

REPORT FROM

OFFICE OF THE CITY ADMINISTRATIVE OFFICER

Date: March 22, 2019

CAO File No. 0150-11332-0000

Council File No. 18-1092

Council District: Citywide

To: The Mayor
The Council

From: Richard H. Llewellyn, Jr., City Administrative Officer 

Reference: Economic and Workforce Development Department transmittal dated March 18, 2019; Received by the City Administrative Officer March 19, 2019

Subject: **REQUEST TO APPROVE THE RESULTS OF THE AMERICA'S JOB CENTER OF CALIFORNIA (CITY WORKSOURCE CENTER) OPERATORS REQUEST FOR PROPOSALS**

RECOMMENDATION

That the Council, subject to the approval of the Mayor, adopt the recommendations of the Economic and Workforce Development transmittal dated March 18, 2019 relative to the approval of the results of the 2018 Request for Proposals to select operators for the America's Job Center of California (City WorkSource Centers).

SUMMARY

The Economic and Workforce Development Department (EWDD) requests the approval of the results of the 2018 Request for Proposals (RFP) for the America's Job Center of California (AJCC) (City WorkSource Centers) as modified to address Council recommendations related to the RFP procurement process. The EWDD states that a request for authority to contract with the selected WorkSource Center operators, including funding information, will be included as part of the Program Year 2019-20 Workforce Development Board (WDB) Annual Plan.

On December 12, 2018, the Council adopted the recommendations of the Economic Development Committee report dated December 11, 2018, which directed the EWDD to extend the existing AJCC Operator contracts for six months through June 30, 2019 and to draft a new WorkSource Center RFP to be submitted to Council for approval (C.F. 18-1092). The recommendations adopted by Council were presented to the WDB on December 20, 2018 and the WDB concurred with the recommendation to extend AJCC Operator contracts; however, the WDB did not agree with the recommendation to draft a new WorkSource Center RFP. The EWDD request for approval of the RFP results as amended is the Department's proposal to be responsive to both the recommendations of the Council and the WDB. Additional information can be found in the EWDD transmittal dated March 18, 2019.

FISCAL IMPACT STATEMENT

There is no impact to the General Fund. The recommendation of this report only addresses the approval of the results of the 2018 Request for Proposals to select operators for the America's Job Center of California (City WorkSource Centers) and does not include funding nor contract authority.

RHL:NSC:02190119C