

REPORT FROM

## OFFICE OF THE CITY ADMINISTRATIVE OFFICER

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Date: December 17, 2018

CAO File No. 0130-01926-0009

Council File No. 18-1123

Council District: --

To: The Mayor and Council

From: Richard H. Llewellyn, Jr., City Administrative Officer

Reference: Board of Police Commissioners Transmittal dated November 14, 2018

Subject: **2018-19 SELECTIVE TRAFFIC ENFORCEMENT PROGRAM GRANT**

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### RECOMMENDATIONS

That the Council, subject to the approval of the Mayor:

1. Authorize the Chief of Police, or his designee, to:
  - a. Retroactively apply for and accept the award of the Fiscal Year (FY) 2018-19 Selective Traffic Enforcement Program (STEP) from the California Office of Traffic Safety in the amount of \$5,000,000 for the period of October 1, 2018 through September 30, 2019;
  - b. Execute the 2018-19 STEP Grant Agreement on behalf of the City and submit the necessary agreements and documents relative to the grant award, subject to the approval of the City Attorney as to form;
  - c. Execute a Professional Services Agreement with two selected vendors for a term of twelve months within the applicable grant performance period, for a sum not to exceed \$20,000, for the provision of phlebotomist services, subject to the approval of the City Attorney as to form;
2. Authorize the Los Angeles Police Department (LAPD) to:
  - a. Spend up to the grant amount of \$5,000,000 in accordance with the grant award agreement;
  - b. Submit grant reimbursement requests to the grantor and deposit grant receipts in the Police Department Grant Trust Fund No. 339, Department 70;
  - c. Prepare the Controller's instructions for any technical adjustments, subject to the approval of the City Administrative Officer, and authorize the Controller to implement the instructions;

3. Authorize the Controller to:

- a. Establish a grant receivable and appropriate \$5,000,000 to appropriation account, account number to be determined, within Fund No. 339, Department No. 70, for the disbursement of the FY 2018-19 STEP Grant funds; and,
- b. Increase appropriations on an as-needed basis from the FY 2018-19 STEP Grant, through June 30, 2019, account number to be determined, Fund No. 339, Department No. 70, to Fund No. 100, Department No. 70, account number and amounts as follows:

Account No. 001092	Overtime Sworn	\$	3,000,000
Account No. 001090	Overtime Civilian	\$	130,000

4. Authorize the City Clerk to:

- a. Place the following action relative to the FY 2018-19 STEP Grant on the City Council agenda on July 1, 2019 or the first meeting day thereafter:

Authorize the Controller to transfer from Fund No. 339, Department No. 70, account number to be determined, to Fund No. 100, Department No. 70, account number and amount as follows:

Account No. 001092	Overtime Sworn	\$	1,653,835
Account No. 001090	Overtime Civilian	\$	70,000

**SUMMARY**

The Los Angeles Police Department (LAPD) is seeking retroactive approval to apply for and accept a \$5,000,000 grant award for the 2018-19 Selective Traffic Enforcement Program (STEP) and to execute a grant award agreement between the City and the State of California, Office of Traffic Safety for the period October 1, 2018 through September 30, 2019. Grant funds will provide support for the implementation of the STEP to address traffic safety issues. There are no matching funds required.

**BACKGROUND**

In 2017, the LAPD reported that 246 deaths and 24,234 injuries occurred due to traffic-related collisions in the City. The primary goal of the STEP is to utilize enforcement and innovative strategies to reduce the number of fatalities and injuries in traffic collisions.

The FY 2018-19 STEP Grant will be managed and coordinated through the Traffic Group, Transit Services Bureau, and funds will primarily be utilized to deploy officers on an overtime basis in an effort to reduce the number of people killed and injured in traffic collisions. The State of California, Office of Traffic Safety awarded the LAPD \$5.0 million in grant funds to focus on Driving Under the Influence (DUI), distracted driving, motorcycle safety, and primary collision factor (speed, bicycle, pedestrian, and right-of-way violations) enforcement.

Under the grant agreement, the State of California, Office of Traffic Safety will reimburse the City for expenses incurred as follows:

Sworn Overtime	\$ 4,653,835
Civilian Overtime	200,000
In-State Travel	5,000
Out-of-State Travel	15,000
DUI Checkpoint Supplies*	106,165
Contractual Services	20,000
<b>Total</b>	<b>\$ 5,000,000</b>

\*Includes Preliminary Alcohol Screening devices;  
Light Detection and Ranging (LIDAR) devices;  
and, printing and duplication.

A Personal Services agreement will be executed with two vendors, Phlebotomy To Go and Vital Medical Services, to provide phlebotomist services at sobriety checkpoints. The aggregate sum for these services is not to exceed \$20,000.

#### **FISCAL IMPACT STATEMENT**

Approval of the recommendations within this report will allow for the expenditure of the 2018-19 Selective Traffic Enforcement Grant award totaling \$5,000,000. There is no impact to the General Fund as a result of these recommendations. These actions are in compliance with the City's Financial Policies, whereas one-time grant funding will be used for one-time program expenditures. There are no matching funds required.

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