

SECTION TWO – Continued
 GENERAL RULES AND REGULATIONS -- Continued

Item No.

FURNISHING REQUIRED DOCUMENTS

(a) The owner, agent, master, or other person in charge of a vessel or cargo, shall have 15 calendar days, from the date of departure of the vessel from any wharf, to deliver to the Executive Director a full and correct statement, signed and certified to by him, on forms approved by the Board, of all merchandise of every kind loaded or discharged at such wharf, specifying the type and quantity of such merchandise together with complete and verifiable copies of the vessel's manifest and/or Bills of Lading.

[C]
 255

Complete and certified copies of inbound and/or outbound container reports, on forms approved by the Board, will also be delivered within the same period.

* In lieu of furnishing the above documents, cargo information and container reports may be transmitted electronically directly to the Harbor Department through preapproved contractual Electronic Data Interchange (EDI) procedures or through other procedures and formats approved by the Executive Director.

(b) Neglect or refusal to make or deliver the documentation within the time period as provided for in paragraph (a) of this Item will result in the assessment of a penalty charge of 1/30 of two percent per day of the total wharfage charges due subject to a minimum penalty charge of two percent (2%) of total wharfage charges.

See Item 10 for explanation of abbreviations and symbols.

Correction No.	Order No.	Adopted	EFFECTIVE:
	Ordinance No.	Adopted	