for Client Rights and Responsibilities**

Provide a copy of the written document from your agency listing the rights and responsibilities of the client (See page 7 of this document, "Standards for Client Rights and Responsibilities").

#### ❖ **Written Procedures for Grievance Process**

Provide a copy of your agency's written grievance process for reviewing and attempting to resolve complaints of older individuals (See California Code of Regulations, Title 22 Social Security, Division 1.8 California Department of Aging, Article 5 Grievance Process, §7400).

#### ❖ **Transition Plan - Maximum 60-day Timeline**

For New Proposers: If your agency is not the current provider of the services addressed in this RFP, identify actions which will be undertaken so as to reduce or eliminate any disruption of service to program participants should your agency be awarded the contract.

For Existing Contractors: If your agency is currently providing these services, identify actions which will be undertaken so as to reduce or eliminate any disruption of service to program participants should your agency not be awarded the contract.

### **Changes for Individual RFPs**

- ❖ **MPC and Hotel Alert RFP** – The following clause was added to the Proposal Instruction Section:

**Service Coordination**

Describe, in detail, how your agency will coordinate the delivery of Title III-B, Title III-C and Transportation services to ensure the seamless provision of services to your clientele. Describe how Title III-B, Title III-C and Transportation services staff will work together to promote efficiency and reduce any unnecessary duplication of services.

- ❖ **MPC RFP** – At the bottom of page 7, the requirement that agencies must “provide a calendar of I&A / Outreach events to LADOA GM every three months” has been added.
- ❖ **Family Caregiver Support Program (FCSP) RFP** – The Supplement Services was added to include 100 individuals for 100 devices (one device per person). This is in for the FCSP Emergency Tracking Bracelets Pilot.
- ❖ **Disease Prevention / Health Promotion Program RFP** – The list of classes offered are the following:

<b>Evidence Based Program</b>	<b>Number of Sessions in Program</b>	<b>Completer/Participant has completed at least :</b>
Healthier Living/Chronic Disease Self-Management (CDSMP)	6 sessions	4 of the 6 sessions
Tomando Control de su Salud	6 sessions	4 of the 6 sessions
A Matter of Balance	8 sessions	5 of the sessions
Active Start* Active Living Every Day	20 sessions	13 of the 20 sessions
ExerStart	40 sessions	26 of the 40 sessions
Aquatics Exercise Program	12 sessions	8 of the 12 sessions
Arthritis Foundation Walk With Ease	18 sessions	12 of the 18 sessions
UCLA Memory Training	4 sessions	3 of the 4 sessions

- ❖ **Family Caregiver Support Program RFP** – Valley and Citywide RFPs have been combined because in the last RFP cycle Partners In Care Foundation didn't bid on the Valley FCSP RFP and SSG had to be persuaded to bid after no agencies bid on the initial release.