

# REPORT OF THE CHIEF LEGISLATIVE ANALYST

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DATE: May 20, 2019

TO: Honorable Members of the Housing Committee

FROM: Sharon M. Tso *IS*  
Chief Legislative Analyst

Council File: 18-0968  
Assignment No: 19-05-0485

## 45<sup>th</sup> Year (2019-20) Consolidated Plan – Amendment, Contract Authorities, and Controller Instructions

### SUMMARY

On May 10, 2019, the Council approved the 45<sup>th</sup> Program Year (PY 45) Housing and Community Development Consolidated Plan Budget (Con Plan) for Fiscal Year 2019-20. As part of its consideration of the PY 45 Con Plan, the Council instructed the Housing and Community Investment Department (HCID) to prepare additional contract authorities, Controller instructions, and any other documents necessary to meet United States Department of Housing and Urban Development (HUD) deadlines. The Council further instructed the Chief Legislative Analyst (CLA) to submit these documents to Council for approval (C.F. 18-0968). The deadline for the City to submit the PY45 Con Plan to HUD is June 11, 2019.

As instructed by Council, this report provides recommendations for approval of various documents required to implement the PY45 Con Plan. This report also includes recommendations to adjust the Emergency Solutions Grant (ESG) budget to align with federal requirements relative to the Shelter/Outreach cap. Finally, this report also includes adjustments to the budgets for the Handyworker Program and Homeless Prevention and Rapid Re-Housing Programs. A detailed explanation of each action is provided in the Discussion section of this report.

### FISCAL IMPACT STATEMENT

These actions will not have a fiscal impact to the General Fund.

### RECOMMENDATIONS

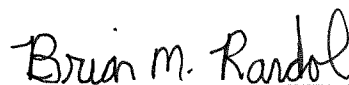
That the Council, subject to the approval of the Mayor:

1. AMEND the recommended Emergency Solutions Grant (ESG) amounts contained in Attachment A and Attachment B of the May 10, 2019 Council Action, attached to the Council File (C.F. 18-0968), with the revised amounts below, and instruct HCID to make the necessary changes to documents submitted to HUD:

Program Name	Revised Amount
LAHSA- Homeless Emergency Shelter & Services	\$ 933,184
LAHSA- Homeless Management Information System (HMIS)	\$ 227,624

LAHSA - Homeless Prevention and Rapid Re-Housing (HPRP)	\$ 1,204,164
LAHSA – Downtown Drop-In Center – Oasis at San Julian	\$ 400,000
LAHSA – Winter Shelter Program	\$ 1,446,076
LAHSA Administration	\$ 204,862
HCIDLA Administration	\$ 136,574
<b>Total Entitlement</b>	<b>\$ 4,552,484</b>
Amount Committed to Shelter/Outreach activities	\$ 2,779,260

2. AUTHORIZE the General Managers, or their designees, of program implementing departments to negotiate and execute contracts, contract amendments and/or interdepartmental agreements as needed with the grant recipients identified in Attachment 1.
3. APPROVE the Controller Instructions as detailed in Attachment 2.
4. AUTHORIZE the Housing and Community Investment Department (HCIDLA) to issue Request for Proposals (RFP) or Request for Bids (RFB) for the following programs as described in Attachment B and Attachment F of the May 20, 2019 Council action (C.F. 18-0968), attached to the Council File, and report to Council with the recommended award Technical Services for Housing Programs; Translation Services for Language Access Plan RFP; and, Slum & Blight Studies for Central Avenue Historic District and Skid Row RFB.
5. AUTHORIZE the General Manager of HCID or designee to:
  - a. Execute an amendment to City Agreement #C-131251 with A.G. Pacific Construction & Development Corp. to add \$10,000 for the Urgent Repair Program from CDBG PY43 savings, to be paid from the Community Development Block Grant Funds No. 424, Account No. 43P559 Urgent Repair.
  - b. Execute an amendment to City Agreement #C-131954 with LAHSA to add \$4,401.09 in 2015 Emergency Solutions Grant funds for rapid re-housing services to be paid from the Federal Emergency Shelter Grant Fund No. 517, Account 43N300 LAHSA.
  - c. Submit a minor amendment to HUD for the Consolidated Plan as necessary to effectuate the intent of these actions.
  - d. Prepare Controller instructions and/or make any technical adjustments that may be required and are consistent with these actions, subject to the approval of the Chief Legislative Analyst; and, authorize the Controller to implement these instructions.



Brian M. Randol  
Analyst

Attachments

1. Contract Authorities
2. Controller Instructions

## DISCUSSION

### 1. Emergency Solutions Grant (ESG)

Subsequent to the approval of the PY45 Con Plan, HCID and the Los Angeles Homeless Services Authority (LAHSA) requested changes to the shelter/outreach portion of the ESG budget. HCID reports that the \$3,457,842 approved as part of the PY45 Con Plan ESG budget exceeds the Shelter/Outreach cap of \$2,989,650 by \$468,192. Therefore, funding for these activities must be reduced by \$468,292.

LAHSA recommends the following: that the Homeless Emergency Shelter & Services be funded at \$933,184 instead of \$1,714,920 as approved in the PY45 Con Plan, a reduction of \$781,736. LAHSA recommends that the Oasis at San Julian project be funded at \$400,000 instead of \$586,062, a reduction of \$186,062. LAHSA recommends that the Winter Shelter be funded at a level of \$1,446,076 instead of \$1,156,860 which is an increase of \$289,216 for this line item.

In addition, LAHSA recommends modifications to the Homeless Management Information System (HMIS) and the Homeless Prevention and Rapid Re-Housing (HPRRH) line item. The HMIS line item would be increased from \$179,876 to \$227,624, an increase of \$47,748. The HPRRH line item would be increased from \$573,330 to \$1,204,164, an increase of \$630,834. These modifications to the ESG budget are summarized in the table below.

Program Name	Council Approved on 05/10/19 (C.F. 18-0968)	LAHSA Recommended
LAHSA - Homeless Emergency Shelter & Services	\$ 1,714,920.00	933,184.00
LAHSA - Winter Shelter Program	\$ 1,156,860.00	1,446,076.00
LAHSA - Oasis at San Julian Center	\$ 586,062.00	400,000.00
LAHSA - Homeless Prevention and Rapid Re-Housing	\$ 573,330.00	1,204,164.00
LAHSA - Homeless Management System (HMIS)	\$ 179,876.00	227,624.00
LAHSA Administration	\$ 204,862.00	204,862.00
HCIDLA Administration	\$ 136,574.00	136,574.00
Total Entitlement	\$ 4,552,484.00	4,552,484.00
Amount Committed to Street Outreach & Emergency Shelter	\$ 3,457,842.00	\$ 2,779,260.00

While funding has been reallocated between programs to meet the shelter/outreach cap requirement, overall funding levels for ESG remain the same at \$4,552,484. We recommend approval of these modifications.

### 2. Procurement

HCID requests authority to issue Request for Proposals (RFP) or Request for Bids (RBP) for the operation of programs that were funded in the PY45 Con Plan: Technical Services for Housing Programs; Translation Services for Language Access Plan; and, Slum & Blight Studies for Central Avenue Historic District and Skid Row. Funding for these activities is included in the HCID Administration line item. We recommend approval of these requests.

### **3. Contract Authorities**

Additional contract authorities are needed to implement the PY 45 Con Plan (Attachment 1). These include economic development activities such as the Los Angeles Cleantech Incubator, Dulan's Soul Food Restaurant, Grid 110, Healthy Neighborhood Market Network Program, Homeboy Industries Parking Lot Improvement, Sabio Enterprises-Microenterprise Incubator, and SEE-LA Business Incubator.

In addition, contract authorities for the following public services are needed and are included in Attachment 1: Inquilinos Unidos Tenant Outreach, LA's BEST Expanded Hours for Promise Zones, and Shelter Partnership Homeless Services. This report includes a recommendation to approve remaining Contract Authorities

#### Skid Row Community Space

As part of its consideration of the PY45 Con Plan, the Council instructed HCID to report on the Request for proposals or designated subrecipient(s) for the Skid Row Community Space line item (C.F. 18-0968). HCID has prepared the necessary contract authorities to allocate Community Development Block Grant (CDBG) funds to the following subrecipients: Ladies of Charity of St. Vincent De Paul, Archdiocese of Los Angeles (\$83,333), Los Angeles Mission Foundation, \$83,333), Social Model Recovery Systems, Inc. (\$83,333), Midnight Mission (\$83,333), People Concern (\$83,333), and Union Rescue Mission (\$83,000). These are attached for Council approval.

### **4. Controller Instructions**

This report includes a recommendation to approve the necessary Controller Instructions for funding transfers needed implement the PY45 Con Plan as adopted by the Council (Attachment 2).

## **Other Requests**

### **5. Urgent Repair Program**

The Urgent Repair Program provides emergency repairs to tenant-occupied residential properties. HCID notified our office that the Urgent Repair Program requires an additional \$10,000 in order to continue operations without interruption. HCID indicates that the program has \$10,000 in Community Development Block Grant (CDBG) savings from the 43<sup>rd</sup> Program Year that could be reprogrammed for this purpose. We recommend approval of this request.

### **6. 2015 Emergency Solutions Grant Savings**

HCID has notified our Office that there are \$4,401 in unexpended ESG funds that were originally allocated in 2015. While it was anticipated that HUD would reclaim these funds because the two-year timeframe to expend them has been exceeded, HCID reports that HUD informed the City that it can expend these funds on eligible activities. HCID requests that the current agreement with LAHSA on Rapid Re-Housing be amended to add the \$4,401. Our office concurs with this request.

**Attachment 1**  
**Contract Authorities**  
**45<sup>th</sup> Program Year (2019-2020) Annual Action Plan**

Economic Development (Revised)	1
LAHSA-Los Angeles Homeless Service Authority (Revised)	2
Neighborhood Improvement Projects (Revised)	4
Other Public Services (Revised)	5
Skid Row Community Space	6
Translation Services/Language Access Plan	7

**45th Program Year Consolidated Plan Recommendations  
for Contract Authorities**

Attachment 1

**Economic and Workforce Development Department**  
Economic Development (revised)

**Funding Source:**

CDBG—Economic Development-Other Programs

**Program Description:**

The City's Economic and Workforce Development Department (EWDD) Economic Development Division evaluates potential economic development projects and activities based on the Con Plan's priority needs, and how they impact economic opportunities principally for low-and moderate-income persons. The below projects will create jobs through site expansion and improvements, and promote business growth through providing assistance and support.

Project Name	Contractor	Service Area	Prior CDBG Funding	Contract #	PY45 Amount	Contract Term	Total Contract Amount	Proposed Amend-ment #
LOS ANGELES CLEANTECH INCUBATOR	LOS ANGELES CLEANTECH INCUBATOR 525 S. Hewitt Street Los Angeles, CA 90013	Citywide	\$ 3,336,250.00	C-129463	\$ 1,721,563	4/1/2017-06/30/20	\$ 5,057,813	3
DULAN'S SOUL FOOD RESTAURANT PROJECT	PRESIDIO FOODS, INC. 3411 Westmount Ave., Los Angeles CA 90043	CD 8	\$ 650,000.00	New	\$ 190,000	07/1/19-06/30/20	\$ 840,000	N/A
GRID110 PROJECT	GRID110, INC. 800 Wilshire Blvd., Suite 200 Los Angeles, CA 90017	Citywide	\$ -	New	\$ 425,000	07/1/19-06/30/20	\$ 425,000	N/A
HEALTHY NEIGHBORHOOD MARKET NETWORK PROGRAM	COMMUNITY PARTNERS 1000 N. Alameda Street, Suite 240 Los Angeles, CA 90012	Citywide	\$ -	New	\$ 500,000	07/01/19-12/31/20	\$ 500,000	N/A
HOMEBOY INDUSTRIES PARKING LOT IMPROVEMENT	HOMEBOY INDUSTRIES 130 West Bruno Street Los Angeles, CA 90012	CD 1	\$ 260,000.00	New	\$ 150,000	07/01/19-12/31/20	\$ 410,000	N/A
SABIO ENTERPRISES - MICROENTERPRISE INCUBATOR	SABIO ENTERPRISES, INC. 777 S. Alameda Street Los Angeles CA 90021	Citywide	\$ -	New	\$ 225,000	07/01/19-06/30/20	\$ 225,000	N/A
SEE-LA FOOD BUSINESS INCUBATOR	Sustainable Economic Enterprises of Los Angeles 1125 W. 6th Street, 5th Fl. Los Angeles CA 90017	Citywide	\$ -	New	\$ 130,000	07/01/19-06/30/20	\$ 130,000	N/A

**45th Program Year Consolidated Plan  
Recommendations for Contract Authorities**

Attachment 1

**Los Angeles Housing + Community Investment Department**  
Los Angeles Homeless Services Authority (LAHSA) (Revised)

**Funding Sources:**

Emergency Solutions Grant (ESG)	\$ 4,415,910
Community Development Block Grant (CDBG)-Public Services & Administration	\$ 232,200
<b>TOTAL FUNDING</b>	<b>\$ 4,648,110</b>

**Term of Performance:**

July 1, 2019-June 30, 2020 (CDBG Contracts)

July 1, 2019-June 30, 2020 with option to renew for one additional one-year term (ESG Contracts)

**Program Description:**

CDBG — Planning/Administration

This category includes one CDBG-funded activity, Technical Assistance. This is for a consultant on homelessness reduction and prevention policies, programs and services.

CDBG & ESG — Homeless Emergency Shelter & Services

Provides funding for emergency and supportive services to homeless persons; also provides emergency shelter (including winter shelter program activities), housing, and referral and supportive services to homeless families. This category includes the following ESG-funded activities that are listed as separate line items in the 44th Year Consolidated Plan budget: Winter Shelter and Homeless Emergency Shelter and Services.

ESG — Homeless Prevention and Rapid Re-Housing (HPRP)

Provides funding for primarily rapid re-housing activities and may include, on a very limited basis, homelessness prevention and diversion activities. Activities may include various forms of financial assistance (rental application fee, security deposit, prior month's rent, utility deposit and arrears) and housing relocation and stabilization services such as housing search and placement, housing stability case management, mediation, legal services, and credit repair.

ESG — Homeless Management Information System (HMIS)

Funds used by LAHSA for administration and the continued operation of HMIS for data collection, analysis and evaluation, and reporting as mandated by HUD. Funds allocated for HMIS will include system oversight, training on data support, and reporting for homeless program providers and the L.A. Continuum of Care.

ESG — Downtown Drop In Center - Oasis at San Julian

The Oasis at San Julian will provide shelter and recuperative services for homeless persons who will benefit from clinical health services but do not require hospitalization. CDBG funds will be used for building operations and security and funds from County Department of Health Services will provide clinical care.

ESG — Winter Shelter

The Winter Shelter Program is a seasonal program designed to open additional emergency beds around the city during the most severe winter evenings (December 1 to March 15). Two meals, transportation to and from the sites, showers, and toilets are also made available to homeless individuals, as well as limited case management services and housing referrals and placements.

**45th Program Year Consolidated Plan  
Recommendations for Contract Authorities**

Attachment 1

Project Title	Contract No.	CDBG Funding
<b>Community Development Block Grant (CDBG)</b>		
Technical Assistance (Administration)	New	\$ 80,000
Homeless Emergency Shelter & Services	New	\$ 152,200
<b>TOTAL CDBG</b>		<b>\$ 232,200</b>
<b>Emergency Solutions Grant (ESG)</b>		
Project Title	Contract No.	ESG Funding
Homelessness Prevention and Rapid Re-housing (HPRP)	New	\$ 1,204,164
Homeless Management Information System (HMIS)/Administration	New	\$ 432,486
Non-Shelter Subtotal		\$ 1,636,650
Homeless Emergency Shelter & Services	New	\$ 933,184
Winter Shelter Program	New	\$ 1,446,076
Downtown Drop In Center - Oasis at San Julian	New	\$ 400,000
Shelter Subtotal		\$ 2,779,260
<b>TOTAL ESG</b>		<b>\$ 4,415,910</b>

**TOTAL CONTRACT FUNDING \$ 4,648,110**



**45th Program Year Consolidated Plan Recommendations  
for Contract Authorities**

**Los Angeles Housing and Community Investment Department**  
Neighborhood Improvement Projects (Revised)

**Funding Sources:**

CDBG - Neighborhood Improvements

**Description:**

Neighborhood Improvement projects are construction, improvements and/or renovations to various facilities owned and/or operated by nonprofit agencies or City departments.

Project Name	Council District	Contractor	Contract #	Contract Term	PY45 CDBG	Contract Total
Amistad de Los Angeles Renovation	9	Epidaurus	new	7/1/2019 - 6/30/2022 plus 15 years service payback	\$1,500,000	\$1,500,000
Central Jefferson Greening Alley and Mural	9	The Trust for Public Land	new	7/1/2019 - 6/30/2023	\$957,486	\$957,486
Clínica Romero Transformation Project	14	Clinica MSR. Oscar A Romero	new	7/1/2019 - 6/30/2022 plus 5 years service payback	\$400,000	\$400,000
James Wood Community Center	14	Single Room Occupancy Housing Corporation	new	7/1/2019 - 6/30/2022 plus 5 years service payback	\$200,000	\$200,000
La Posada Housing Rehabilitation	1	New Economics for Women	new	7/1/2019 - 6/30/2022 plus 8 years service payback	\$800,000	\$800,000
Weingart East LA YMCA Renovation	14	Young Men's Christian Association of Metropolitan Los Angeles	new	7/1/2019 - 6/30/2022 plus 6.8 service payback	\$682,000	\$682,000
Building Improvement Fund (Family Source Non-Profit owned)	13	P.F. Bresee Foundation	new	7/1/2019 - 6/30/2022	\$208,800.00	\$208,800.00
Building Improvement Fund (Family Source Non-Profit owned)	3	New Economics for Women	new	7/1/2019 - 6/30/2022 plus 5 years service payback	\$117,450.00	\$117,450.00
Building Improvement Fund (Family Source Non-Profit owned)	15	Toberman Neighborhood Center, Inc	new	7/1/2019 - 6/30/2022 plus 5 years service payback	\$372,675.00	\$372,675.00
Building Improvement Fund (Family Source Non-Profit owned)	13	El Centro del Pueblo (Lemoine St.)	new	7/1/2019 - 6/30/2022 plus 5 years service payback	\$394,575.00	\$394,575.00
Building Improvement Fund (Family Source Non-Profit owned)	13	El Centro del Pueblo (Sunset Blvd.)	new	7/1/2019 - 6/30/2022 plus 5 years service payback	\$101,250.00	\$101,250.00
Building Improvement Fund (Family Source Non-Profit owned)	9	All Peoples Community Center	new	7/1/2019 - 6/30/2022 plus 15.4 years service payback	\$1,539,675.00	\$1,539,675.00
Pacoima Community Center Rehabilitation	7	El Nido Family Centers	new	7/1/2019 - 6/30/2022 plus 5 years service payback	\$83,142.00	\$83,142.00

**45th Program Year Consolidated Plan Recommendations  
for Contract Authorities**

Attachment 1

**Los Angeles Housing and Community Investment Department**  
Other Public Services (Revised)

**Funding Sources:**  
CDBG - Public Services

**Term of Performance:**  
July 1, 2019-June 30, 2020

**Program Description:**

<b>Inquilinos Unidos Tenant Outreach</b>	Assist low-income tenants with affordable housing issues, including eviction prevention, homelessness prevention/ reduction, lead poisoning education, and bridge housing.
<b>LA's BEST Expanded Hours for Promise Zones</b>	LA's BEST Free Summer Learning Program to expand hours and reach every elementary school in the Promise Zones. LA's BEST services will keep children engaged and active, prevent summer learning loss, and negative health outcomes that disproportionately affect children from low-income families.
<b>Shelter Partnership Homeless Services</b>	Food, clothing, backpacks, blankets and other essential items will be provided to low income and homeless families and individuals.

<b>Project Name</b>	<b>Council District</b>	<b>Contractor</b>	<b>Contract #</b>	<b>PY45 CDBG</b>	<b>Contract Total</b>
Inquilinos Unidos Tenant Outreach	Citywide	Inquilinos Unidos	new	\$150,000	\$150,000
LA's Best Expanded Hours in Promise Zones	1, 8, 9, 10, 13, 15	LA's BEST	new	\$813,989	\$813,989
Shelter Partnership Homeless Services	Citywide	Shelter Partnership	new	\$50,000	\$50,000

**45th Program Year Consolidated Plan Recommendations  
for Contract Authorities**

Attachment 1

**Los Angeles Housing and Community Investment Department**  
Skid Row Community Space

**Funding Sources:**

CDBG--Public Services

\$500,000

**Term of Performance**

July 1, 2019 - June 30, 2020

**Description:**

The agencies below are designated as subrecipients of CDBG. A Request for Proposals is not needed.

There is an urgent need for more community space to provide the opportunity for approximately 2,000 people living outdoors to come indoors. Funding will assist organizations with adapting their existing space with things such as paint, furniture, and audio-visual equipment to reflect the provision of trauma informed care services. Skid Row-based nonprofits submitted applications for these funds.

Agency	Address	Contract No.	Contract Amount
Ladies of Charity of St. Vincent De Paul, Archdiocese of Los Angeles	231 Winston St. Los Angeles 90013	New	\$ 83,333
Los Angeles Mission Foundation	303 E 5th St. Los Angeles 90013	New	\$ 83,333
Social Model Recovery Systems, Inc.	800 and 804 E 6th St. Los Angeles 90013	New	\$ 83,333
The Midnight Mission	601 S San Pedro St. Los Angeles 90014	New	\$ 83,333
The People Concern	527 Crocker St. Los Angeles 90013 526 S San Pedro St. Los Angeles 90013	New	\$ 83,333
Union Rescue Mission	545 S San Pedro St. Los Angeles 90013	New	\$ 83,333
Total			\$ 499,998

**Los Angeles Housing and Community Investment Department**  
Translation Services/Language Access Plan Implementation

**Funding Sources:**

See funding sources below.

**Procurement:**

The City Attorney's Office initiated a Request for Proposal (RFP) on March 13, 2014 to obtain interpreter and translation services. To accommodate an urgent need, HCID received authority in the 43rd Year Consolidated Plan to utilize the Office of the City Attorney's RFP (C.F.# 16-1091) and to execute a contract with Languages4You Translation Agency.

**Program Description:**

Per Executed Order 13166, the Language Access Implementation Plan provides interpreter and translation services to limited English speaking individuals who are being served by federally-funded programs. Vital documents such as program descriptions, applications, eligibility requirements and other program guidelines critical for program participation must be translated by language professionals. HCID has an ongoing and urgent need for language interpretation and translation resources to comply with the federal mandate.

Contractor	Contract Number	Proposed Amendment No.	New Proposed Contract Term	Existing Contract Amount	Rent Fund 440*	Code Fund 41M*	AcHF Fund 10D*	Amendment Total	New Contract Total
Delia Torres dba Languages4You Translation Agency	131089	2	8/1/17 - 7/31/20	\$ 150,000	\$ 12,000	\$ 36,587	\$ 30,000	\$ 78,587	\$ 228,587

\*Addition of Funds is subject to approval by the Council and Mayor of the FY 2019-20 budget.

**45<sup>th</sup> Year (2019-2020) Housing and Community Development Consolidated Plan  
Controller Instructions**

1) For Fiscal Year 2019-2020, **AUTHORIZE** the Controller to:

**Community Development Block Grant**

a) Establish new accounts and increase/decrease amounts within the Community Development Trust Fund No. 424 as follows:

<b>Account</b>	<b>Title</b>	<b>Amount</b>
43S102	Aging	(63,804.00)
43S108	Building and Safety	1,553,945.00
43S112	City Attorney Residential Enforcement (CARE)	88,474.00
43S112	City Attorney Task Force for Apartment and Rental Properties (TARP)	265,491.00
43S112	City Attorney	155.00
43S122	Economic Workforce Investment	53,206.00
43S168	Personnel	29,761.00
43S207	Fair Housing	510,500.00
43S248	Los Angeles Cleantech Incubator	1,721,563.00
43S260	Grid 110	425,000.00
43S278	Dulan's Soul Food Restaurant Project	190,000.00
43S281	Lead Hazard Remediation and Healthy Homes Program	385,000.00
43S285	Sabio Enterprises - Microenterprise Incubator	225,000.00
43S286	SEE-LA Food Business Incubator	130,000.00
43S291	Reimbursements to General Fund City Attorney (CARE)	61,526.00
43S291	Reimbursements to General Fund City Attorney (TARP)	184,509.00
43S299	Reimbursements to the General Fund-City Attorney	31,158.00
43S299	Reimbursements to the General Fund-Personnel	1,692.00
43S299	Reimbursements to the General Fund-Planning	(718.00)
43S299	Reimbursements to the General Fund-Building and Safety	386,828.00
43S318	Shelter Partnership	50,000.00
43S354	LAHSA Homeless Emergency Services	152,200.00

**45<sup>th</sup> Year (2019-2020) Housing and Community Development Consolidated Plan  
Controller Instructions**

<b>Account</b>	<b>Title</b>	<b>Amount</b>
43S354	JEDI Zone Façade Improvement	200,000.00
43S361	Homeboy Industries Parking Lot Improvements	150,000.00
43S420	Aging Delivery System	550,000.00
43S421	Sun Valley Street Lighting	1,040,706.00
43S422	Healthy Neighborhood Market Network Program	500,000.00
43S461	Elysian Valley Lighting Project	740,706.00
43S505	Celes King III Pool Replacement	2,000,000.00
43S558	Slum & Blight Studies	100,000.00
43S559	Urgent Repair Program	75,000.00
43S581	Domestic Violence Shelters	2,646,439.00
43S582	FamilySource Centers	5,761,227.00
43S586	LA BusinessSource Program	4,725,000.00
43S588	Single Family Rehabilitation - Handyworker	1,394,027.00
43S590	LAHSA Technical Assistance	80,000.00
43S594	Environmental	20,000.00
43S595	Algin Sutton Pool	1,000,000.00
43S630	Louise Park ADA Restroom Improvements	550,000.00
43S692	Neighborhood Stabilization Study for South LA	100,000.00
43S707	Building Improvement Fund (Family Source Nonprofit Owned)	2,734,425.00
43S710	Keswick Pocket Park	1,000,000.00
43S728	HCID Program Delivery	1,341,920.00
43S733	DV Shelter Improvement Capital Project	500,000.00
43S734	BCA/Prevailing Wage Labor Compliance Services	37,474.00
43S735	Amistad de Los Angeles Restoration	1,500,000.00
43S736	Central Jefferson Greening Alley and Mural	957,486.00
43S737	Clinica Romero Transformation Project	400,000.00

**45<sup>th</sup> Year (2019-2020) Housing and Community Development Consolidated Plan  
Controller Instructions**

<b>Account</b>	<b>Title</b>	<b>Amount</b>
43S739	Hermon Park Playground	400,000.00
43S740	James Wood Memorial Community Center	200,000.00
43S742	Lincoln Park Playground	500,000.00
43S743	Pacoima Community Center Rehabilitation (El Nido FSC)	83,142.00
43S744	Panorama City CD 6 Street Lighting	800,706.00
43S770	North Hollywood Area 3 Street Lighting	640,706.00
43S771	MacArthur Park Improvements	600,000.00
43S7741	La Posada Housing Rehabilitation	800,000.00
43S780	Pico Union Pocket Park	250,000.00
43S781	Richardson Family Park Playground	350,000.00
43S782	Rose Hills Recreation Center HVAC & Playground	600,000.00
43S783	Skid Row Neighborhood Improvements	4,384,927.00
43S784	Summit View Sidewalk & Public Improvements Construction	1,514,655.00
43S785	Valley Park Plaza Playground	950,000.00
43S786	Vermont Square Library Improvements	450,000.00
43S787	Watts Skate Park	1,300,000.00
43S788	Weingart East LA YMCA Renovation	682,000.00
43S789	Citywide Training on CDBG Administration	60,000.00
43S790	Information Systems Improvements for CDBG Administration	100,000.00
43S872	Children's Saving Acct	330,000.00
43S873	Displacement Right to Council	937,000.00
43S874	Inquilinos Unidos -Tenant Outreach	150,000.00
43S875	LA's Best - Promise Zones	813,989.00
43S876	Skid Row Community Space	500,000.00
	<b>Total</b>	<b>53,883,021.00</b>

**45<sup>th</sup> Year (2019-2020) Housing and Community Development Consolidated Plan  
Controller Instructions**

- b) Decrease appropriations in the amount of \$63,804 Account No. 001010 Salaries within Fund No. 100/02 Department of Aging.
- c) Appropriate \$1,553,945 for the PACE Program within Fund No. 100/08 Building and Safety as follows:

<b>Account</b>	<b>Title</b>	<b>Amount</b>
001010	Salaries	1,510,900
003040	Contractual Services	13,730
003310	Transportation Expense	29,315
	<b>Total</b>	<b>1,553,945</b>

- d) Appropriate \$354,120 in Account No. 001010 Salaries within Fund No. 100/12 City Attorney for the TARP-\$264,491, CARE- \$88,474 and Administration-\$155.
- e) Appropriate \$53,206 in Account No. 001010 Salaries within Fund No. 100/22 Economic and Workforce Development Department for Administration and Program Delivery.
- f) Appropriate \$29,761 in Account No. 001010 Salaries within Fund No. 100/66 Personnel for Administration.
- g) Decrease appropriations within the Community Development Trust Fund No. 424 as follows:

<b>Account</b>	<b>Title</b>	<b>Amount</b>
22K253	Lifeway Connection Center	265,385.21
22K309	Family Source	64,525.41
22K381	LAHSA Special Economic Development	70.51
43L582	Family Source	19,684.91
43M143	Housing and Community Development	80.22
43M176	PW-Contract Administration	21,694.95
43M247	VEDC Restore La	859.49
43M254	VEDC Incubator	250,000.00
43M350	LAHSA	1,733.00
43M57F	Sidewalk Repair Fund	196,562.99
43M586	LA Businessource Program	1,455.00
43N140	Southwest Los Angeles Animal Services, Jefferson Park	2,501.05
43N184	Van Nuys And Lemay Street Lighting Project	71,222.26
43N468	Southwest Los Angeles Animal Services, Jefferson Park	282,199.00
43N582	Familysource Centers-Nonprofit Managed	0.06
43N596	Washington Irving Middle School Soccer Field	38,811.34



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<b>Account</b>	<b>Title</b>	<b>Amount</b>
43N682	Southwest Los Angeles Animal Services, Jefferson Park	120,330.57
43N706	Elysian Pk Bishop Cnyn Baseball Flds	6,400.00
43P140	General Services	12,382.44
43P184	PW-Street Lighting	165,147.18
43P260	GRID 110	0.01
43P299	Reimbursements to General Fund	7,751.69
43P588	Single Family Rehab – Handyworker	7,267.05
43P609	San Pedro Beacon St / Pacific Corridors Slum Blight Area Documentation	3.98
43P642	Learning Works @ Homeboy Industries Satellite Campus (Roof)	6,664.89
43R140	General Services	164,431.42
43R669	Ways to Park Project	1,562.00
43R690	CD 9 Pedestrian Tunnels	800,000.00
	<b>Total</b>	<b>2,508,726.63</b>

h) Decrease appropriations within Fund No. 100/40 Account No. 001014 Salaries Construction, \$133,189.45 and Account No. 003180 Construction Materials, \$31,241.97.

i) Increase and/or establish new accounts within Fund No. 42J Senior Human Services Program as follows:

<b>Account</b>	<b>Title</b>	<b>Amount</b>
02S102	Aging	129,399.00
02S340	Evidence Based Programs	298,447.00
02S332	EARS	122,154.00
	<b>Total</b>	<b>550,000.00</b>

j) Increase appropriations within Fund No. 100/02 as follows:

<b>Account</b>	<b>Title</b>	<b>Amount</b>
001010	Salaries	90,000.00
001070	Salaries-As Needed	11,699.00
002120	Printing and Binding	7,700.00
003040	Contractual Services	7,700.00
006010	Office and Administration	12,300.00
	<b>Total</b>	<b>129,399.00</b>

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**HOME Grant**

- k) Establish new accounts and appropriate within the HOME Investment Partnership Fund No. 561 as follows:

<b>Account</b>	<b>Title</b>	<b>Amount</b>
43S223	Homeownership	5,940,000.00
43S722	Technical Contracts	2,000.00
43S800	Affordable Housing Managed Pipeline	26,186,069.00
	<b>Total</b>	<b>32,128,069.00</b>

**HOPWA Grant**

- l) Establish new accounts and appropriate within the HOPWA Fund No. 569 as follows:

<b>Account</b>	<b>Title</b>	<b>Amount</b>
43S143	Housing and Community Investment	7,936.00
43S268	HOPWA Resource Identification	93,000.00
43S313	HOPWA Tenant Based Rental Assistance	4,533,730.00
43S322	HOPWA Project Sponsor Administration	1,311,045.00
43S326	HOPWA Subsidy Assistance	3,644,622.00
43S406	HOPWA Supportive Services	8,221,591.00
43S408	HOPWA STRMU	488,210.00
43S409	HOWPA Permanent Housing Placement	743,496.00
43S442	HOPWA Information Services	696,790.00
	<b>Total</b>	<b>19,740,420.00</b>

- m) Appropriate \$7,936 Account No. 001010 Salaries within Fund No. 100/43 for HCIDLA Administration.

- n) Decrease appropriations with the HOPWA Fund No. 569 as follows:

<b>Account</b>	<b>Title</b>	<b>Amount</b>
43M143	Housing and Community Investment	729.45
43M444	HOPWA HMIS Development	233.12
43M644	Outside Auditor	13,450.00
43N143	Housing and Community Investment	35,730.81

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<b>Account</b>	<b>Title</b>	<b>Amount</b>
43N299	Reimbursements to the General Fund	32,228.62
43N414	HOPWA Technical Assistance	21,271.35
43N644	Outside Auditor	67,500.00
43P265	Saving HOPWA Program	17,361.00
43P266	HOPWA Program	116,227.63
43P268	HOPWA Resource Identification	74,281.25
43P332	HOPWA Project Sponsor Adm	111,823.85
43P338	Saving-HOPWA Project Sponsor Adm	55,821.70
43P440	HOPWA PSH	700,000.00
43P452	HOPWA Training Module	1,677.94
43R438	HOPWA Reserve	316,813.00
	<b>Total</b>	<b>1,565,149.72</b>

**ESG GRANT**

- o) Establish new accounts and increase/decrease amounts within the Federal Emergency Grant Fund No. 517 as follows:

<b>Account</b>	<b>Title</b>	<b>Amount</b>
43S143	Housing and Community Investment	21,439.00
43S299	Reimbursements to the General Fund	(6,680.00)
43S351	LAHSA – Winter Shelter Program	1,446,076.00
43S354	LAHSA Homeless Emergency Shelter Services	933,184.00
43S355	LAHSA Administration	204,862.00
43S475	Homeless Management Info System	227,624.00
43S688	Oasis St Julian	400,000.00
43S703	LAHSA Homeless Prevention & RRR	1,204,164.00
	<b>Total</b>	<b>\$4,430,669.00</b>

- p) Increase appropriations in the amount of \$21,439.00 Account No. 001010 Salaries within Fund No. 100/43 HCIDLA Administration.

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**Reallocation of 44<sup>th</sup> Year Funds to the 45<sup>th</sup> Year**

- q) Establish new accounts and increase/decrease amounts within various funds as follows:

*Reason: To allow the expenditure of the Neighborhood Stabilization Study in Program Year 45 administration  
CAP*

Account	Title	Amount
43R692	Neighborhood Stabilization Study	(100,000.00)
43S692	Neighborhood Stabilization Study	100,000.00

**Technical Contracts for other than Con Plan Funds included in CLA Report**

- r) Establish new accounts and increase/decrease amounts within various funds as follows:

**Low and Moderate Income Housing Fund No. 55J**

Account	Title	Amount
43S722	Technical Contracts	277,500.00

**Municipal Housing Fund No. 815**

Account	Title	Amount
43SXXX	Unallocated	(273,500.00)
43S722	Technical Contracts	273,500.00

**Technical Correction and Clean-Up of Appropriations**

- s) Decrease appropriations within the Community Development Trust Fund No. 424 as follows:

*Reason: Amount was reprogrammed CF 18-0106 9/11/2018 but was not decreased in the Controller Instruction.*

Account	Title	Amount
43P445	HCIDLA Costs	(627,847.22)

- 2) Authorize the General Manager of HCIDLA, or designee, to prepare Controller Instructions and/or make any technical corrections that may be required and are consistent with the intent of this action with the approval of the CLA and instruct the Controller to implement these instructions.
- 3) Authorize the General Manager of Department of Aging, or designee, to prepare Controller Instructions and/or make any technical corrections for Fund No. 42J Senior Services Program only, that may be required and are consistent with the intent of this action with the approval of the CLA and instruct the Controller to implement these instructions.